

UNAPPROVED MINUTES

SARATOGA COUNTY SEWER COMMISSION NO. 1
MINUTES OF November 3, 2010
9:15 A.M. County Offices

COMMISSIONERS PRESENT: Davis, Bold, Cannon, Crowley, Doyle, Loewenstein, Nelson and Ostapczuk

COMMISSIONERS EXCUSED: Kearney

ALSO PRESENT: James DiPasquale, Executive Director; Linda MacNeal, Administrative Assistant; Stephen Dorsey, 1st Assistant Saratoga County Attorney; Spencer Hellwig, Management Analyst; Sue Duff, Chief Operator; Grant Eaton, Collection System Manager; Steve Williams, *Daily Gazette*; Harold Wessell, *Express*; Drew Kerr, *Post Star*.

PUBLIC COMMENT - None

CHAIRMAN’S COMMENTS – Chairman Davis thanked the Commissioners for attending the 9:00 A.M. Public Hearing and 9:15 A.M. Commission Meeting. Commissioner Nelson and Bold have requested to be reappointed for another 3 year term, as their current terms end 12/31/10. Commissioner Kearney has declined to continue with another term ending 12/31/10; creating an opening for a Commissioner from the City of Mechanicville.

APPROVAL OF MINUTES of October 20 2010. *Commissioner Bold made the motion to approve the minutes of October 20, 2010. Commissioner Cannon seconded the motion. No discussion; 8 Ayes, 0 Nays. The minutes of October 20, 2010 was approved.*

TREATMENT PLANT EXPANSION - The review of upcoming activities with Delaware Engineering on Monday mornings at 10:30 AM. is continuing; all the commissioners are invited to attend; the project is approximately 95% complete. Last Wednesday, October 27, 2010 the last crane was taken off-site. There remains one pipe to be installed connecting the old with the new side. This week, work is in progress with curbing and preparing the parking lot and roadways for paving next week. The target date of substantial completion remains as Monday, 11/15/10.

2011 SEWER USER RATES – The Public Hearing was held prior to this meeting relative to the proposed Scale of Charges. *Commissioner Davis made the motion for approval of the Scale of Charges for 2011 as presented in the Public hearing on November 3, 2010 to be forwarded to the Board of Supervisors for approval. Commission Cannon seconded the motion. Commissioner Crowley asked if the new rates reflecting the increase were still comparable to other districts. Executive Director, James DiPasquale answered that the Scale of Charges Committee reviewed this when considering the rates and the 2011 user rates are competitive with rates locally and nationwide. The motion for approval of the proposed Scale of Charges for 2011 and forwarding the recommendation for approval to the Board of Supervisors passed; 8 Ayes, 0 Nays.*

CAPITAL PROJECTS FOR UPGRADES:

2010 CAPTIAL PROJECTS- The Contract for the relining project is being distributed to the Contractor for execution. The contract is expected to be returned this week. Bid documents are anticipated to be released next week for upgrades of CK and Kashmiri Pump Stations.

ENGINEERING SERVICES - Issuance of an RFP for professional engineering services of the design of the 4 & 32 sewer line and upgrades of the Saratoga Lake System was released. The RFPs were received on October 7, 2010 and are under review by the Engineering Committee. Nine proposals were received varying from approximately \$750,000 to \$1.4 million. The engineering committee met with 4 firms on 10/27/10. During the review process, several clarifications on information in the proposals were presented. Commissioner Doyle stated that the committee needs more time to consider additional information before presenting a recommendation. The project is extremely complex involving 3 major parts; grinder pumps around Saratoga Lake, designing a low pressure system for Routes 4 & 32, protecting the Hudson River and improvement of the aging system around Saratoga Lake. Commissioner Doyle thanked Commissioner Ostapczuk for his valuable contribution of a cost analysis he provided.

COLLECTION SYSTEM INFORMATION:

GLOBALFOUNDRIES DISCHARGE PERMIT- A permit has been issued. Updated information on scheduled discharges from the site is being compiled. SCSD is in almost daily communication with GLOBALFOUNDRIES. Activities on site are being refined relative to their needs at this time and they are preparing a more detailed projection of discharge to the County Sewer.

CRAW FARM SUBDIVISION – Town of Wilton, Developer William Morris has requested a final six month extension for Reserved Capacity to May 27, 2011. The project is a 49 lot residential subdivision off Traver Road, south of Ballard Road. Developer Morris cited the delay due to the economy. Wilton Water and Sewer will assume ownership of the sewer system when completed. *Commissioner Doyle made a motion to approve a final 6 month extension for Reserve Capacity until May 27, 2011. Commissioner Nelson seconded the motion. Commissioner Bold and Doyle both commented on how economic conditions are contributing to the postponement of a number of projects. Approval to extend Reserve Capacity for Craw Subdivision in the Town of Wilton to May 27, 2010 passed; 8 Ayes, 0 Nays.*

DEDICATION: None

ATTORNEY REPORT: On Tuesday 10/26/10, a check from Central Halfmoon Sewer Corporation was received for the balance owed on the account. It is possible the check exceeded the current charge by \$454.80. After a review of the billing, if a refund is due, a refund check will be issued. Payment of this account will now allow the process to begin in dedication of Half Maen Manor North and South. Two easements on Farm to Market Road still need to be obtained to allow SCSD to accept dedication of CHSC's system. CHSC will proceed with the process of eminent domain to obtain the two outstanding easements naming SCSD as an interested party. Commissioner Doyle gave 1st Assistant County Attorney, Stephen Dorsey credit for the extensive time and work he's spent in obtaining the legal paperwork required for resolution of this matter.

COMMITTEES:

FUTURE PLANT #2 COMMITTEE – Commissioner Doyle stated he is working on a RFP for an Engineering Firm to prepare a study regarding possible locations for the future SCSD Treatment Plant in the north.

EXPANSION OF THE SEWER DISTRICT TO COUNTY WIDE COMMITTEE- Commissioner Nelson volunteered to assume the Chairmanship of this committee due to Commissioner Kearney not extending his term beyond 12/31/10. Commissioners Doyle and Crowley also volunteered to serve on the committee.

ENGINEERING COMMITTEE - Commissioner Doyle stated that his committee is reviewing the Engineering contracts submitted for Saratoga Lake and Routes 4&32 project.

SCALE OF CHARGES COMMITTEE – This committee has completed their assignment for this year.

A motion to adjourn the meeting was made by Commissioner Crowley. Commissioner Doyle seconded the motion. No discussion. The motion was passed; 8Ayes, 0 Nays.

**NEXT COMMISSION MEETING
Wednesday, December 8, 2010
3:00 P.M. at Treatment Plant**