



Saratoga-Warren-Washington
LOCAL PLAN

JULY 1, 2014 - JUNE 30, 2015



Table of Contents

Table of Contents 2
 Labor Market Overview 3
 Performance..... 5
 ADULT AND DISLOCATED WORKERS 6
 YOUTH 8
 STAFF INFORMATION 11
 Procurement 11
 Waivers..... 11
 Contracts, MOUs, and Appendices 13
 Policy 13
 ATTACHMENT A: UNITS OF LOCAL GOVERNMENT 16
 ATTACHMENT B: FISCAL AGENT/GRANT SUBRECIPIENT 17

The following attachments are provided separately:

- Attachment C: Signature of Local Board Chair
- Attachment D: Signature of Chief Elected Official
- Attachment E: Signature of WIB Director
- Attachment F: Federal and State Certifications
- Attachment G: Career Center Operator Information
- Attachment H: List of Career Center Centers
- Attachment I: Budget
- Attachment J: Service Providers

Labor Market Overview

WIA §118 (b) The local plan shall include - (1) an identification of—

- (A) the workforce investment needs of businesses, jobseekers, and workers in the local area;
- (B) the current and projected employment opportunities in the local area; and
- (C) the job skills necessary to obtain such employment opportunities;

LWIB and Regional Demand Lists are now maintained online at:

<http://www.labor.ny.gov/workforcenypartners/lwia/lmi-for-workforce-planning.shtm>. Any changes to these lists should be sent to DEWS.WebpagePostings@labor.ny.gov.

1. I attest that the priority ranked list of local area's demand occupations was last updated on .
 - a. How was this information shared with the Board? Reviewed at an Executive Committee meeting and discussed at our connections committee meeting as a basis on which to form some of our board reporting. It was also referenced to all board members as part of the 2013 plan they were notified of as well as in the review of the executive committee activities at the subsequent full board meeting.
On what date? At the 9/11/13 committee meetings and referenced to the entire Workforce Board in the executive committee report at the 9/18 board meeting.

2. What factors were used in determining your demand list?

Specific factors and data to take into consideration to develop a demand list include the following:

- total net projected gains in an occupational area
- replacement hiring needs related to factors such as retirements due to an aging workforce and turnover rates,
- Labor Market Information (LMI) provided by the NYS DOL, the expected growth rates of occupational areas with significant numbers employed in the region and advice of NYS DOL Labor market Analyst
- key local industries determined by numbers employed and economic impact (GDP) and their related occupational staffing patterns
- emerging industries
- direct input from local businesses describing workforce needs and critical hard to fill positions
- wage levels for high demand jobs
- local training capacity for specific occupations

- available jobseekers for various job titles

Our primary source to determine demand occupations is the "employment prospects" data published by the Labor Market Information Division of the NYS Department of Labor. The data identifies the future employment outlook for occupations and ranks the outlook from very favorable to very unfavorable. Per our training policy, we support those indicated as favorable or very favorable giving priority to employment in our key industry sectors and taking into consideration the other factors listed above as well. Other information on the state website also provides data on "Long term occupational projections" which includes data separating employment projections by growth projections versus replacement worker projections for occupations and can rank them showing those with the greatest potential. Finally, data on jobs currently in demand, industry data and other related data to the elements listed above can also be found here. Another link to wage information on the labor statistics webpage provides related wage information for occupations we are interested in supporting through training. Other sources for data are derived from the US Bureau of Economic Analysis (BEA) website depicting industry and employment data and trends.

Along with the elements identified above, we want to support and promote high demand occupations and occupations that would lead to stable full-time employment paying higher wages as practical and offering benefits to those employed. We want to discourage lower wage, high turnover positions, some of which may be more dependent on tips /commissions, be seasonal in nature or need further training beyond our capacity to achieve. We chose to take a broad enough approach to address these elements but to also factor in customer choice and direct employer input about local employment opportunities. We developed training policies to address these desires including a requirement that approved training meet a set threshold relative to our required federal performance standards for post program earnings.

3. For PY 13, which industry recognized credentials and degrees, available from providers on the Eligible Training Provider List, have been achieved by utilizing WIA Funds?

HVAC Technician, Forklift Certification, CNA, CDL, PCA, , HHA, Dental Assistant Certificate, Security Guard License, Phlebotomy Technician, Medical Billing and Coding/Professional Coder, Medical Administrative Assistant Certificate, Machine Tool Technology Certificate, Security Guard License, Associate Degree – Business, Associate Degree – IT, Phlebotomy, Heavy Equipment Operation, LPN, Welding, Human Resources Professional, Mammography Tech, Armed Security Guard, Unarmed Security Guard, AAS Nursing, AAS Electrical Technology, AAS Business Administration, BS Business, Management & Economics, certification for registration dietitian.

4. Identify any skills gaps in your local/regional area?

We continue to hear from businesses about the lack of workplace readiness skills or "soft Skills". These range from basic workplace expectations such as being on time, reliably showing up to work, etc. They also include a variety o transferrable skills including communication skills, problem solving , team work, etc.

Job/occupational specific skill gaps that have been identified include machine tool technology/CNC machine skills; skills related to millwrights, industrial maintenance, instrumentation, electrical/mechanical technicians and more recently a need for photo-voltaic techs. These all include the basics of mechanical aptitude, knowledge and use of tools, measuring, etc. coupled with the training in the techniques and equipment related to the specific occupation.

a. Does the ETPL have sufficient providers to meet those needs? If no, explain:

In part yes, but not to the extent and specific design needed by employers. In some cases more of the specific skill areas needed are in development.

Performance

WIA §118 (b) The local plan shall include - (3) a description of the local levels of performance negotiated with the Governor and chief elected official pursuant to section 136(c), to be used to measure the performance of the local area and to be used by the local board for measuring the performance of the local fiscal agent (where appropriate), eligible providers, and the one-stop delivery system, in the local area;

Note: Information and documentation produced through the yearly Performance Indicator Negotiation Process will become part of this plan. No additional information is required.

Planned Services and Expenditures

ADULT AND DISLOCATED WORKERS

WIA §118 (b) The local plan shall include - (2) a description of the one-stop delivery system to be established or designated in the local area, including—

- (A) a description of how the local board will ensure the continuous improvement of eligible providers of services through the system and ensure that such providers meet the employment needs of local employers and participants;*

WIA §118 (b) The local plan shall include - (4) a description and assessment of the type and availability of adult and dislocated worker employment and training activities in the local area;

Please complete the charts entitled “PY 2013 Training” and “PY 2014 Training Projections” located in the Budget spreadsheet (Attachment I). In addition, if you procure service providers to provide Adult and Dislocated Worker or Business services, complete the Adult/Dislocated Worker and Business Services worksheets in the Service Provider spreadsheet (Attachment J).

