

Agenda Session
November 14, 2012 5:00 p.m.

Vice Chairman Grattidge called the meeting to order.

Roll call was taken. PRESENT –Alan Grattidge, Philip C. Barrett, Anita Daly, Richard Lucia, Mary Ann Johnson, Jean Raymond, George J. Hargrave, Richard Rowland, Arthur M. Wright, Mindy Wormuth, Paul Sausville, Thomas Richardson, Daniel Lewza, Willard H. Peck, John Collyer, Thomas N. Wood III, Matthew E. Veitch, Joanne Dittes Yepsen, Edward D. Kinowski, John Lawler, Arthur Johnson 21. ABSENT – Preston L. Jenkins, Jr., Patricia Southworth 2.

On a motion by Mr. Hargrave, seconded by Mr. Wright the minutes of the October 10, 2012 meeting were unanimously approved.

Mr. Hellwig reviewed the following:

Equalization & Assessment

There will be two resolutions. The first is going to be declaring four properties worthless. These have been reviewed by the County Attorney and are consistent with the policy's that are guided by E&A's review. The second is a tax bill credit that is being driven by an incorrectly assessed parcel.

* Declaring parcels in the Towns of Charlton, Halfmoon and Malta and a parcel in the Village of Stillwater worthless in accordance with the Equalization & Assessment Committee Policy and canceling past, present and prospective taxes in the respective amounts of \$5,141.51, \$801.72, \$5,896.35 and \$2,237.53.

* Authorizing a credit to a tax bill in the Town of Saratoga (\$4,294.68).

Buildings & Grounds

There are two resolutions. The first one is accepting funding for their share of airport funding for the Master Plan update. The second item is the introduction of a local law to authorize a ten year lease for the Mental Health Clinic.

* Authorizing acceptance of a State Airport Grant in the amount of \$18,069 from the New York State Department of Transportation for the Saratoga County Airport Master Plan update.

* Introducing a Local Law stating lease terms for the Saratoga County Mental Health Center and setting December 12, 2012 at 4:40 p.m. in the County Board Rooms as the date, time and place for a public hearing in relation thereto.

Economic Development

There will be one resolution which is authorization for a catering contract to provide meals and snacks for the 2013 Planning Conference.

* Authorizing the Chairman to enter into an agreement with Panza's Restaurant to provide food and beverage services for the 2013 Planning Conference in an amount not to exceed \$20,000.

Public Health

There will be three resolutions. The first one being authorization to establish the Local Development Corporation to facilitate the eventual sale of Maplewood. The second item is for authorization to accept \$180,000 in State funding for a PILOT program to provide outreach services for veterans residing in Saratoga County suffering from Post Traumatic Stress Disorder. The next item is an annual update to the Public Health's manual. One of the updates relates to the Home Health Aides and the Personal Care Aides and the other is for the provision of Palliative care.

- * Authorizing the establishment of a Local Development Corporation and the scheduling of a public hearing to consider the disposition of certain real estate and related improvements and equipment known as Maplewood Manor Nursing Home.
- * Authorizing the Chairman to enter into agreements with the Saratoga County Veterans Service Agency to accept \$180,000 in New York State Office of Mental Health funding to implement a peer-to-peer support program for Saratoga County veterans who experience post-traumatic stress symptoms.
- * Amending the Policies and Procedures Manual of the Public Health Nursing Service to include a Home Care Registry Policy and a Palliative Care Policy.

Personnel & Insurance

There will be three resolutions and the first one is a contract with Sedgewick which has the contract for third party administrative services for self insurance and workers compensation. It was discovered that a portion of administrative and software costs were left out of the original contract/resolution. The original contract of \$23,000 a month will be replaced with the figure \$23,245. The second item has to do with the Health Insurance renewal. There was an advisory committee that worked with the consultant Benetech who completed an RFP and obtained quotes. Empire Blue Cross was recommended for the medical and prescription coverage's while Blue Shield of NENY will retain the dental insurance coverage's. This move will save the County over \$400,000 per year.

- * Authorizing an amendment to Resolution No. 141-12 to increase renewal contract total by \$18,000 for third party administrative services of the County's Self Insurance Program.
- * Authorizing the Chairman to enter into an agreement with Empire Blue Cross for medical and prescription drug health insurance coverage for county employees and retirees.
- * Authorizing the Chairman to enter into an agreement with Blue Shield of Northeastern NY for dental insurance coverage for county employees.

