

INSURANCE & RISK MANAGEMENT COMMITTEE MEETING

July 12, 2006 – 2:30 p.m.

PRESENT: Chairman DeCerce; Supervisors Janik, Richardson, Trottier, Wood; Spencer Hellwig, Mgmt. Analyst; Sue Lent, Self-Insurance

Chairman DeCerce called the meeting to order.

Mr. Richardson moved to approve the minutes of the June 14th meeting. Mr. Wood seconded. Unanimous.

Mrs. Lent distributed copies of the Self-Insurance Pool Report for the period 1/1/06 to 6/30/06 and for the same period as last year for comparison. She pointed out cases for the month are down by 5; cases for the year up by 4; expenses through May down by \$275,750; June expenses up by \$77,561; expenses for the year down by \$198,190.

Mr. Johnson moved to approve the 2007 Tentative Self-Insurance Budget and passing it on to the full Board as a report. Mr. Trottier seconded. Unanimous.

Mr. Trottier brought up the issue about deceased persons still being listed on an employee's insurance policy. Mrs. Lent stated Personnel is doing a lot of verification of dependents and retirees right now. A letter with a copy of paperwork from the health insurance carrier was sent to each employee for verification, she said. She stated this is time consuming because of the huge amount of paperwork. For those who do not respond, I am sure Personnel will follow up on them, she added. Mr. Johnson said he would hate to find out we paid premiums for a decedent. If so, we should be reimbursed for that portion, he said. Mr. Trottier said he knows that was an important issue to Supervisor Jean Raymond.

On a motion by Mr. Trottier, seconded by Mr. Richardson, the meeting was adjourned.

Respectfully submitted,

Elaine M. Sodemann