5. Briefly describe the type and availability of Adult and Dislocated Worker services in your area.

Services are designed to assist the job seeker to find their next job, provide workforce related information or explore training opportunities.

Job seeker services include:

- Job referrals and access to various job banks to access job opportunities
- Workshops and employer panels for interviewing, resumes and job search strategies
- Resume assistance and career decision making guidance
- Access to computers, internet, phone and fax for job search activities
- Resource room providing resources for a job search and employment preparation
- Financial aid to train for jobs in demand
- E-learning access to help build computer and other job skills
- Federal Trade Act program services
- On-the-job training opportunities with local employers, and more

6. Describe the steps the Workforce Investment Board takes to ensure the continuous improvement of Adult and Dislocated Worker services through the system. Describe the information that is reviewed to determine that providers are meeting the employment needs of local businesses and jobseekers.

The WIB currently reviews a variety of reports in their oversight role of the system and One Stop Centers. Our system report describes the enrollment numbers by key activities for all the larger partners in the local system. This also includes business services information such as the number of

businesses served and job orders received. We also issue the performance report to the WIB indicating our area's status related to meeting the federal performance standards and the state customer service indicators for local WIA activity. Further, we initiated a training report to provide the WIB an overview of the scope of local WIA training activities and occupational areas funded. We have a youth services report that we are currently analyzing for revisions that provides detail of the specific program activities, enrollments, outcomes and highlights. The final report is a financial report that provides the status of our revenues and expenditures as well as year-end projections.

The oversight of the center services by the private sector led WIB will become more formalized to try to identify further enhancements for customer service. By reviewing critical areas of service provision such as program services, planning and labor exchange we hope to further enhance performance outcomes. We intend to identify any unique expertise a particular WIB business member may be able to lend to the centers to assist with exceptional service. To further enhance business services, the WIB staff will have a greater presence reaching out to the broader business community to complement the activities of business service staff and center management. This input will be reviewed to influence our service mix and process. We are also planning to update the certification of local centers this year as done in the past via a review of center center services by an ad hoc WIB committee.

As mentioned above, the WIB has embarked on an exciting new path as a result of recent strategic planning efforts to ensure that our efforts are focused on the needs of business and that business is truly leading the discussion and planning efforts of the WIB. We have focused on an organized initiative to identify business needs, identify and enhance customer resources and training services, and to create greater connectivity between our efforts and those of economic development, education and other business groups. We anticipate that this will continue to generate greater interest in the efforts of the WIB and one stop centers by area businesses and result in greater opportunities for the jobseeking customers we serve. We will review our service provision and align where possible to the trends and needs identified by the WIB committees.

Finally, further oversight by the WIB results from activities such as attending program recognition ceremonies and through the WIB committee meetings attended by center staff.

7. How do you determine that Adult and Dislocated Worker jobseeker customers are satisfied with local Career Center services?

Primarily through ongoing case management with the customer and through follow up surveys for training.

8. How do you determine that your business customers are satisfied with local Career Center services?

Through ongoing follow up and surveys by the business services staff and personal contact

9. Briefly describe one positive practice in your local area which has improved services to customers.

We are proud of the level of on-line training activities we have achieved including the recent introduction of certifications to further enhance the value of this cost effective service.

YOUTH

WIA §118 (b) The local plan shall include - (6) a description and assessment of the type and availability of youth activities in the local area, including an identification of successful providers of such activities;

Please complete the Youth worksheet in the Service Provider spreadsheet (Attachment J).

§664.405(4)(b) The local plan must describe the design framework for youth program design in the local area, and how the ten program elements required in §664.410 are provided within that framework.

10. Describe how the Workforce Investment Board and/or Youth Council monitor Youth Program providers.

a. Program Monitoring:

Each operator meets with any contract providers to review activities on a regular basis. In addition, Saratoga county monitors the program activities of the youth contractors.

b. Fiscal Monitoring:

Through reports submitted by the providers at youth council meetings and at WIB meetings. In addition, Saratoga county monitors each of the other counties records. Desk audits are also performed when paying any contractor's invoices.

11. Provide the name of your LWIA's Youth Council Chair and Co-Chair. Please provide their professional contact information (title, address, phone, email).

Emerging Worker Council (Youth Council) Co Chairs:

Michael Gray, Director
 Washington County Youth Bureau
 383 Broadway
 Fort Edward, NY 12828
 518-746-2330
 mgray@co.washington.ny.us

Stan Maziejka, Superintendent
 Stillwater Central School District
 1068 Hudson Ave.
 Stillwater, NY 12170
 518-373-6100 ext. 30022
 smaziejka@scsd.org

12. Do your Youth Program Providers have direct access to the One Stop Operating System (OSOS)?
 Yes No

a. If not, what process is in place to ensure youth activities are entered into OSOS in a timely manner?

One of the LWIA youth program providers does not have direct access. The WIA career center in that service area coordinates with the provider to ensure timely data entry by center staff.

13. Describe *what* youth data is shared and *how* it is shared and reviewed with the Workforce Investment Board and the Youth Council. Please address each group specifically.

Youth performance and service activity and individual successes are reviewed with the youth council. We are also planning to provide more detail by program element in the coming year. Youth performance and expenditure data are shared with the WIB. We also will highlight various programs including youth programs at various WIB meetings.

14. Do your WIA youth program providers have access to the Youth Management Reports?

Yes No

a. If not, how do you share youth program data with your providers and how frequently do you share this?

There are quarterly meetings held with the youth provider

15. Which entit(ies) provide the WIA youth program design framework (including Intake and Eligibility, an Objective Assessment, and the Individual Service Strategy)?

This is provided by the county based employment and training offices in each county working as part of the center operator consortium in each of the career centers. This includes Saratoga Dept. of Employment and Training, Warren County Employment and Training Administration, and the Washington County EOC/Employment and Training office.

16. Describe how the WIA 10 Program Elements required in §664.410 are provided within your youth program design framework. In particular, discuss how each youth's service strategy specifically identifies which program elements will be used to help the youth reach his/her goals.

Youth are assessed and an individual plan is developed to address their specific needs at the time of intake. It will be decided at that time which goals the youth in the program would like to achieve. The plans are monitored by program staff. Our Employment and Training Counselor oversees the eligibility process and enters the youth in the OSOS system. Staff enter all progress notes bi-monthly from Captain and lit/num updates, etc.

