

**APPROVED MINUTES**

**SARATOGA COUNTY SEWER COMMISSION NO. 1**  
**MINUTES OF February 23, 2011**  
**3:00 PM Treatment Plant**

**COMMISSIONERS PRESENT:** Davis, Bold, Cannon, Doyle, Nelson, Ostapczuk, Rinaldi

**COMMISSIONERS EXCUSED:** Crowley, Loewenstein

**ALSO PRESENT:** Sue Duff, Chief Operator; Linda MacNeal, Administrative Assistant; Jim Bolduc, Assistant Chief Operator; Grant Eaton, Collection System Manager

**PUBLIC COMMENT** - None

**CHAIRMAN’S COMMENTS** – None

**APPROVAL OF MINUTES of January 26, 2011.** *Commissioner Doyle made the motion to approve the minutes of January 26, 2011. Commissioner Nelson seconded the motion. No discussion; 7 Ayes, 0 Nays. The minutes of January 26, 2011 was approved.*

**TREATMENT PLANT EXPANSION** - Delaware Engineer, Ed Hernandez did not attend, Chief Operator, Susan Duff provided the information. The remaining Contractors are working on a punch list. The new walkway bridges were installed over the original secondary settling tanks last week and final paving is scheduled in April / May.

**CAPITAL PROJECTS FOR UPGRADES:**

**2010 CAPITAL PROJECTS**

**Pipevision** – The \$993,000 Pipevision contract for interceptor relining has been executed. The Contractor is acquiring Railroad permits. Pipevision is anticipating beginning mid March of 2011 and completing by August 1, 2011. This section of relining consists of approximately 2,000 ft. downstream of Coons Crossing Road.

**CK & Kashmiri Upgrades** – On 2/15/11, the Board of Supervisors awarded contracts to Carver and Stilsing for the upgrades of C.K. and Kashmiri Pump Stations. The contracts are in process of being prepared for distribution and execution.

**2011 CAPITAL PROJECTS –**

**McDonald Engineering** – A meeting was held on 2/9/11 for the Saratoga Lake and Routes 4&32 project; it was attended by Commissioners; Davis, Bold and Doyle. A site inspection of the Pump Stations at Saratoga Lake was conducted on 2/16/11 with Grant Eaton and Doug Cole of McDonald Engineering.

**Saratoga County Sewer District Northern Treatment Plant RFP** A pre-proposal meeting was held on 2/10/11 at 10:00 A.M at the Treatment Plant. Commissioners Davis and Doyle and 11 firms attended; proposals are due 3/10/11 at General Services in Ballston Spa by 5:00 PM.

**Incinerator RFP** – A pre-proposal meeting for Engineering services for Incinerator repairs was held at 10:00 AM on 2/11/11; Commissioner Doyle attended along with 3 firms, all from the local area that specialize in incinerators. Proposals are due 3/10/11 at the Office of General Services by 5:00 PM.

**Milton Pump Station Emergency Generator replacement bid** – Bid documents are being prepared for replacement of the original emergency generator that was installed 34 years ago. The generator also sustained damage during the fire at the Pump Station in 2008. Some repairs were done, but for the long term it was recommended the emergency generator be replaced by an exterior emergency generator. Upgrades to and future Pump Stations are now placing emergency generators outside of the Pump Station.

#### **COLLECTION SYSTEM INFORMATION:**

**GLOBALFOUNDRIES DISCHARGE PERMIT-** Flow data for pipe flushing activities is being received on the District's SCADA system. The company is billed monthly based on the real time flow data reports. They send an update once a week for expected flows and SCSD is expecting an increase of flows next week due to testing of their hydrants.

#### **DEDICATIONS:**

**Brookfield Place, Town of Halfmoon** – Windsor Point, LLC proposes to dedicate Brookfield Place Residential PDD located off Guideboard Road in the Town of Halfmoon. The project consists of 15 manholes and 2,400 feet of 8" gravity sewer serving 38 lots on Chester Court and Braxton Drive. *Commissioner Bold made the motion to accept dedication of Brookfield Place in the Town of Halfmoon on condition of approval of the Saratoga County Attorney, Commissioner Doyle seconded the motion. No discussion. The Resolution SD02-2011; dedication of Brookfield Place in the Town of Halfmoon serving 38 lots passed on condition of approval from the Saratoga County Attorney; 7 Ayes, 0 Nays.*

**Preston Court, Town of Clifton Park** – Masullo Brothers Builders, Inc proposes to dedicate Preston Court off Main St. in the Town of Clifton Park. The project consists of 7 manholes and 1,475 feet of 8" gravity sewer, serving 21 lots on Prospect Point Drive and Preston Court. *A motion to accept dedication of Preston Court in the Town of Clifton Park was made by Commissioner Nelson conditional on the approval of the Saratoga County Attorney. Commissioner Cannon seconded the motion. No discussion. The Resolution SD 03-2011 accepting dedication of Preston Court in the Town of Clifton Park serving 21 lots on Prospect Point and Preston Court passed on condition of approval from the Saratoga County Attorney; 7Ayes, 0Nays.*

**ATTORNEY REPORT:** None

#### **COMMITTEES:**

**FUTURE PLANT #2 COMMITTEE** – Commissioner Doyle stated the committee will be receiving the RFP bids for engineering services on 3/10/11 and expect to present a recommendation to the Sewer Commission on the next meeting on 3/23/11. Commissioner Bold asked how long it would take for this part of the project and Commissioner Doyle said he expects one year.

**SEWER DISTRICT COUNTY WIDE COMMITTEE** - Chairman Davis spoke with the Supervisors after the Law & Finance meeting on February 9, 2011. A second letter is in process and will be sent shortly; clarifying the issues that were of concern to the Supervisors. Commissioner Doyle stated that the Town of Ballston is not in favor of inclusion due to the farms in the northwest quadrant of their Town.

*A motion to adjourn the meeting was made by Commissioner Cannon. Commissioner Doyle seconded the motion. No discussion. The motion was passed; 7Ayes, 0 Nays.*

**NEXT COMMISSION MEETING**  
**Wednesday, March 23, 2011**  
**3:00 P.M. at Treatment Plant**