Public Safety

There will be three resolutions. The first item is to accept \$168,000 Homeland Security State Aid which will be used to purchase emergency services equipment. The second resolution will also be using Homeland Security money to purchase a new propane training simulator and to provide a retrofit of an existing vessel. The third resolution is for authorization for a maintenance service contract with Motorola. This contract simply preserves the pricing Motorola has given to the County.

- * Authorizing the Chairman to enter into an agreement with NYS Office of Homeland Security to accept \$168,000 in Homeland Security Funding.
- * Authorizing the Chairman to enter into an agreement with BullEx, Inc. to furnish a car fire training prep and a retrofit of the existing pressure vessel tank at a cost of \$89,675.
- * Authorizing the Chairman to enter into a maintenance service agreement with Motorola to preserve pricing options without committing to a formal contract for these services.

Social Programs

There will be two resolutions. The first is a housekeeping one and is for Aging's Implementation Plan which is required by the State and Federal Government and will also give authorization for subcontracts for that plan. The second is to enter into a contract with Prestige Services to provide meals on wheels. The rate has increased to \$6.20 from \$4.68.

- * Authorizing the Chairman to enter into contracts with all agencies involved in providing services for the 2013 Office for the Aging Implementation Plan.
- * Authorizing the Chairman to enter into agreements with Prestige Services, Inc. to provide for the Elderly Nutrition Program from January 1, 2013 through December 31, 2016 at a cost of \$6.20 per meal in 2013 with an annual increase to be determined by the August Consumer Price Index.

Law & Finance

The first three resolutions are from the Sewer District. The first is for authorization to purchase land from the landfill property and will be used for the Sewer District's northern treatment plant. The second item is for a contract with Crisafulli for HVAC work who were the low bidders. The third resolution is for authorization to proceed with the eminent domain proceedings with regards to the capital project around Saratoga Lake. The next four items on the agenda are all related to the 2013 budget. The first one is adopting the 2013 County Budget. This resolution will be tabled next week until the public hearing can be held and ultimately brought off the table to be voted on at a special meeting in December. The same goes for the second item which allows expenses for the specific purposes. The next item sets the public hearing for the budget. And the final resolution is the approval of the tax bill flyer.

- * Authorizing the sale of 15.73 acres of real property in the Town of Northumberland to the Saratoga County Sewer District at a price of \$98,580.
- * Authorizing the Chairman to enter into an agreement for the upgrade of Saratoga Lake sewer lines and construction of a new sewer line in the Town of Halfmoon as follows: HVAC, Crisafulli Brothers, \$170,000.
- * Authorizing the Saratoga County Sewer District initiate eminent domain proceedings seeking easement interests on 14 parcels of real property in relation to the upgrade of Saratoga Lake sewer lines.
- * Adopting the 2013 Saratoga County Budget. (TO BE TABLED)
- * Appropriating amounts finally set forth in the 2013 Saratoga County Budget. (TO BE TABLED)

- * Setting December 3, 2012 at 5:30pm in the County Board Rooms as the date, time and place for the Public Hearing on the revised Tentative 2013 Saratoga County Budget.
- * Approving the 2013 tax bill flyer, pursuant to Local Law #1 of 2012 establishing Truth in Taxation.

On a motion by Mr. Collyer, seconded by Mr. Sausville, the agenda was unanimously adopted as recited by the County Administrator.

Mrs. Daly told the Board about the next Capital Resource Corporation meeting which will be held on November 27, 2012 at 3:30pm in the County meeting rooms and invited all supervisors to attend. She also spoke on an educational initiative hosted by Globalfoundries and congratulated Mechanicville School District and the Saratoga Springs High Schools for their projects. Mr. Grattidge said this was an enlightening experience.

Ms. Raymond announced that the long awaited opening of the Batchlerville Bridge is scheduled to take place on Monday, November 26th, 2012 with a tentative time of 11:00am. She said once she has the time firmed up everyone will receive either a phone call or an e-mail. (UPDATE: This has been cancelled.)

Vice Chairman Grattidge reminded everyone about the Budget Workshop scheduled for Thursday, November 15, 2012 at 3pm in the Board Rooms.

On a motion by Mr. Sausville, seconded by Mr. Wood, the meeting was unanimously adjourned.

Respectfully submitted,

Pamela A. Hargrave, Clerk