


County of Saratoga
Board of Supervisors

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PAMELA A. WRIGHT
Clerk

BILL PECK, Chair
Buildings & Grounds Committee

To: The Honorable Board of Supervisors

From: Matthew E. Veitch, Chairman

Date: December 2015

Subject: 2015 Buildings and Grounds End of Year Report

This report offers an overview of the accomplishments of this Committee and the Building and Grounds Department over the past 12 months. The Buildings and Grounds Committee and Department take pride in the following projects that have been completed this year:

Airport Projects:

- Completed the Wildlife Hazard Assessment Study and submitted the study to the FAA for final review.
- Acquired a .77 acre parcel from The Rowlands Hollow Water Works for the future purpose of clearing tree obstructions.
- Completed obstruction removal around the airport beacon.
- Began and progressed the Master Plan Phase 1 Projects Environmental Assessment.
- Began and progressed the design of a new 6 - 8 bay T-Hangar.

Projects Completed by Public Works Personnel:

- Built a new office in Building #1 in the Personnel Department.
- Built a new display case for the Historian's office.
- Rewired Building #2 generator.
- Installed new carpeting at County Court offices.
- Remodeled the County Court waiting area.
- Painted and updated carpeting at Surrogates Court.
- Installed new boilers in Building #4.
- Completed renovations to Emergency Services office area.
- Built a foundation for a Data Processing cooling condenser and installed a security fence around it.
- Replaced perimeter concrete sidewalks for Building #5.
- Re-carpeted 1st floor east wing of Social Services.

- County Jail projects include:
 - Converting the original Chapel into a 12 bed dormitory.
 - Converting B-pod from a “non-contact” visitation area into a new Chapel.
 - Converting Camera Room into a new Interview Room.
 - Converting Conference room at Jail into new Interview Room.
 - Converting an old office into a new Road Patrol Room.
 - Removed all double bunks in A & B Pods.
 - Installed Phase 2 of 3 of the New Fire Alarm System.
 - Installed window tinting in A & B Pod Towers.

The Buildings and Grounds Department maintains 518,000 square feet of county building space, including cleaning and ensuring proper operation of the heating, ventilating and air condition systems. To support our county employees facilities, 2,037 Maintenance Requests were processed. All of these functions are part of our day to day mission to provide a reasonably safe and comfortable work place for our employees and the public who utilize the services that the County provides.

2015 Buildings and Grounds Committee:

Bill Peck – Chair
Jean Raymond – Vice Chair
Preston Allen
Preston Jenkins
Jack Lawler
Dan Lewza
Pat Ziegler