17. Attach the following policies and indicate when each was last reviewed by the LWIB.

- | | |
|---|-----------------------|
| a. Youth Needing Additional Assistance | Last Reviewed 5/25/11 |
| b. Serious Barriers to Youth Employment | Last Reviewed NA |

STAFF INFORMATION

Consulting with your Wagner-Peyser partners, please complete the charts entitled “PY 2013 FTE Staffing” and “Projected PY 2014 FTE Staffing” located in the attached Budget spreadsheet (Attachment I).

18. Please explain the reasons for any changes between PY2013 and PY2014.

NYS DOL staff changes occurred specifically with Wagner-Peyser funded staff reducing the FTE staffing by .5 FTE. One hourly staff person was reduced to half time.
 WIA funded staff increased by .8 FTE with the addition of another staff person in the Saratoga center which was understaffed based on customer flow and previous staff losses.

Procurement

WIA §118 (b) The local plan shall include - (9) a description of the competitive process to be used to award the grants and contracts in the local area for activities carried out under this subtitle;

19. Please describe the competitive bidding process that is used to award grants and contracts in your local area (including how vendors are made aware of opportunities to compete for these funding opportunities and how the process is being documented). Describe the process used for Adults/DW services, administrative services, and Youth services.

The procurement policy for the Saratoga-Warren-Washington Counties workforce area describes the competitive bidding process for program operations. Vendors are made aware of a Request for Proposal (RFP) via: a legal notice in our designated local newspaper publications for a minimum of two days, postings on our website and contacting those on the potential service providers list. Our area follows 29 CFR 97.36(e) and 29 CFR 97.36(b)(8) relating to making awards to responsible contractors and small and minority owned organizations. The RFP will describe the pertinent evaluation criteria including cost considerations and the technical evaluation of proposals. Other procurement using sealed bids, non-competitive procurement, etc. will be determined by the the respective county member's local agency policy. In addition to the above, WIA youth contract RFPs are developed in conjunction with the WIB Emerging Worker Council (our local youth council), the youth council reviews the proposals and makes their recommendations for grant awards to the WIB and specific contracts are formally approved by the full Workforce Investment Board. Documentation of our contract awards is available at the grant recipients' office or or other member county's agency office as applicable and is available for state reviews/monitoring.

Waivers

The general statutory and regulatory waiver authority granted to the Secretary of Labor is a continuing authority granted by the Workforce Investment Act at section 189(i)(4), Public Law 105-220, and provides increased flexibility to states and local areas in implementing reforms to the workforce development system in exchange for state and local accountability for results, including improved programmatic outcomes. A list of the current waivers that are in effect for New York can be found in [Workforce Development System Technical Advisory #10.19.1](#). Changes to available waivers have been noted below. A new Technical Advisory for the available waivers with the will be issued at a later date.

20. Please indicate which waivers you requested for Program Year (PY) 2013 and which waivers you are requesting for PY 2014 by checking the appropriate boxes below.

- Waiver of the requirement for a 50 percent employer match for Customized Training, to permit a graduated scale match to increase employer connection with the One-Stop System.
 - Did you request this waiver for PY 2013? Yes No
 - Are you requesting this waiver for PY 2014 – PY 2016? Yes No

- Waiver to increase the employer reimbursement for On-the-Job Training for small- and medium-sized businesses.
 - Did you request this waiver for PY 2013? Yes No
 - Are you requesting this waiver for PY 2014 – PY 2016? Yes No

- Waiver to permit local areas to request the use of up to 10 percent of the local area’s formula allocation funds for Adult and Dislocated Workers to support incumbent worker training programs as part of layoff aversion. Adult funds must be restricted to serving low income adults.
 - Did you request this waiver for PY 2013? Yes No
 - Are you requesting this waiver for PY 2014 – PY 2016? Yes No

- Waiver to permit the Local Workforce Investment Board (LWIB) the ability to transfer up to 50 percent of a program year allocation for adult employment and training activities, and up to 50 percent of a program year allocation for dislocated worker employment and training activities between the two programs, with the approval of the governor. *This is a new waiver beginning with PY 2014.*
 - Are you requesting this waiver for PY 2014 – PY 2016? Yes No

- Waiver for the inclusion of Youth follow-up services and work experience as a Youth Program Framework Service. *For PY 2014, this waiver has been expanded to include supportive services in addition to follow-up services and work experience.*
 - Did you request this waiver for PY 2013? Yes No
 - Are you requesting the expanded waiver for PY 2014 – PY 2016? Yes No

- Waiver to allow use of work readiness as the sole performance indicator for Youth aged 14-21 that are co-enrolled under TANF and WIA for Summer Employment Activities.
 - Did you request this waiver for PY 2013? Yes No
 - Are you requesting this waiver for May 14, 2014 – Sept. 30, 2017? Yes No

- Waiver to apply program design flexibility for Youth aged 14-21 that are co-enrolled under TANF and WIA for Summer Employment Activities.

- Did you request this waiver for PY 2013? Yes No
- Are you requesting this waiver for May 14, 2014 – Sept. 30, 2017? Yes No

- Waiver of the Prohibition at 20CFR 664.520 on the Use of Individual Training Accounts (ITA) for Older and Out-of-School Youth.
 - Did you request this waiver for PY 2013? Yes No
 - Are you requesting this waiver for PY 2014 – PY 2016? Yes No

 - a. How many Youth ITAs did the LWIA procure in PY13? 13
 - b. What specific certificates/degrees resulted from these ITAs in PY13? phlebotomy technician, CAN, LPN

21. Please suggest future WIA waivers that may be useful to your local area and which you would like NYS to consider requesting (optional).

Contracts, MOUs, and Appendices

WIA §118 (b) The local plan shall include - (2) a description of the one-stop delivery system to be established or designated in the local area, including—a copy of each memorandum of understanding described in section 121(c) (between the local board and each of the one-stop partners) concerning the operation of the one-stop delivery system in the local area;

22. Is each Memorandum of Understanding for the local area up-to-date?
 Yes No

If not, when will they be updated?

Has been signed by grant recipient and is currently being circulated for partner signatures

Policy

23. Does the LWIA have written policies on each of the following topics? If yes, indicate when each was last updated by the Board (or a board subcommittee).

Policy	Yes	No	Date of Last Update
A. On the Job Training (OJT)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	5/11
B. Individual Training Account (ITA)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	5/11
C. Competitive Procurement Policy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	5/11
D. Customized Training	<input checked="" type="checkbox"/>	<input type="checkbox"/>	5/11
E. Supportive Services	<input checked="" type="checkbox"/>	<input type="checkbox"/>	5/11
F. Budget Modifications	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
G. Sub Recipient Monitoring Policy and Plan	<input checked="" type="checkbox"/>	<input type="checkbox"/>	5/11
H. Unsatisfactory Youth Providers	<input type="checkbox"/>	<input checked="" type="checkbox"/>	

a. Describe how staff are made aware of these policies? In writing and through staff meetings

Attachments:

WIA §118 (b) The local plan shall include - (8) an identification of the entity responsible for the disbursement of grant funds described in section 117(d)(3)(B)(i)(III), as determined by the chief elected official or the Governor under section 117(d)(3)(B)(i);

WIA §118 (b) The local plan shall include - (10) such other information as the Governor may require.

