



New York State Department of Environmental Conservation
625 Broadway
Albany NY 12233-3505

**Notice of Intent for Coverage Under an SPDES General Permit for
Storm Water Discharges From SMALL MUNICIPAL SEPARATE STORM SEWER SYSTEMS**

Submission of this Notice of Intent (NOI) constitutes notice that the entity identified in Section A of this form intends to be authorized by DEC's Small MS4 SPDES General Permit issued for storm water discharges from the small municipal separate storm sewer system (MS4) in New York State. Submission of the NOI also constitutes notice that the party identified in Section A of this form has read, understands, and meets the eligibility conditions of Part I.B. of the Small MS4 General Permit; agrees to comply with all applicable terms and conditions of the Small MS4 General Permit; understands that continued authorization under the Small MS4 General Permit is contingent on maintaining eligibility for coverage, and that implementation of the permittee's storm water management program is required to begin within five(5) calendar days after a completed NOI is received by DEC. In order to be granted coverage, all information required on this form must be completed. Please read and make sure you comply with all permit requirements, including the requirement to prepare and implement a storm water management program.

Section A. Small MS4 Owner/Operator Information

1. Name: _____ 2. Phone: (____) ____ - ____
3. a. Mailing Address: a. Street or P.O. Box: _____
b. City: _____ c. State: __ d. Zip Code: _____ -

Section B. Small MS4 Location Information

1. MS4 Name: _____
2. a. City/Town/Village: _____
b. County(ies): _____
3. a. Permit Applicant: Federal State County City Town Village
 School District Fire District Other public entity
4. Does the MS4 discharge to receiving waters or a watershed which is/are impaired (appears on DEC's 303(d) list or for which a Total Maximum Daily Load (TMDL) has been determined)? Yes No

Section C. Initial Identification of Management Practices (attach additional sheets as necessary)

1. Public Education and Outreach on Storm Water Impacts <i>Outreach Techniques</i>		Management Practices to Encourage	
<input type="checkbox"/> Plan and conduct an ongoing public education and outreach program (required) <input type="checkbox"/> Classroom education/school programs <input type="checkbox"/> Outreach to commercial entities <input type="checkbox"/> Webpage <input type="checkbox"/> Printed material <input type="checkbox"/> Media campaign <input type="checkbox"/> Library of educational materials <input type="checkbox"/> Events and Programs <input type="checkbox"/> Displays <input type="checkbox"/> Posters and signs of varying sizes (magnet to billboards) <input type="checkbox"/> Speakers to community groups <input type="checkbox"/> Economic incentives <input type="checkbox"/> Promotional giveaways <input type="checkbox"/> Other		<input type="checkbox"/> Proper lawn and garden care (fertilizer and pesticide use, sweeping, etc.) <input type="checkbox"/> Low impact development <input type="checkbox"/> Pet waste management <input type="checkbox"/> Pollution prevention for businesses <input type="checkbox"/> Proper disposal of household hazardous wastes <input type="checkbox"/> Trash management <input type="checkbox"/> Water conservation practices <input type="checkbox"/> Others:	
2. Public Involvement/Participation <i>Involvement Techniques</i>		Participation Activities	
<input type="checkbox"/> Public notice and access to documents and information (required) <input type="checkbox"/> Public presentation and comments received SWMP and on annual reports (required) <input type="checkbox"/> Public involvement/participation program (required) <input type="checkbox"/> Contact person identified (required) <input type="checkbox"/> Advisory/partner committees <input type="checkbox"/> Watershed organizations <input type="checkbox"/> Attitude surveys <input type="checkbox"/> Community hot lines <input type="checkbox"/> Stakeholder meetings <input type="checkbox"/> Mailing list development and use <input type="checkbox"/> Other		<input type="checkbox"/> Adopt-a-stream <input type="checkbox"/> Reforestation program <input type="checkbox"/> Storm drain stenciling <input type="checkbox"/> Stream, beach, roadway cleanup <input type="checkbox"/> Volunteer monitoring <input type="checkbox"/> Wetland plantings <input type="checkbox"/> Others	
3. Illicit Discharge Detection and Elimination <i>Detection and Elimination Activities</i>		Type of Discharges to Target	
<input type="checkbox"/> Outfall mapping (required) <input type="checkbox"/> Illicit discharges prohibited (required) <input type="checkbox"/> Public, employees, businesses informed of hazards from illicit discharges (required) <input type="checkbox"/> Illicit discharges identified (required) <input type="checkbox"/> System mapping <input type="checkbox"/> Dye testing <input type="checkbox"/> Shoreline surveys <input type="checkbox"/> System inspections <input type="checkbox"/> Other		<input type="checkbox"/> Failing septic systems <input type="checkbox"/> Illegal dumping <input type="checkbox"/> Industrial/business connections <input type="checkbox"/> Recreational sewage <input type="checkbox"/> Sanitary sewer overflows <input type="checkbox"/> Wastewater connections to the storm drain system <input type="checkbox"/> Others	
4. Construction Site Storm Water Runoff Control <i>Construction Program Requirements (at a minimum equivalent to GP-02-01)</i>		Program Criteria	
<input type="checkbox"/> Require erosion and sedimentation controls through an ordinance or other regulatory mechanism (required) <input type="checkbox"/> Provide opportunity for public comment on construction plans (required) <input type="checkbox"/> Require construction site plan review (required) <input type="checkbox"/> Require overall construction site waste management (required) <input type="checkbox"/> Site inspections and enforcement (required) <input type="checkbox"/> Education and training of construction site operators (required) <input type="checkbox"/> Other		<input type="checkbox"/> New York State Standards and Specifications for Erosion and Sediment Control <input type="checkbox"/> New York State Stormwater Management Design Manual	

