

CAREER OPPORTUNITY



SARATOGA COUNTY DEPARTMENT OF PERSONNEL

PLEASE POST CONSPICUOUSLY

DIRECTOR OF PATIENT SERVICES SARATOGA COUNTY PUBLIC HEALTH

SALARY: \$75, 578 (2016)

This is a professional administrative nursing position involving responsibility for planning, organizing, directing, coordinating and evaluating patient care services provided by a certified home health agency or long term home health program through nursing and other staff employed directly or by contract. In addition, the position is responsible for the professional and financial operations of the agency, and have direct responsibility for and supervision of all personnel under his/her administrative jurisdiction in order to assure safe, effective and efficient patient case services. The work is performed under the general direction of the governing authority of the agency. A Director of Patient Services also does related work as required.

MINIMUM QUALIFICATIONS: EITHER:

Possession of a Bachelor's degree in nursing from an approved program, or from a non-approved program supplemented by content which can be equated to an approved nursing program and either:

- A. Two years of experience as a Supervising Community Health Nurse; OR
- B. Possession of a Master's Degree in nursing, public health, business administration or another health related field and two years of home care nursing experience.

SPECIAL REQUIREMENT:

Candidates must possess a limited permit to practice or licensure and current registration to practice as a Registered Professional Nurse in New York State at time of appointment.

LAST DAY TO SUBMIT APPLICATION: January 23, 2016

Note: This position will be filled provisionally pending the results of a Civil Service examination to be scheduled at a later date.

SEND RESUME/APPLICATION TO:

Margaret McNamara, Director of Personnel
Saratoga County Personnel Department
40 McMaster Street
Ballston Spa, New York 12020
"An Equal Opportunity Employer with an Affirmative Action Program"

Issued: 12/14/15