Please complete all of the required attachments and include copies of policies listed in the Youth section. Hard copies of signature pages must be delivered to NYSDOL per the instructions at the beginning of these guidelines.

If any of the following documents have changed in whole or in part since the submittal of your PY 2013 Local Plan, please email any updated documents with your Local Plan:

	Changed?		Attached?	
Chief Elected Official Agreement	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Local Board By-Laws	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Career Center Operator Agreement(s)	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Memorandum(s) of Understanding	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	<input type="checkbox"/> Yes	<input type="checkbox"/> No

Please provide a copy of your WIB-approved budget for PY2014. This budget should include any carry-in funds as well as PY2014 funds. Note that the WIB-approved budget should total to the PY2014 Planned Budget included in Attachment I.

Indicate the date of the meeting when the WIB budget was approved: 6/4/14

ATTACHMENT A: UNITS OF LOCAL GOVERNMENT

Please list the unit or units (multiple counties or jurisdictional areas) of local government included in the local area. If the CEO Grant Recipient has designated a local grant subrecipient to administer WIA pursuant to WIA § 117(d)(3)(B)(i – ii), please indicate the unit of local government that is the grant subrecipient. However, if instead, the CEO Grant Recipient has designated a fiscal agent, please indicate this on Attachment B.

Unit of Local Government	Grant Subrecipient	
	Yes	No
Saratoga County	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Warren County	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Washington County	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>

§667.705(c) - When a local workforce area is composed of more than one unit of general local government, the liability of the individual jurisdictions must be specified in a written agreement between the chief-elected officials.

If your local workforce area is composed of more than one unit of general local government, is there a written agreement between local officials that details the liability of the individual jurisdictions?

Yes No

ATTACHMENT B: FISCAL AGENT

WIA §117(d)(3)(B)(i)(II) indicates that the chief elected official Grant Recipient may designate a local fiscal agent as an alternative to a local grant subrecipient. Such designation to a grant subrecipient or fiscal agent shall not relieve the chief elected official or the Governor of the liability for any misuse of grant funds. If the CEO has identified a fiscal agent to assist in the administration of grant funds, please provide the name of the agent.

Fiscal Agent
Saratoga County

ATTACHMENT C: SIGNATURE OF LOCAL BOARD CHAIR

**Workforce Investment Act Local Plan for
Program Year 2014-2015, for Workforce Investment Act Title 1-B
and Wagner Peyser Programs**

In compliance with the provisions of the Workforce Investment Act of 1998, the Final Rule, and Planning guidelines and instructions developed by the Governor, this Plan is being submitted jointly by the Local Board and the respective Chief Elected Official(s).

By virtue of my signature, I:

- agree to comply with all statutory and regulatory requirements of the Act as well as other applicable state and federal laws, regulations and policies
- affirm that the composition of the Local Board is either in compliance with the law, rules and regulations and is approved by the State or, will be in compliance within 90 days of local plan submittal
- affirm that this Plan was developed in collaboration with the Local Board and is jointly submitted with the Chief Elected official(s) on behalf of the Local Board
- affirm that the board, including any staff to the board, will not directly provide any core, intensive or training services.

Date:		Signature of Local Board Chair:	
Mr.	<input type="checkbox"/>	Typed Name of Local Board Chair:	
Ms.	<input checked="" type="checkbox"/>	Peg Murphy	
Other	<input type="checkbox"/>		
Name of Board:	Saratoga-Warren-Washington WIB		
Address 1:	PO Box 4393		
Address 2:			
City:	Queensbury		
State:	New York	Zip:	12804
Phone:	(518) 584-4100	E-mail:	pmurphy@espey.com

Submittal directions: Complete this form as part of the Plan development process and submit the entire Plan electronically as described earlier in this guidance. Submit this form with original signatures as directed on page 2 of the Instructions.

ATTACHMENT D: SIGNATURE OF CHIEF ELECTED OFFICIAL

**Workforce Investment Act Local Plan for
Program Year 2014-2014, for Workforce Investment Act Title 1-B
and Wagner Peyser Programs**

In compliance with the provisions of the Workforce Investment Act of 1998, the Final Rule, and Planning guidelines and instructions developed by the Governor, this Plan is being submitted jointly by the Local Board and the respective Chief Elected Official(s).

By virtue of my signature, I:

- agree to comply with all statutory and regulatory requirements of the Act as well as other applicable state and federal laws, regulations and policies
- affirm that the Grant recipient possesses the capacity to fulfill all responsibilities and assume liability for funds received, as stipulated in §667.705 of the rules and regulations
- affirm that the composition of the Local Board is either in compliance with the law, rules and regulations and is approved by the State or, will be in compliance within 90 days of local plan submittal
- affirm that the Chair of the Local Board was duly elected by that Board
- affirm that the board, including any staff to the board, will not directly provide any core, intensive or training services.

Note: A separate signature sheet is required for each local Chief Elected Official. If additional pages are necessary, please see **Attachment B – Extended Version**.

Date:		Signature of Local Chief Elected Official (CEO):	
Mr. <input checked="" type="checkbox"/>		Typed Name of Local CEO:	
Ms. <input type="checkbox"/>		Paul Sausville	
Other <input type="checkbox"/>			
Title of Local CEO:	Chairman, Saratoga County Board of Supervisors		
Address 1:	40 McMaster Street		
Address 2:			
City:	Ballston Spa		
State:	NY	Zip:	12020
Phone:	(518) 885-2240	E-mail:	psausville@saratogacountyny.gov
Are you the Grant Recipient CEO? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>			

Submittal directions: Complete this form as part of the Plan development process and submit the entire Plan electronically as described earlier in this guidance. Submit this form with original signatures as described on page 2 of the Instructions.

ATTACHMENT D: SIGNATURE OF CHIEF ELECTED OFFICIAL

**Workforce Investment Act Local Plan for
Program Year 2014-2014, for Workforce Investment Act Title 1-B
and Wagner Peyser Programs**

In compliance with the provisions of the Workforce Investment Act of 1998, the Final Rule, and Planning guidelines and instructions developed by the Governor, this Plan is being submitted jointly by the Local Board and the respective Chief Elected Official(s).