Section C. Initial Identification of Management Practices (continued)

5. Post-Construction Stormwater Management <i>Post-Construction Program Requirements</i>		<i>Program Criteria</i>	
<input type="checkbox"/> Assess existing conditions throughout the MS4 and identify appropriate management practices to reduce pollutant discharge to the maximum extent practicable. (required) <input type="checkbox"/> Regulate post-construction runoff from development through an ordinance or other regulatory mechanism (required) <input type="checkbox"/> Develop management practice inspection and maintenance program. (required) <input type="checkbox"/> Other	<input type="checkbox"/> New York State Stormwater Management Design Manual		
6. Pollution Prevention/Good Housekeeping for Municipal Operations <i>Program Requirements</i>		<i>Management Practices</i>	
<input type="checkbox"/> Prevent discharge of pollutants from municipal operations (required) <input type="checkbox"/> Follow DEC NPS Management Practices Catalog, or equivalent (required) <input type="checkbox"/> Conduct employee pollution prevention training (required)	<input type="checkbox"/> Street cleaning <input type="checkbox"/> Catch basin and storm drain system cleaning <input type="checkbox"/> Alternative discharge options for chlorinated water <input type="checkbox"/> Vehicle maintenance and washing <input type="checkbox"/> Hazardous and waste materials management <input type="checkbox"/> Landscaping and lawn care <input type="checkbox"/> Integrated Pest Management (IPM) <input type="checkbox"/> Marina Management <input type="checkbox"/> Road salt storage <input type="checkbox"/> Roadway and bridge maintenance <input type="checkbox"/> Municipally-owned septic system management <input type="checkbox"/> Spill response and prevention <input type="checkbox"/> Others:		

Section D. Initial Identification of Measurable Goals (attach additional sheets as necessary)

Person(s) responsible for implementing or coordinating the storm water management program:
 _____ Phone: _____

1. Public Education and Outreach on Storm Water Impacts Measurable goals (with start and end dates):	4. Construction Site Storm Water Runoff Control Measurable goals (with start and end dates):
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<p>2. Public Involvement/Participation</p> <p>Measurable goals (with start and end dates):</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p>	<p>5. Post-Construction Storm Water Management in New Development and Redevelopment</p> <p>Measurable goals (with start and end dates):</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p>
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Section D. (continued)

<p>3. Illicit Discharge Detection and Elimination</p> <p>Measurable goals (with start and end dates):</p> <p>.....</p>	<p>6. Pollution Prevention/Good Housekeeping for Municipal Operations</p> <p>Measurable goals (with start and end dates):</p> <p>.....</p>
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Section E. Cooperating MS4s

Identify any MS4 partners that will be assisting you in carrying out your Stormwater Management Program: (Attach a description of what portions of which management practices that the other MS4s will be doing for you, and similarly what practices that you are assisting them with.)

