

Buildings and Grounds Committee Minutes
January 7, 2013 – 3:30 p.m.

Present: Chairman Wright; Supervisors Barrett, Hargrave, Jenkins, Lewza, Lucia, Raymond Sausville, Collyer and Southworth; Steve Dorsey, County Attorney; Jason Kemper, Planning; Keith Manz, Tom Speziale, Public Works; Mike Churchill, McFarland Johnson.

Chairman Wright called the meeting to order and welcomed all in attendance.

On a motion made by Mr. Lewza, seconded by Mr. Jenkins the minutes of the December 10, 2012 meeting were approved unanimously.

Chairman Wright announced the appointment of Supervisor Lucia as committee Vice Chairman.

Mr. Kemper said the Saratoga County Water Authority has a building on Butler Road that is surrounded by County Forest Lands. In October of last year they went out to bid to harvest timber from the rear of the parcel and in order to do that they would have to haul the timber out through the existing driveway and paved areas of the Water Authorities land. He said recently a timber operation was conducted immediately adjacent to there, so the Water Authority sent a December 17th letter to Mr. Kemper and requested a temporary easement to access the rear of their parcel over county lands in order to harvest off the back of the parcel. Mr. Kemper said he has spoken to County Attorney, Steve Dorsey who has said they will provide the county as the additional insured and all the necessary paperwork required.

Mr. Manz requested a resolution to re-appropriate funds from 2012 to 2013 for the following projects:

1. Airport Taxiway Lights and Apron Rehab. Design	\$ 37,546
2. Airport Master Plan Update	\$354,988
3. Maplewood Manor – CoGen Decommission	<u>\$131,865</u>
	\$524,399

Amend budget accounts as follows:

Increase Expenses:

1-50-513-7091 – Land Acquisition and Improvements	\$392,534
9-62-000-7099 - Other Capital Costs	\$125,865
9-62-648-8090 – Other Professional Services	<u>\$ 6,000</u>
	\$524,399

Increase Revenues:

1-50-3592 – State Aid	\$ 18,688
1-50-4592 – Federal Aid	\$355,158
1-5099.M – Fund Balance	\$ 18,688

9-0909.S – Fund Balance

\$131,865

\$524,399

Mr. Lewza asked if there were any outside entities that were helping to work on the Master Plan for the Airport. He asked if the Glider Clubs were going to have any input. Mr. Churchill said the process will begin this month, establishing a Technical Advisory Committee to help guide the study, and the gliders will have a voice.

A motion was made by Mr. Lewza, seconded by Ms. Raymond to approve re-appropriating funds from 2012 to 2013 for the above projects. Unanimous.

On a motion made by Mr. Lucia, seconded by Ms. Raymond the meeting was adjourned.

Respectfully submitted,
Chris Sansom