By virtue of my signature, I:

- agree to comply with all statutory and regulatory requirements of the Act as well as other applicable state and federal laws, regulations and policies
- affirm that the Grant recipient possesses the capacity to fulfill all responsibilities and assume liability for funds received, as stipulated in §667.705 of the rules and regulations
- affirm that the composition of the Local Board is either in compliance with the law, rules and regulations and is approved by the State or, will be in compliance within 90 days of local plan submittal
- affirm that the Chair of the Local Board was duly elected by that Board
- affirm that the board, including any staff to the board, will not directly provide any core, intensive or training services.

Note: A separate signature sheet is required for each local Chief Elected Official. If additional pages are necessary, please see **Attachment B – Extended Version**.

Date:		Signature of Local Chief Elected Official (CEO):	
Mr.	<input checked="" type="checkbox"/>	Typed Name of Local CEO:	
Ms.	<input type="checkbox"/>	Kevin B. Geraghty	
Other	<input type="checkbox"/>		
Title of Local CEO:	Chairman, Warren County Board of Supervisors		
Address 1:	Warren County Municipal Center		
Address 2:	1340 State Rt. 9		
City:	Lake George		
State:	NY	Zip:	12845
Phone:	518-761-6536	E-mail:	kevin.geraghty@townofwarrensburg.net
Are you the Grant Recipient CEO? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>			

Submittal directions: Complete this form as part of the Plan development process and submit the entire Plan electronically as described earlier in this guidance. Submit this form with original signatures as described on page 2 of the Instructions.

ATTACHMENT D: SIGNATURE OF CHIEF ELECTED OFFICIAL

**Workforce Investment Act Local Plan for
Program Year 2014-2014, for Workforce Investment Act Title 1-B
and Wagner Peyser Programs**

In compliance with the provisions of the Workforce Investment Act of 1998, the Final Rule, and Planning guidelines and instructions developed by the Governor, this Plan is being submitted jointly by the Local Board and the respective Chief Elected Official(s).

By virtue of my signature, I:

- agree to comply with all statutory and regulatory requirements of the Act as well as other applicable state and federal laws, regulations and policies
- affirm that the Grant recipient possesses the capacity to fulfill all responsibilities and assume liability for funds received, as stipulated in §667.705 of the rules and regulations
- affirm that the composition of the Local Board is either in compliance with the law, rules and regulations and is approved by the State or, will be in compliance within 90 days of local plan submittal
- affirm that the Chair of the Local Board was duly elected by that Board
- affirm that the board, including any staff to the board, will not directly provide any core, intensive or training services.

Note: A separate signature sheet is required for each local Chief Elected Official. If additional pages are necessary, please see **Attachment B – Extended Version**.

Date:	Signature of Local Chief Elected Official (CEO):	
Mr. <input checked="" type="checkbox"/>	Typed Name of Local CEO:	
Ms. <input type="checkbox"/>	James T. Lindsay	
Other <input type="checkbox"/>		
Title of Local CEO:	Chairman, Washington County Board of Supervisors	
Address 1:	Washington County Municipal Center	
Address 2:	383 Broadway	
City:	Fort Edward	
State:	NY	Zip: 12828
Phone:	518-746-2210	E-mail: info@kingsburyny.gov
Are you the Grant Recipient CEO? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>		

Submittal directions: Complete this form as part of the Plan development process and submit the entire Plan electronically as described earlier in this guidance. Submit this form with original signatures as described on page 2 of the Instructions.

ATTACHMENT E: SIGNATURE OF WIB DIRECTOR

**Workforce Investment Act Local Plan for
Program Year 2014-2015, for Workforce Investment Act Title 1-B
and Wagner Peyser Programs**

This Plan was developed through consultation and dialogue between the local area’s representative(s) and the New York State Department of Labor’s Regional Labor Market Analyst.

By virtue of my signature, I:

- attest that dialogues were conducted between the WIB’s representatives and the LMA which provided the WIB with data and the demographic characteristics of the LWIA’s resident population
- assure that service delivery and design, resource allocation, and other planning decisions were made by the WIB as a result of a careful consideration of the implications of the data and demographics as provided

Date:		Signature of Local WIB Director:
Mr. <input checked="" type="checkbox"/>		Typed Name of Local WIB Director: William Resse
Ms. <input type="checkbox"/>		
Other <input type="checkbox"/>		
Name of Board:		Saratoga-Warren-Washington WIB

Submittal directions: Complete this form as part of the Plan development process and submit the entire Plan electronically as described earlier in this guidance. Submit this form with original signatures as directed on page 2 of the Instructions.

ATTACHMENT F: FEDERAL AND STATE CERTIFICATIONS

The funding for the awards granted under this contract is provided by either the United States Department of Labor or the United States Department of Health and Human Services which requires the following certifications:

A. CERTIFICATION REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY AND VOLUNTARY EXCLUSION-LOWER TIER COVERED TRANSACTIONS

1. The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.
2. Where the prospective lower tier participant is unable to certify to any of the statement in this certification, such prospective participant shall attach an explanation to this proposal.

B. CERTIFICATION REGARDING LOBBYING - Certification for Contracts, Grants, Loans, and Cooperative Agreements

By accepting this grant, the signee hereby certifies, to the best of his or her knowledge and belief, that:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment or modification of any Federal contract, grant, loan or cooperative agreement.
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan or cooperative agreement, the undersigned shall complete and submit Standard Form - LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
3. The signer shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly. This certification is a material representation of facts upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U.S.C. **Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.**

C. DRUG FREE WORKPLACE. By signing this application, the grantee certifies that it will provide a Drug Free Workplace by implementing the provisions at 29 CFR 98.630, Appendix C, pertaining to the Drug Free Workplace. In accordance with these provisions, a list of places where performance of work is

done in connection with this specific grant will take place must be maintained at your office and available for Federal inspection.

D. NONDISCRIMINATION & EQUAL OPPORTUNITY ASSURANCE:

For contracts funded by the U.S. Department of Labor

As a condition to the award of financial assistance from the Department of Labor under Title I of WIA, the grant applicant assures that it will comply fully with the nondiscrimination and equal opportunity provisions of the following laws:

- (1) Section 188 of the Workforce Investment Act of 1998 (WIA) which prohibits discrimination against all individuals in the United States on the basis of race, color, religion, sex, national origin, age disability, political affiliation, or belief, and against beneficiaries on the basis of either citizenship/status as a lawfully admitted immigrant authorized to work in the United States or participation in any WIA Title I - financially assisted program or activity;
- (2) Title VI of the Civil Rights Act of 1964, as amended which prohibits discrimination on the basis of race, color, and national origin;
- (3) Section 504 of the Rehabilitation Act of 1973, as amended, which prohibits discrimination against qualified individuals with disabilities;
- (4) The Age Discrimination Act of 1975, as amended, which prohibits discrimination on the basis of age; and
- (5) Title IX of the Education Amendments of 1972, as amended, which prohibits discrimination on the basis of sex in educational programs.

