

Personnel and Insurance Committee Minutes
November 6, 2013 – 3:00 p.m.

Present: Chairman A. Johnson; Supervisors Daly, M. Johnson, Kinowski, Wood, Grattidge and Southworth; Spencer Hellwig, Administrator; Brian O’Conor, Auditor; Jack Kalinkewicz, Marcy McNamara, Personnel; Peter Martin, County Clerk; Robert Hartman, Safety Officer; Press.

Chairman A. Johnson called the meeting to order and welcomed all in attendance.

On a motion made by Mr. Wood, seconded by Mr. Kinowski the minutes of the October 2, 2013 meeting were approved unanimously.

Mr. Kalinkewicz gave a brief overview of the monthly self- insurance report stating that the expenses for October were up, and the overall expenses, year to date, are down. He said there were some unanticipated end of the year expenses due to a Volunteer Fire Accident and Town Employee Death. Mr. Kalinkewicz requested a resolution to approve a withdrawal from the Contributory Reserve in the amount of \$758,200 to cover those expenses and to amend the budget thereto.

A motion was made by Ms. Daly, seconded by Mr. Kinowski to amend the budget and transfer \$758,200 from the Contributory Reserve to the operating budget. Unanimous.

Mr. Johnson said a request has been made from the Coroner’s office to appoint a Deputy Coroner as Coroner Salvadore is going to be out on medical leave for four months. He said the Deputy Coroner is paid on a per diem basis. The recommendation is to appoint Mr. Daniel Kuhn.

A motion was made by Ms. Daly, seconded by Mr. Wood to appoint Mr. Daniel Kuhn as Deputy Coroner on a temporary basis. Unanimous.

Mr. Johnson said the vacancy review committee has met with five positions to be approved, including one in the Sewer Commission; two in Social Services; one in Probation; and one in the Veteran’s office.

On a motion made by Ms. Kinowski, seconded by Mr. Wood the meeting was adjourned unanimously.

Respectfully submitted,
Chris Sansom