

**UNAPPROVED MINUTES**

**SARATOGA COUNTY SEWER COMMISSION NO. 1**  
**MINUTES OF September 29, 2010**  
**3:00 P.M. Treatment Plant**

**COMMISSIONERS PRESENT:** Davis, Bold, Crowley, Doyle, Loewenstein, Nelson, Commissioner Cannon came in after the relining contract vote.

**COMMISSIONERS EXCUSED:** Kearney and Ostapczuk

**ALSO PRESENT:** James DiPasquale, Executive Director; Linda Mac Neal, Administrative Assistant; Stephen Dorsey, 1<sup>st</sup> Assistant Saratoga County Attorney; Spencer Hellwig, Management Analyst; Sue Duff, Chief Operator; Bernie Gurtler, Assistant Chief Operator; Grant Eaton, Collection System Manager; Ed Hernandez, Delaware Engineering; Burt Mintlire, Lee’s Campground; Retired Commissioner, Michael Schrock; Cynthia and Clark Seeley; Steve Williams, *Daily Gazette*.

**PUBLIC COMMENT** - None

**CHAIRMAN’S COMMENTS** - Chairman Davis recognized retired Sewer Commissioner Michael Schrock for his 15 plus years service to Saratoga County and presented him a proclamation from the Saratoga County Board of Supervisors recognizing and honoring his dedicated work for the County. The proclamation stated the County’s gratitude for his service.

Retired Commissioner Schrock thanked Chairman Davis for the recognition and his leadership of the Sewer Commission. He noted all the new faces since he started and expressed his appreciation for all the knowledge he acquired through the years. Mr. Schrock introduced his daughter Cynthia and grandson Clark Seeley, who were in attendance.

**APPROVAL OF MINUTES of August 25, 2010.** *Commissioner Crowley made the motion to approve the minutes of August 25, 2010. Commissioner Doyle seconded the motion. No discussion; 6Ayes, 0 Nays. The minutes of August 25, 2010 was approved.*

**TREATMENT PLANT EXPANSION** - The weekly tour of the construction site and review of upcoming activities with Delaware Engineering on Monday mornings at 10:30 AM. is continuing; all the commissioners are invited to attend. Delaware Engineering, Ed Hernandez, noted the progress that has been completed, including the return to the Administration Building. He expects site grading to be completed next month with a punch list to be completed in 30 days.

## **CAPITAL PROJECTS:**

### **INTERCEPTOR RELINING, UPGRADES AT THE KASHMIRI PUMP STATION IN CLIFTON PARK AND CK PUMP STATION LOCATED ON GROOMS ROAD IN CLIFTON PARK -**

the Consultant is Environmental Design Partnership. A site plan for the Kashmiri Pump Station is being developed to proceed with obtaining easements and Town of Clifton Park Site plan approval. Collection System Manager, Grant Eaton is continuing to meet with the property owner concerning the easement for the Kashmiri Pump Station and will coordinate with 1<sup>st</sup> Assistant County Attorney, Stephen Dorsey regarding the formal easement document. Bids for relining of the interceptor line of approximately 2,700 ft. of 54 interceptor line in the vicinity of Coons Crossing Road were received on September 8, 2010. This is phase 3 of the long term relining project. The bids were reviewed by the consultant Environmental Design and recommended to award the contract to the low bidder; Pipevision Products, Inc. of LaSalle Illinois.

*A motion for recommendation to award the contract to the low bidder, Pipevision Products, Inc. of LaSalle, Illinois for \$993,412.00 was made by Commissioner Doyle and seconded by Commissioner Crowley. Commissioner Loewenstein asked if the quality of the product was the same as with the previous contractor. Director James DiPasquale stated that the specifications in the RFP were consistent with prior phases. The consultant checked the company's references and confirmed compliance with conditions of the bid documents. The recommendation to award the interceptor relining contract to Pipevision Products, Inc passed; 6 Ayes, 0 Nays.*

**ENGINEERING SERVICES** - Issuance of an RFP for professional engineering services for the design of the 4 & 32 sewer line and upgrades for the Saratoga Lake System has been released. The RFP is due October 7, 2010. A pre-proposal meeting was held 10:00 A.M., Friday, August 27, 2010 at the offices of General Services in Ballston Spa. The staff has responded to numerous questions from 13 interested consultants. Executive Director, James DiPasquale, will collect the proposals on Thursday October 7, 2010 and will distribute to members of the Engineering Committee for review. It is probable the review committee will present a recommendation to the Commission at the October Commission meeting.

## **COLLECTION SYSTEM INFORMATION:**

**LFTC TRUNK SEWER** - As-built information was presented on August 19, 2010 by Jim Edwards of C.T. Male, Commissioners Davis and Doyle attended. Internal TV inspection tapes have been received and Collection Manager Grant Eaton has reviewed them and he stated the repairs look to be in order and consistent with requirements of SCSD. 1<sup>st</sup> Assistant County Attorney Stephen Dorsey noted that there are a few glitches with the easement documents that may delay the dedication of the line until the November Commission meeting.