The grant applicant also assures that it will comply with 29 CFR Part 37 and all other regulations implementing the laws listed above. This assurance applies to the grant applicant's operation of the WIA Title I - financially assisted program or activity, and to all agreements the grant applicant makes to carry out the WIA Title I-financially assisted program or activity. The grant applicant understands that the United States has the right to seek judicial enforcement of this assurance. For grants serving participants in work activities funded through the Welfare-to-Work block grant programs under Section 407(a) of the Social Security Act, the grant applicant shall comply with 20 CFR 645.255.

For contracts funded by the U.S. Department of Health and Human Services

As a condition to the award of financial assistance from the Department of Labor under Title IV-A of the Social Security Act, the grant applicant assures that it will comply fully with the nondiscrimination and equal opportunity provisions of the following laws including but not limited to:

- (1) Title VI of the Civil rights Act of 1964(P.L. 88-352) and Executive Order Number 11246 as amended by E.O. 11375 relating to Equal Employment Opportunity which prohibits discrimination on the basis of race, color or national origin;

(2) Section 504 of the Rehabilitation Act of 1973, as amended, and the regulations issued pursuant thereto contained in 45 CFR Part 84 entitled "Nondiscrimination on the Basis of Handicap in Programs and Activities Reviewing or Benefiting from Federal Financial Assistance" which prohibit discrimination against qualified individuals with disabilities;

(3) The Age Discrimination Act of 1975, as amended, and the regulations at 45 CFR Part 90 entitled "Nondiscrimination on the Basis of Age in Programs and Activities Reviewing Federal Financial Assistance", which prohibits discrimination on the basis of age;

(4) Title IX of the Education Amendments of 1972, as amended, which prohibits discrimination on the basis of sex in educational programs; and

(5) The Americans with Disabilities Act (ADA) of 1990, 42 U.S.C. Section 12116, and regulations issued by the Equal Employment Opportunity Commission which implement the employment provisions of the ADA, set forth at 29 CFR Part 1630.

The grant applicant also assures that it will comply with 45 CFR Part 80 and all other regulations implementing the laws listed above. The grant applicant understands that the United States has the right to seek judicial enforcement of this assurance.

STATE CERTIFICATIONS

E. CERTIFICATION REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY, AND OUTSTANDING DEBTS

The undersigned, as a duly sworn representative of the contractor/vendor, hereby attests and certifies that:

- 1) No principle or executive officer of the contractor's/vendor's company, its subcontractor(s) and/or successor(s) is presently suspended or debarred; and
- 2) The contractor/vendor, its subcontractor(s) and/or its successor(s) is not ineligible to submit a bid on, or be awarded, any public work contract or sub-contract with the State, any municipal corporation or public body for reason of debarment for failure to pay the prevailing rate of wages, or to provide supplements, in accordance with Article 8 of the New York State Labor Law.
- 3) The contractor/vendor, its subcontractor(s) and/or its successor do not have any outstanding debts owed to the Department, including but not limited to, contractual obligations, fines related to Safety and Health violations, payments owed to workers for public works projects or the general provisions of the Labor Law, unemployment insurance contributions or other related assessments, penalties or charges.

F. CERTIFICATION REGARDING "NONDISCRIMINATION IN EMPLOYMENT IN NORTHERN IRELAND: MacBRIDE FAIR EMPLOYMENT PRINCIPLES"

In accordance with Chapter 807 of the Laws of 1992 the bidder, by submission of this bid, certifies that it or any individual or legal entity in which the bidder holds a 10% or greater ownership interest, or any individual or legal entity that holds a 10% or greater ownership interest in the bidder, either:

(answer Yes or No to one or both of the following, as applicable.)

1. Has business operations in Northern Ireland:

Yes No

If Yes:

2. Shall take lawful steps in good faith to conduct any business operations they have in Northern Ireland in accordance with the MacBride Fair Employment Principles relating to nondiscrimination in employment and freedom of workplace opportunity regarding such operations in Northern Ireland, and shall permit independent monitoring of its compliance with such Principles.

Yes No

G. NON-COLLUSIVE BIDDING CERTIFICATION

By submission of this bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid each party thereto certifies as to its own organization, under penalty of perjury, that to the best of his or her knowledge and belief:

1. The prices in this bid have been arrived at independently without collusion, consultation, communication, or agreement, for the purpose of restricting competition, as to any matter relating to such prices with any other bidder or with any competitor;
2. Unless otherwise required by law, the prices which have been quoted in this bid have not been knowingly disclosed by the bidder and will not knowingly be disclosed by the bidder prior to opening, directly or indirectly, to any other bidder or to any competitor; and
3. No attempt has been made or will be made by the bidder to induce any other person, partnership or corporation to submit or not to submit to bid for the purpose of restricting competition.

I, the undersigned, attest under penalty of perjury that I am an authorized representative of the Bidder/Contractor and that the foregoing statements are true and accurate.

Signature of Authorized Representative:
Title: Director Saratoga County Employment and Training/WIB Grant Recipient
Date: 9/30/14

ATTACHMENT G: CAREER CENTER OPERATOR INFORMATION

Complete the following information for each locally certified Career Center Operator in your Workforce Investment Area. Use as many pages of ATTACHMENT G as necessary.

OPERATOR: SWW One Stop Center Operators Consortium			
Method of Selection		Type of Operator	
<input checked="" type="checkbox"/> Consortium <input type="checkbox"/> Competitive Bid		<input type="checkbox"/> System <input checked="" type="checkbox"/> Center(s)	
Address 1:	C/O of Saratoga Dept. of Employment and Training		
Address 2:	152 West High Street, Room B-204		
City:	Ballston Spa		
State:	NY	Zip Code:	12020
Operator Phone: 884-4901			
E-Mail: lscaccia@saratogacountyny.gov			

OPERATOR CERTIFICATION STATUS

Indicate status of Local Level Operator Recertification:

- Granted
- Application Submitted/Pending LWIB Review
- Application Not Yet Due
- Other (explain)

If the Career Center Operator is a consortium, identify the consortium partners:

Saratoga Dept. of Employment and Training

Warren County Employment and Training

Washington County Economic Opportunity Council/Employment and Training

New York State Department of Labor

ATTACHMENT H: LIST OF CAREER CENTERS

Complete the following information for each Career Center in your Workforce Investment Area. Use as many pages of ATTACHMENT H as necessary.

