

APPROVED MINUTES

SARATOGA COUNTY SEWER COMMISSION No. 1
MINUTES OF April 25, 2012
3:00 pm. at the Treatment Plant

COMMISSIONERS PRESENT: Davis, Bold, Cannon, Doyle, Loewenstein, Nelson, Ostapczuk, and Rinaldi

COMMISSIONERS EXCUSED: All present.

ALSO PRESENT: Chad Cooke, Executive Director; Sue Duff, Chief Operator; Jim Bolduc, Assistant Chief Operator; Grant Eaton, Maintenance Manager; Robert Wilcox, Assistant County Attorney; Ed Hernandez, Delaware Engineering; Ryan Moore, Management Analyst; Charles Marshall, resident of Saratoga Springs.

PUBLIC COMMENT – None

CHAIRMAN’S COMMENTS- Chairman Davis discussed changing the sign at the entrance to the Treatment Plant to read “Saratoga County, Water Reclamation Facility, 1002 Hudson River Road”. *Chairman Davis made a motion to move forward with changing the sign and having the patches on employee uniforms changed to match the new sign language. Commissioner Bold seconded the motion. Discussion involved cost which is not expected to exceed \$3,000.00. 7 Ayes, 0 Nays, 1 absent (Commission Cannon)*

APPROVAL OF MINUTES of March 28, 2012. *Commissioner Doyle made the motion to approve the minutes of March 28, 2012. Commissioner Bold seconded the motion. No discussion. 8Ayes, 0 Nays. The minutes of March 28, 2012 were approved.*

TREATMENT PLANT EXPANSION – Delaware’s Ed Hernandez gave an update. Gross Electric is finishing punch list items. Jett Industries still has some outstanding punch list items.

CAPITAL PROJECTS FOR UPGRADES:

2010 CAPITAL PROJECTS

Pipevision – Consultant EDP is waiting for submittals of close out documents for final payment as the relining and site restoration is complete.

CK & Kashmiri Upgrades in the Town of Clifton Park – Carver and Stilsing are the contractors. EDP is the consultant. The stations are fully operational. The Contractors are working on minor punch list items at both stations. Some site restoration may be weather related.

Commissioner Doyle made the motion to approve payment in the amounts of \$317.21 and \$784.82 from the National Grid allowances set forth in Contract No. 2 Electrical Construction, Kashmiri and Clifton Knolls (C.K.) Pump Station Rehabilitation, to Stilsing Electric, Inc. for work completed at these stations. Commissioner Bold seconded the motion. Discussion involved whether or not this motion would impact the budget. The motion will not impact the budget but is necessary in order for the County Auditor to approve Stilsing's final payment request. The motion passed, 8Ayes, 0 Nays.

2011 CAPITAL PROJECTS –

Mc Donald Engineering – Saratoga Lake, 4 &32 – Maintenance Manager Grant Eaton and Director Chad Cooke met with McDonald Engineering on April 13 to discuss SCSD's final comments on the plans and the construction documents. There are approximately 11 easements that have not been signed by homeowners along Routes 4&32. Efforts are being made by staff to obtain signatures for these easements. Of the 115 properties that will be affected by the proposed improvements around Saratoga Lake, approximately 53 properties do not have appropriately filed easements as part of the original construction. Efforts are being made by McDonald Engineering to create easement description for these properties. Assistant Attorney Robert Wilcox gave an overview of several legal options that could be taken to obtain missing easements at these properties. Attorney Wilcox suggested that, at a minimum, the Commission should consider a resolution to move forward with eminent domain proceedings for Saratoga Lake Pump Station No. 2.

Commissioner Doyle made a motion to recommend to the Saratoga County Board of Supervisors that eminent domain proceedings, seeking both fee and easement interests, be authorized with respect to portions of real property located at 550 Union Avenue in the City of Saratoga Springs. The property is further defined as Tax Map Parcel # 180.-4-8 and is currently owned by Patricia A. Ambrozak Gwiazdowsky. Commissioner Bold seconded the motion. Discussion involved how this proceeding would impact the overall schedule. Attorney Wilcox indicated that the proceedings could take 180 days. Commissioner Doyle indicated that work could begin elsewhere during these proceedings and the plans will need to be detailed in order to provide the contractor with specific areas to work in. The motion passed, 8Ayes, 0 Nays.

North Plant Project – Delaware Engineering continues to work on the North Plant study.

Incinerator upgrade– The Incinerator Upgrade contract was awarded to Industrial Furnace Company of Rochester, NY. The contract has been executed and a notice to proceed. Due to the lead time associated with fabricating the heat exchanger, construction is anticipated to begin this winter with completion by the end of Summer 2013.

2012 CAPITAL PROJECTS

Interceptor Relining/Repair Phase 4 – Contract was recently awarded to Environmental Design Partnership, LLP of Clifton Park, N.Y. for \$29,300.

