

UNAPPROVED MINUTES

**SARATOGA COUNTY SEWER COMMISSION No. 1
MINUTES OF NOVEMBER 6, 2013
9:15 A.M. at the COUNTY OFFICES**

COMMISSIONERS PRESENT: Davis, Bold, Cannon, Doyle, Loewenstein, Marshall and Rinaldi

COMMISSIONERS EXCUSED: Howe and Ostapczuk

ALSO PRESENT: Chad M. Cooke P.E., Executive Director; Anne Gorman, Confidential Secretary; Jim Bolduc, Assistant Chief Operator; Grant Eaton, Maintenance Manager; Robert Wilcox, Assistant County Attorney and Stephen Williams, *Daily Gazette*.

PUBLIC COMMENT: – None

CHAIRMAN’S COMMENTS: None

APPROVAL OF MINUTES of October 23, 2013. *Commissioner Cannon made the motion to approve the minutes of October 23, 2013. Commissioner Doyle seconded the motion. No discussion. The minutes of October 23, 2013 were approved. 7 Ayes, 2 Absent, 0 Nays.*

2013 SCALE OF CHARGES:

Commissioner Cannon made a motion to forward the proposed Scale of Charges for 2014 to the Board of Supervisors for approval. Commissioner Doyle seconded the motion. No discussion. The motion for approval of the proposed Scale of Charge for 2014 as presented at the Public Hearing held 9:00 A.M November 6, 2013 and to be forwarded to the Board of Supervisors for approval passed: 7 Ayes, 2 Absent, 0 Nays.

2011 CAPITAL PROJECTS:

McDonald Engineering – Saratoga Lake and 4&32. The contractor continues to install gravity mains and forcemains along Route 9P and is working at all pump stations around the lake with the exception of Pump Station No. 2. Work has not yet been scheduled for Pump Station No. 2. Attorney Wilcox anticipates receiving notification sometime soon that the Ambrozak estate has been formed. A brother of the deceased owner will apparently serve as Executor or Administrator of the Estate.

Executive Director Cooke informed the Commission that a letter was prepared and mailed out last week to residents on Routes 4&32 notifying them that the work is complete, connections are now permitted and to contact the Sewer District with any questions regarding how to obtain a permit. Commissioner Bold requested a copy of the letter for his records.

ATTORNEY REPORT: None

DEDICATIONS:

Sheldon Hills Phase IIIB – Town of Halfmoon – A & M Holdings, LLC requests dedication of the sanitary sewer gravity infrastructure as part of the Sheldon Hills, Phase III B Subdivision in the Town of Halfmoon. *The motion to accept dedication of sanitary sewer infrastructure as part of the Sheldon Hills, Phase III B Subdivision in the Town of Halfmoon from A & M Holdings, LLC consisting of 9 manholes, approximately 1,210 ft of 8” PVC SDR 26 pipe and 114 ft of 10” HDPE DR – 9 pipe in the Town of Halfmoon was made by Commissioner Bold and seconded by Commissioner Loewenstein. No discussion. Resolution SD 39-2013 accepting dedication of Sheldon Hills, Phase III B Subdivision in the Town of Halfmoon passed: 7 Ayes, 2 Absent, 0 Nays.*

COMMITTEES:

FUTURE PLANT #2 COMMITTEE – Commissioner Bold stated that he did not foresee any activity until the new engineering analysis is complete. Chairman Davis suggested that the Commission work on obtaining right-of-ways for the North Plant. He mentioned it was worth thinking about for next year.

ENGINEERING COMMITTEE – Commissioner Doyle gave a brief update on the Engineering Committee meeting that was held last week. He indicated that at the last Commission meeting in October, McDonald Engineering requested additional funds for construction administration/inspection services and the contractor, Kingsley Arms, Inc., requested a four (4) month extension to complete the work. Commissioner Doyle stated that the Engineering Committee is working on both issues. He also stated that Commissioner Bold put together some ideas based on McDonald Engineering’s original proposal but more information is needed and they need to work with Kingsley Arms, Inc. on establishing a completion date.

Commissioner Loewenstein inquired on the contract status for the Saratoga Springs Pump Station Studies, Capacity Analysis, and WWTP Study. Executive Director Cooke indicated that it would be on the agenda for the Law & Finance meeting as well as the Board of Supervisors meeting this month for approval. Commissioner Davis stated that all Commissioners are welcome at the Law & Finance meeting next Wednesday, November 13, 2013.

A motion to adjourn the meeting was made by Commissioner Doyle and seconded by Commissioner Cannon. No discussion. The motion passed.

**NEXT COMMISSION MEETING
Wednesday, December 18, 2013
3:00 P.M. at the Treatment Plant**