

## BUILDINGS & GROUNDS COMMITTEE MEETING

August 1, 2006 – 3:30 p.m.

PRESENT: Chairman M. Johnson; Supervisors Grattidge, Hargrave, Hunter, Janik, Thompson; Spencer Hellwig, Mgmt. Analyst; Joe Ritchey, Rick Gardner, DPW-Buildings; Steve Williams, Daily Gazette

Chairman Johnson called the meeting to order

Mr. Hunter moved to approve the minutes of the meeting of July 10<sup>th</sup>. Mr. Thompson seconded. Unanimous.

Mr. Ritchey said in May, the Board passed a resolution to acquire avigation easements adjacent to runways off of County property. Since then, the engineers have come up with detailed appraisal costs, so the total project cost is \$941,000, he said. He requested a **resolution amending resolution 136-06, increasing amount of FAA grant from \$625,000 to \$894,021 for the purpose of acquiring avigation easements adjacent to airport runways (original budget amount was \$703,750).**

<u>Total Cost</u>	<u>FAA Share 95%</u>	<u>State Share 2 ½ %</u>	<u>Co. Share 2 ½%</u>
\$941,074	\$894,021	\$23,527	\$23,526

Mr. Hargrave moved to approve this resolution. Mr. Thompson seconded. Unanimous.

Mr. Ritchey requested a **resolution for a Capital Plan and Budget amendment for the above item as follows:**

Increase expenses:	1-50-513-7091	\$237,324.00
Increase revenues:	1-50-4592	\$225,457.00
	1-50-3592	\$ 5,934.00
	County share	<u>\$ 5,933.00</u>
-		\$237,324.00

Mr. Thompson moved to approve this resolution. Mr. Grattidge seconded. Unanimous.

Mr. Ritchey requested a **resolution amending the 2006 Budget to cover increase in fuel costs as follows:**

**Increase expenses: 1-50-521-8611    \$105,000**  
**Increase revenues: 1-501291.I        \$105,000**

Mr. Ritchey stated \$250,000 was originally budgeted, and we are estimating these increases with the current prices. Mr. Hellwig said this cost is beyond the growth we were looking at during the time the budget was done. We will have to look at all of the departments that purchase fuel from DPW, he added. Mr. Ritchey said this is our forecast at the current prices (\$2.96/gal.). We are thinking about putting in another pump, and we will go through the cost analysis, he said. **Mr. Grattidge moved to approve this resolution. Mr. Hargrave seconded. Unanimous.**

Chairman Johnson distributed copies of a report on Space Needs Study of Saratoga County Buildings that she has prepared for Supervisor Barrett, Chair of the Law and Finance Committee. She requested the Committee members to review this and get back to her by Thursday with any changes because she would like to get this to Supervisor Barrett for when he works on the '07 budget. She stated there is a short term and long term provision for Mental Health. She said Dale Angstadt has stated it would take him three months to move from one location to another. Mr. Ritchey said they have started preliminary investigations into the old Grand Union building. General Services has been in contact with a realtor and told him we need 10,000 sq. ft. of office space, he said. He said he does not envision a place that will be ready for Mental Health to move into. Hopefully, the landlord would have the capability to make it ready for Mental Health, he said.

Mr. Grattidge asked about Saratoga Hospital taking over some of the services for the County. Chairman Johnson said Mr. Wickerham was writing to the Hospital about that and has not heard anything. We need to identify a party who will be finding a place and taking care of details. I will be talking to Mr. Wickerham on that, she said.

Mr. Janik said he was surprised at the amount of records that we have that appeared to be way beyond the time of disposal. Someone should take a firm hand in getting rid of that stuff to free up space in this complex, he said. Chairman Johnson said everyone is in charge of their own stuff, and it doesn't get done. Mr. Hellwig said it has been a tremendous amount of

work in the last few years to create more room for records. Departments should tell us what records they want destroyed, he said. He said Mental Health, etc., should give us some type of justification for maintaining records. Chairman Johnson said we need to do an inventory and start getting grants to get these records scanned, etc. If there is no one in charge, it has a way of slipping by us, she added. She said this is a huge project.

Chairman Johnson thanked the Committee for all of their work in their detailed research of the buildings. Hopefully, some good things will come of it, she stated.

On a motion by Mr. Thompson, seconded by Mr. Grattidge, the meeting was adjourned.

Respectfully submitted,

Elaine M. Sodemann