Name of Cooperating MS4	Address	Contact Person	Telephone number	Email
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

Section F. Certification

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, I certify that the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Print Name: _____

Signature: _____ Date: __ / __ / __



JOSEPH C. RITCHEY, P.E.,
COMMISSIONER

SARATOGA COUNTY DEPARTMENT OF PUBLIC WORKS

SARATOGA COUNTY PUBLIC WORKS FACILITY
3654 GALWAY ROAD
BALLSTON SPA, NEW YORK 12020-2517
(518) 885-2235 or 885-0087
FAX (518) 885-8809

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Narrative Section D. Initial Identification of Measurable Goals

1. Public Education and Outreach on Storm Water Impacts

a. Plan and conduct an ongoing public education and outreach program

1. Post Educational Information on the Saratoga County Website with a link to NYDEC Website.
2. Include educational information in all right-of-way permits issued by Saratoga County.
3. Include educational information in notifications to property owners adjacent to scheduled county road reconstruction projects.

2. Public Involvement/Participation

a. Public notice and access to documents and information

Same as item 1 above and where applicable respond to any questions from the public.

b. Public Presentation and comments received on SWMP and on annual reports.

1. Make the SWMP and related annual reports available for public review and comment.
2. Post the SWMP and related annual report on the Saratoga County website for public review and comment.

c. Public Involvement/participation program

Maintain the existing adopt-a-roadside program and include awareness information about storm water discharge.

d. Contact Persons Identified

1. Mr. Thomas A. Speziale, Jr., Senior Engineer: 518-885-2235
2. Mr. Ted Serbalik, Right-of-Way Maintainer: 518-885-2235
3. Mr. Joseph Miranda, Recycling Coordinator and Manager of Adopt-a-Roadside Program: 518-745-0813

3. Illicit Discharge Detection and Elimination

a. Outfall Mapping

Map and record any discovered illicit discharges.

b. Illicit Discharges Prohibited

If illicit discharges are determined to exist notify responsible parties in writing and notify municipal building inspector/public health officer and NYSDEC.

c. Public, employees, businesses informed of hazards from illicit discharges

1. Inform public about associated hazards through Saratoga County website and construction notification and right-of-way permit mailings.
2. Train project foremen about the hazards associated with illicit discharges.

d. Illicit Discharges Identified

Same as Item b. above

4. Construction Site Storm Water Runoff Control

a. Require erosion and sedimentation controls through an ordinance or other regulatory mechanism.

An ordinance is not applicable at the county level. Saratoga County will adhere to all local storm water ordinances when applicable

b. Provide opportunity for public comment

The opportunity for public comment will be made available via a response mechanism included in construction notifications, right-of-way permits, Saratoga County Website, and public availability and review of the SWMP and related annual reports.

c. Require construction site plan review

Review county projects prior to start for compliance and implementation of proper storm water discharge control procedures.

d. Require overall construction site waste management

Train county highway construction project foreman about the proper methods for site waste management specifically as it relates to storm water discharge control.

e. Site inspections and enforcement

County highway foreman will continue to monitor highway projects for storm water discharge related activities to ensure compliance with regulations.

f. Education and training of construction site operators

Implement appropriate operator training as it relates to storm water discharge regulations.

5. Post-Construction Storm Water Management in New Development and Redevelopment

a. Assess existing conditions throughout the MS4 and identify appropriate management practices to reduce pollutant discharge to the maximum extent practicable.

Continue to practice appropriate storm water discharge and erosion control methods through our annual highway, roadside maintenance and right-of-way permitting programs.

b. Regulate post-construction runoff from development through an ordinance or other regulatory mechanism.

An ordinance is not applicable at the county level however we will continue to monitor any new development with storm water impacts affecting a county highway for acceptable control of post-construction runoff. Violations of proper post runoff practices will be identified as needed and corrective actions will be directed through the appropriate municipality. Saratoga County will adhere to all local storm water ordinances.

c. Develop management practice inspection and maintenance program.

Continue to inspect any development with storm water impacts affecting a county highway for proper compliance with acceptable storm water discharge regulations.

6. Pollution Prevention/Good Housekeeping for Municipal Operations

a. Prevent discharge of pollutants from municipal operations

Continue to follow acceptable storm water discharge control techniques.

b. Follow DEC NPS Management Practices Catalog, or equivalent

Continue to educate Saratoga County highway foreman about acceptable and current storm water discharge control practices.

c. Conduct employee pollution prevention training.

Provide education to foreman as needed about proper pollution prevention techniques as they relate to storm water discharge.

Major Goals Start and End Dates

The following is an estimated schedule of major goals:

	<u>Start</u>	<u>End</u>
Public Education, Outreach, Involvement	6/03	12/03
Employee Training	1/04	12/04
Illicit Discharge Detection and Elimination	1/05	12/05
Construction Site Storm Water Runoff Control	1/06	12/06
Post Construction Storm Water Management	1/07	12/07
Pollution Prevention/Good Housekeeping	1/08	3/08