

  
**County of Saratoga**  
***Board of Supervisors***

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PAMELA A. HARGRAVE  
Clerk

Mo Wright, Chair  
Buildings & Grounds Committee

**TO: The Honorable Board of Supervisors**

**FROM: Alan Grattidge, Chairman**

**DATE: December 2013**

**RE: 2013 End of Year Report**

This report offers an overview of the accomplishments of this committee and the Building and Grounds Department over the past 12 months. The Buildings and Grounds Committee and Department takes pride in the following projects that have begun this year as well as those that have been completed:

**Airport:**

- Completed the design and 90% of the construction for the new taxiway lights and precision approach path indicator lights. The remainder of the project will be completed in the Spring of 2014.
- Accepted FAA funding for and progressed a Wildlife Hazard Assessment Study.
- Progressed the Master Plan Update.
- Completed the installation of new airport pavement markings.

**Projects Completed by Public Works Personnel:**

- Installed new Kronos time clocks through-out county offices.
- Rehabbed all janitors closets including replacement of slop sinks at the main complex, and the jail.
- Removed, repaired, repainted and installed bathroom partitions with new hardware where needed in Building 5.
- Repair 911 equipment building roof located at Spruce Mountain.
- Recoated Woodlawn roof with reflective coating.

- Relocated and consolidated Mental Health, Friendship House and Alcohol Services into a new building at 135 South Broadway, Saratoga Springs.
- Replaced smoke detector heads in Building 1 & 5.
- Upgraded fire zone mapping throughout county offices.
- Mapped all buildings for security signage.
- Completed the installation of new maintenance free fascia at Building 1.
- Installed chemical treatment system for complex boilers and chillers.
- Modified Public Health trailers for emergency response.
- Replaced ceiling tiles and lighting in County Administrators Office.
- Installed new service panel for pole barn at D.P.W. site.
- Repaired or installed emergency phones in all elevators at the Main Complex.
- Installed new video system in County Court.
- Installed new lighting at the D.P.W truck wash building and parking area.
- Installed new pressure washing system for maintenance vehicles at Building 5.
- Repair the steps and sidewalks at Main Complex.
- Installed new high volume dish washer at Jail.
- Installed new ice machine at Jail.
- Continued reclaiming copper wire in spaces above the ceiling at the complex.
- Repaired concrete surfaces in recreation yard at the Jail.
- Made repairs and painted entrance to front of Jail.
- Patched and painted the interior of Building 5.
- Installed of new main entrance canopy at Maplewood Manor.
- Set-up inventory control for Buildings Department.
- Installed video system at Fire Training Building and Emergency Services.
- Upgraded air-conditioning system for Data Processing Department.
- Made repairs to traffic signal in Clifton Park.
- Interior wall repair consisting of plaster and paint at Woodlawn.
- Installed two overhead doors at the Jail car lock area.

The Buildings and Grounds Department maintains 678,000 square feet of county building space and associated grounds. This includes cleaning and ensuring the proper operation of the electrical, plumbing, heating, ventilating, air condition systems as well as mowing, trimming and landscaping. In addition and in support of county employees, this year 1,371 work requests were processed. All of these functions are part of our day to day mission to provide a reasonably safe and comfortable work place for our employees and the public who utilize the services that the County provides.

### **BUILDINGS & GROUNDS COMMITTEE:**

Mo Wright – Chairman  
 Phil Barrett  
 George Hargrave (Paul Lent)  
 Preston Jenkins  
 Dan Lewza  
 Dick Lucia  
 Jean Raymond