Career Center Name:	Saratoga County Employment and Training		
Address 1:	152 West High Street		
Address 2:			
City:	Ballston Spa		
State:	NY	Zip Code:	12020
Phone:	(518) 884-4170	E-Mail:	lscaccia@saratogacountyny.gov
Fax:	(518) 884-4262	Website:	www.saratogacountyny.gov
Site Type:	<input checked="" type="checkbox"/> Full Service <input type="checkbox"/> Certified Affiliate		
Lease Expiration:	NA		
Lease Holder:	Saratoga County		

WIA Contact:	Lisa Scaccia		
Phone:	(518) 884-4901	E-Mail:	lscaccia@saratogacountyny.gov
NYSDOL Contact:	James Corey		
Phone:	(518) 824-8886	E-Mail:	james.corey@labor.ny.gov

	Opening Time	Closing Time
Monday	8:30 am	5:00 pm
Tuesday	8:30 am	5:00 pm
Wednesday	8:30 am	5:00 pm
Thursday	8:30 am	5:00 pm
Friday	8:30 am	5:00 pm
Saturday	n/a	n/a
Sunday	n/a	n/a

ATTACHMENT H: LIST OF CAREER CENTERS

Complete the following information for each Career Center in your Workforce Investment Area. Use as many pages of ATTACHMENT H as necessary.

Career Center Name:	One Stop Career Center of Warren County		
Address 1:	PO Box 4393		
Address 2:	820 State Route 9		
City:	Queensbury		
State:	NY	Zip Code:	12804
Phone:	518-73-0925	E-Mail:	onestopcareercenter@warrencountyny.gov
Fax:	518-743-0828	Website:	http://www.thejoblink.org
Site Type:	<input checked="" type="checkbox"/> Full Service <input type="checkbox"/> Certified Affiliate		
Lease Expiration:	December 31, 2014		
Lease Holder:	New York State Department of Labor		

WIA Contact:	Chris A. Hunsinger		
Phone:	518-824-8865	E-Mail:	hunsingerc@warrencountyny.gov
NYS DOL Contact:	James Corey		
Phone:	518-824-8896	E-Mail:	James.Corey@labor.state.ny.us

	Opening Time	Closing Time
Monday	8:30 AM	5:00 PM
Tuesday	8:30 AM	5:00 PM
Wednesday	8:30 AM	5:00 PM
Thursday	8:30 AM	5:00 PM
Friday	8:30 AM	5:00 PM
Saturday	n/a	n/a
Sunday	n/a	n/a

ATTACHMENT H: LIST OF CAREER CENTERS

Complete the following information for each Career Center in your Workforce Investment Area. Use as many pages of ATTACHMENT H as necessary.

Career Center Name:	Washington County One Stop Career Center		
Address 1:	383 Broadway		
Address 2:			
City:	Fort Edward		
State:	NY	Zip Code:	12828
Phone:	518-746-2391	E-Mail:	none
Fax:	518-746-2392	Website:	http://www.thejoblink.org
Site Type:	<input checked="" type="checkbox"/> Full Service <input type="checkbox"/> Certified Affiliate		
Lease Expiration:	N/A		
Lease Holder:	None		

WIA Contact:	David Conroe - Director		
Phone:	518-746-2359	E-Mail:	dconroe@co.washington.ny.us
NYS DOL Contact:	Dean Clickner		
Phone:	518-746-2391	E-Mail:	Dean.Clickner@labor.state.ny.us

	Opening Time	Closing Time
Monday	8:30	4:00
Tuesday	8:30	4:00
Wednesday	8:30	4:00
Thursday	8:30	4:00
Friday	8:30	4:00
Saturday	n/a	n/a
Sunday	n/a	n/a

Saratoga-Warren-Washington																			
Total PY 2013 Training reported																			
Dislocated Worker																			
Adult																			
Training Type	Total Expenditures	# Participants in Training			PY12 Carry In			PY13			PY14			PY13					
		Carry In	New	0	Formula funds	Formula Funds	Non-WIA Funding	Carry In	New	0	Formula funds	Formula Funds	Non-WIA Funding	Carry In	New	0	Formula Funds	Formula Funds	Non-WIA Funding
ITA	\$ 89,317.05	16	17	0	\$ 26,330.00	\$ 40,811.25	\$ -	4	10	0	\$ 5,770.00	\$ 16,405.80	\$ -	0	0	0	\$ -	\$ -	\$ -
OJT	\$ -	0	0	0	\$ -	\$ -	\$ -	0	0	0	\$ -	\$ -	\$ -	0	0	0	\$ -	\$ -	\$ -
Customized	\$ -	0	0	0	\$ -	\$ -	\$ -	0	0	0	\$ -	\$ -	\$ -	0	0	0	\$ -	\$ -	\$ -
Contracted	\$ -	0	0	0	\$ -	\$ -	\$ -	0	0	0	\$ -	\$ -	\$ -	0	0	0	\$ -	\$ -	\$ -
Total	\$ 89,317.05	16	17	0	\$ 26,330.00	\$ 40,811.25	\$ -	4	10	0	\$ 5,770.00	\$ 16,405.80	\$ -	0	0	0	\$ -	\$ -	\$ -

Saratoga																			
PY 2014 Training Projection																			
Dislocated Worker																			
Adult																			
Training Type	Total Expenditures	# Participants in Training			PY13 Carry In			PY14			PY13			PY14					
		Carry In	New	0	Formula funds	Formula Funds	Non-WIA Funding	Carry In	New	0	Formula funds	Formula Funds	Non-WIA Funding	Carry In	New	0	Formula Funds	Formula Funds	Non-WIA Funding
ITA	\$ 273,290.10	4	17	0	\$ 9,196.00	\$ 50,000.00	\$ -	12	40	0	\$ 39,094.10	\$ 175,000.00	\$ -	0	0	0	\$ -	\$ -	\$ -
OJT	\$ 3,000.00	0	0	0	\$ -	\$ -	\$ -	1	0	0	\$ 3,000.00	\$ -	\$ -	0	0	0	\$ -	\$ -	\$ -
Customized	\$ -	0	0	0	\$ -	\$ -	\$ -	0	0	0	\$ -	\$ -	\$ -	0	0	0	\$ -	\$ -	\$ -
Contracted	\$ -	0	0	0	\$ -	\$ -	\$ -	0	0	0	\$ -	\$ -	\$ -	0	0	0	\$ -	\$ -	\$ -
Total	\$ 276,290.10	4	17	0	\$ 9,196.00	\$ 50,000.00	\$ -	13	40	0	\$ 42,094.10	\$ 175,000.00	\$ -	0	0	0	\$ -	\$ -	\$ -

