

Saratoga County

152 West High Street, Rm B204
Ballston Spa, NY 12020
884-4170

Warren County

Northway Plaza
Queensbury, NY 12804
743-0925

Washington County

383 Broadway
Fort Edward, NY 12828
746-2391

One Stop Career Center

FAQs FAQs FAQs FAQs FAQs

What will I find at the One Stop Career Center to help me with my job search?

- Workshops to teach current job search skills
- A Resource Room with free job search related hand outs
- Computers and printers for job search activities
- Books to borrow on career planning, resume writing, interviewing, and job seeking
- Career Counselors to help guide your job search and/or to provide information on training opportunities
- Information on veteran programs and services, training opportunities and supportive services

Do I have to be collecting Unemployment Benefits in order to use a One Stop Career Center?

- No: Anyone seeking a career change is welcome to use the services.

Is there a charge for using One Stop Career Center services?

- No: services are provided free of charge.

Is my local One Stop Career Center a job placement agency?

- No, it's your source for tips, training, job leads and strategies to guide you through your job search.

Will the One Stop Career Center retrain me for a new career?

- Training grants may be available; call your local office for details.

Can I use services or go to workshops/events at a One Stop Career Center located in a county I don't live in?

Yes, you can use any office for your job search, but training grants can only be offered through your county of residence

What are some of the free workshops and events offered at the Saratoga County One Stop Career Center?

- Resume Work Shop: Learn how to write winning resumes, cover and thank you letters
- Interview Workshop: Learn how to prepare for your next interview
- Career Corner: Come with questions, leave with answers: a discussion of strategies for Job Seekers
- Career Exploration: Complete an on-line skills assessment then meet with a counselor to discuss the results
- Financial Literacy: Learn basic info about how to budget on a reduced income
- Open Interviews: On site recruiting/interviews by local companies

How can I find out what's happening at my local One Stop Career Center?

For **Saratoga County** One Stop Career Center events go to:

www.saratogacountyny.gov/departments/employment-and-training/ or
www.facebook.com/saratogacountyemploymentandtraining

For **Warren or Washington County** One Stop Career Center event/workshop calendars go to:

<http://www.thejoblink.org/events/event-search.asp?type=Location>

Collecting Unemployment Benefits?

Your local One Stop Career Center is **NOT** the NYS Unemployment Insurance Office

- For questions about your Unemployment claim call **1.888.209.8124** or go to www.labor.ny.gov
- For problems with your Unemployment Debit Card call Chase Customer Service at **1.877.221.1634**