Non-Potable Water Pumps – Contract was recently awarded to McDonald Engineering of Schenectady N.Y. for the low bid of \$21,960.

GPS for Sewer District Fleet – A minor contract has been initiated with GPS Heroes for installation of GPS tracking in the SCSD fleet. Installation is expected by the end of May 2012. Management is currently compiling fuel data for comparison after installation.

COLLECTION SYSTEM:

LUTHER FOREST TECHNOLOGY CAMPUSTRUNK SEWER – LFTC recently completed repairs/reconstruction of Manhole 6 along with the addition of Manhole 6A and an exterior drop. Based on a recent observation of Manhole 6 with approximately 4.0 MGD of flow, SCSD staff is satisfied with the repairs. There are a few punch list items including the addition of a watertight, locking manhole cover which will be installed in the near future. SCSD management is requiring and has requested a certification from LFTC’s engineer that the repairs can accommodate the expected 10.0 MGD flow from Global Foundries. Commissioner Doyle thanked Commissioners Loewenstein and Ostapczuk in their assistance with their suggestions for the modifications recommended for this line.

Route 50 Pump Station, Town of Wilton – The Town of Wilton’s contractor is currently working on the upgrades associated with the Route 50 Pump Station. SCSD is in the process of hiring Environmental Design Partnership, LLP to provide construction inspection and ultimately a certification for the completed work.

Sewer District Expansion- Portions of Ballston and Milton do not wish to be included. Ed Hernandez from Delaware Engineering showed a map of the municipalities that will be included. The Sewer District is still waiting for responses from villages that were recently sent letters. Some of the reluctance for inclusion from some communities is imposing an ad-valorem, but the resolution passed by the Board of Supervisors stated that no ad-valorem would be applied. Commissioner Doyle stated he would bring this up again with the Town of Ballston’s planning board. Commissioner Nelson said she would revisit this with the Town of Milton as a new Supervisor has been elected and should be presented with the benefits of the inclusion.

ATTORNEY REPORT: See Dedications.

DEDICATIONS:

Werner Road Subdivision – Town of Halfmoon - Pipino Builders LLC requests dedication of sanitary sewer infrastructure associated with the Werner Road Subdivision, consisting of an eight (8) lot subdivision. *The motion to accept dedication of the Werner Road Subdivision in the Town of Halfmoon from Pipino Builders, LLC serving eight (8) residential lots located off Werner Road including 700 ft of 8 inch sewer main and five (5) manholes was made by Commissioner Bold and seconded by Commissioner Nelson. No discussion. Resolution 2-2012 accepting dedication of Werner Road Subdivision in the Town of Halfmoon consisting of eight (8) residential lots, 700 ft. of 8 inch sewer main and five (5) manholes passed. 8 Ayes, 0 Nays.*

Woodin Road Force Main – Town of Halfmoon – Capital District Properties requests dedication of sanitary sewer infrastructure within the Woodin Road right-of-way that was installed to service the Woodin Road Baseball Fields. *The motion to accept dedication of the force main located within the Woodin Road right-of-way from Capital District Properties including 215 ft of 1.5” force main, 1,470 ft of 2” force main, and three (3) manholes was made by Commissioner Bold and seconded by Commissioner Cannon. Resolution 3-2012 accepting dedication of the sewer infrastructure installed within the Woodin Road right-of-way from Capital District Properties including 215 ft of 1.5” force main, 1,470 ft of 2” force main, and three (3) manholes **conditioned upon receipt of an original Letter of Credit to the CAO** passed. 8 Ayes, 0 Nays.*

Connie Lake Properties Force Main – Town of Clifton Park – Connie Lake Properties requests dedication of sanitary sewer force main that was installed to service the Mill on Round Lake Restaurant. *The motion to accept dedication of the force main located from Connie Lake Properties including 365 ft of 3” force main and two (2) manholes was made by Commissioner Nelson and seconded by Commissioner Loewenstein. Resolution 4-2012 accepting dedication of the sewer force main from Connie Lake Properties including 265 ft of 3” force main and two (2) manholes **conditioned upon receipt of a Title Commitment acceptable to the CAO** passed. 8 Ayes, 0 Nays.*

COMMITTEES:

FUTURE PLANT #2 COMMITTEE –

ENGINEERING COMMITTEE –

SEWER DISTRICT COUNTY WIDE COMMITTEE – The Board of Supervisors by resolution have directed the Sewer District to prepare maps, plans, report and a SEQRA determination. Executive Director Chad Cooke requested an extension from the Board of Supervisors for completion of this project until June 30th of 2012.

EXECUTIVE SESSION – Personnel matters

A motion to adjourn the meeting was made by Commissioner Nelson and seconded by Commissioner Cannon. No discussion. The motion passed.

NEXT COMMISSION MEETING
Wednesday, May 23, 2012
3:00 P.M. at the Treatment Plant