**UTILITY EASEMENT** – a request has been made for an easement over Saratoga County property for a sewer line to serve property owner, Zina Smith, located at 85 Ushers Road in the Town of Halfmoon, a single family home. The property owner is experiencing difficulties with her septic system. The proposed easement parcel is approximately 30 by 62 feet. *A motion recommending granting an easement to homeowner Zina Smith to run her line over lands of Saratoga County to tie into the sewer line of Saratoga County Sewer District was made by Commissioner Crowley and seconded by Commissioner Nelson. Commissioner Loewenstein inquired if there were potential for more requests. Executive Director responded that this is a fairly isolated area and does not anticipate a potential of a large number of future requests. Attorney Dorsey has not reviewed the request but he noted that a previous easement was granted to an adjoining property owner and does not expect any difficulty in receiving approval of the Board of Supervisors for this easement. The motion for recommendation to grant an easement to Zina Smith enabling her to connect her lateral to SCSD's interceptor line at MH #82 and to forward the recommendation to the Buildings and Grounds Committee for their approval and submission to the Saratoga County Board of Supervisors passed; 7Ayes, 0 Nays.*

**GLOBALFOUNDRIES DISCHARGE PERMIT-** Delaware Engineering, Ed Hernandez, has conducted a technical review and determination of discharge limits to ensure compliance with the District's SPDES permit. The discharge permit has been completed and executed. The pump station was started up on 9/23/10 for testing. There will be intermittent flow that will be monitored to confirm the pump station is operating properly. In the near future, flows associated with cleaning of recently installed piping system are anticipated. SCSD has granted approval for discharge of the cleaning process with specific monitoring conditions.

**CONTRACT FOR ASH LAGOON POST CLOSURE TESTING** – In 1996-1999 the ash lagoons were capped and monitoring wells were a NYS DEC requirement in approving the closure plan. The previous monitoring contract has expired and County Purchasing issued a RFP for the testing services. Two proposals were received. The low proposal was from Specialized Environmental Monitoring of Saratoga Springs in the amount of \$13,445.00 for five (5) years of monitoring. Chairman Davis asked how long testing is required by NYS DEC; Chief Operator Sue Duff said she would request a review of the testing requirements from NYS DEC. Chief Operator Duff stated that originally testing was required quarterly and since has been reduced to once a year. *Commissioner Doyle made a motion to approve recommendation for awarding the contract to Specialized Environmental Monitoring for \$13,445.00, Commissioner Bold seconded the motion. No discussion. The recommendation to award and forward the contract to the County Board of Supervisors for approval passed; 7 Ayes, 0 Nays.*

**SEWER UNIT FOR SEASONAL CAMPGROUNDS** – A letter from Attorney Jonathan Lapper, representing Lee's Campground in the Town of Saratoga requests consideration for addressing seasonal use in the Scale of Charges. The Scale of Charges stipulates that each site connected to sewer be assessed 100gpd for determining billable units. Attorney Lapper is requesting a further reduction. Burt Mintlire representing the campground, stated the flow from the campgrounds is approximately 2,000 gpd which is less than the number of units being charged. Chairman Davis thanked him for the information and will turn the information over to the Scale of Charges Committee, with a response due by February 2011. 1<sup>st</sup> Assistant County Attorney Stephen Dorsey suggested the request be reviewed by the Scale of Charges committee during preparation of the Scale of Charges for 2011

**NYS DOT PROJECTS:**

Notice of appropriation for easements from SCSD on the west side of Routes 9/67 in the Town of Malta across from Stone Break Road was received and will be forwarded to the County Attorney.

**DEDICATION:** None

**ATTORNEY REPORT:** First Assistant County Attorney Stephen Dorsey reported that the committee for Scale of Charges will meet in the next few weeks and several concerns will be addressed and incorporated in the 2011 Scale of Charges.

**COMMITTEES:**

**FUTURE PLANT #2 COMMITTEE** - Tom Woods, Supervisor for the Town of Saratoga has been appointed as liaison with the Board of Supervisors for this project. A meeting of the Committee was held on 9/8/10 with Commissioner Crowley. A copy of RFP's for Engineering services relevant to potential increased flows in the Saratoga Lake service area will be forwarded to Supervisor Tom Woods, at the request of Commissioner Crowley.

**EXPANSION OF SEWER DISTRICT** – Commissioner Nelson reported that information was received from the County Attorney’s office relevant to the past inclusion of the entire Town of Wilton in the boundaries of the District. The information will be reviewed with the chairman of the Committee, Commissioner Kearney, and a meeting will be scheduled for further discussion with the County Attorney’s office in October.

**SCALE OF CHARGES COMMITTEE** - Review of assignment of units for campground units will be presented for review by the committee.

*A motion to adjourn the meeting was made by Commissioner Crowley. Commissioner Doyle seconded the motion. No discussion. The motion was passed; 7Ayes, 0 Nays.*

**NEXT COMMISSION MEETING**  
**Wednesday, October 20, 2010**  
**3:00 PM Treatment Plant**