Warren																			
Total PY 2013 Training reported																			
Dislocated Worker																			
Adult																			
Training Type	Total Expenditures	# Participants in Training			PY12 Carry In			PY13			PY14			PY13					
		Carry In	New	0	Formula funds	Formula Funds	Non-WIA Funding	Carry In	New	0	Formula funds	Formula Funds	Non-WIA Funding	Carry In	New	0	Formula Funds	Formula Funds	Non-WIA Funding
ITA	\$ 314,854.00	9	45	0	\$ 11,051.00	\$ 59,562.00	\$ 11,050.00	7	59	0	\$ 4,518.00	\$ 48,964.00	\$ 158,707.00	3	5	0	\$ 9,992.00	\$ 11,010.00	\$ -
OJT	\$ -	0	0	0	\$ -	\$ -	\$ -	0	0	0	\$ -	\$ -	\$ -	0	0	0	\$ -	\$ -	\$ -
Customized	\$ -	0	0	0	\$ -	\$ -	\$ -	0	0	0	\$ -	\$ -	\$ -	0	0	0	\$ -	\$ -	\$ -
Contracted	\$ -	0	0	0	\$ -	\$ -	\$ -	0	0	0	\$ -	\$ -	\$ -	0	0	0	\$ -	\$ -	\$ -
Total	\$ 314,854.00	9	45	0	\$ 11,051.00	\$ 59,562.00	\$ 11,050.00	7	59	0	\$ 4,518.00	\$ 48,964.00	\$ 158,707.00	3	5	0	\$ 9,992.00	\$ 11,010.00	\$ -

Warren																			
PY 2014 Training Projection																			
Dislocated Worker																			
Adult																			
Training Type	Total Expenditures	# Participants in Training			PY13 Carry In			PY14			PY13			PY14					
		Carry In	New	0	Formula funds	Formula Funds	Non-WIA Funding	Carry In	New	0	Formula funds	Formula Funds	Non-WIA Funding	Carry In	New	0	Formula Funds	Formula Funds	Non-WIA Funding
ITA	\$ 315,538.00	8	54	0	\$ 8,513.00	\$ 95,000.00	\$ 27,000.00	2	50	0	\$ 4,025.00	\$ 36,000.00	\$ 125,000.00	0	12	0	\$ -	\$ 20,000.00	\$ -
OJT	\$ -	1	0	0	\$ -	\$ -	\$ -	0	0	0	\$ -	\$ -	\$ -	0	0	0	\$ -	\$ -	\$ -
Customized	\$ 2,337.00	0	0	0	\$ -	\$ -	\$ -	1	0	0	\$ -	\$ -	\$ 2,337.00	0	0	0	\$ -	\$ -	\$ -
Contracted	\$ -	0	0	0	\$ -	\$ -	\$ -	0	0	0	\$ -	\$ -	\$ -	0	0	0	\$ -	\$ -	\$ -
Total	\$ 317,875.00	9	54	0	\$ 8,513.00	\$ 95,000.00	\$ 27,000.00	3	50	0	\$ 4,025.00	\$ 36,000.00	\$ 127,337.00	0	12	0	\$ -	\$ 20,000.00	\$ -

Washington																			
Total PY 2013 Training reported																			
Dislocated Worker																			
Adult																			
Training Type	Total Expenditures	# Participants in Training			PY12 Carry In			PY13			PY14			PY13					
		Carry In	New	0	Formula funds	Formula Funds	Non-WIA Funding	Carry In	New	0	Formula funds	Formula Funds	Non-WIA Funding	Carry In	New	0	Formula Funds	Formula Funds	Non-WIA Funding
ITA	\$ 377,747.00	4	28	0	\$ 20,203.00	\$ 57,503.00	\$ 60,670.00	2	113	0	\$ 41,975.00	\$ 31,931.00	\$ 137,620.00	3	2	0	\$ 17,845.00	\$ 10,000.00	\$ -
OJT	\$ -	0	15	0	\$ -	\$ -	\$ -	0	0	0	\$ -	\$ -	\$ -	0	0	0	\$ -	\$ -	\$ -

Customized	\$	-	0	0	\$	-	0	0	\$	-	0	0	\$	-	0	0	\$	-	0	0	\$	-	0	0	\$	-
Contracted	\$	-	0	0	\$	-	0	0	\$	-	0	0	\$	-	0	0	\$	-	0	0	\$	-	0	0	\$	-
Total	\$	377,747.00	4	43	\$	20,203.00	\$	57,503.00	\$	60,670.00	2	113	\$	41,975.00	\$	31,931.00	\$	137,620.00	3	2	\$	17,845.00	\$	10,000.00	\$	-

County Name: Washington																											
Adult													Dislocated Worker														
# Participants in Training													# Participants in Training														
Carry In													Carry In														
New													New														
PY13 Carry In													PY13 Carry In														
PY14 Formula Funds													PY14 Formula Funds														
Non-WIA Funding													Non-WIA Funding														
Total Expenditures													Total Expenditures														
ITA	\$	294,161.00	4	30	\$	13,837.00	\$	39,000.00	\$	20,000.00	72	123	\$	13,667.00	\$	39,000.00	\$	150,000.00	4	4	\$	8,657.00	\$	12,000.00	\$	-	
OJT	\$	21,000.00	0	5	\$	-	\$	21,000.00	\$	-	1	0	\$	-	\$	-	\$	-	-	0	0	\$	-	\$	-	\$	-
Customized	\$	-	0	0	\$	-	\$	-	\$	-	0	0	\$	-	\$	-	\$	-	-	0	0	\$	-	\$	-	\$	-
Contracted	\$	-	0	0	\$	-	\$	-	\$	-	0	0	\$	-	\$	-	\$	-	-	0	0	\$	-	\$	-	\$	-
Total	\$	315,161.00	4	35	\$	11,837.00	\$	60,000.00	\$	20,000.00	73	123	\$	13,667.00	\$	39,000.00	\$	150,000.00	4	4	\$	8,657.00	\$	12,000.00	\$	-	

County Name: XXXXXXXX																											
Adult													Dislocated Worker														
# Participants in Training													# Participants in Training														
Carry In													Carry In														
New													New														
PY12 Carry In													PY12 Carry In														
PY14 Formula Funds													PY14 Formula Funds														
Non-WIA Funding													Non-WIA Funding														
Total Expenditures													Total Expenditures														
ITA	\$	-	0	0	\$	-	\$	-	\$	-	0	0	\$	-	\$	-	\$	-	-	0	0	\$	-	\$	-	\$	-
OJT	\$	-	0	0	\$	-	\$	-	\$	-	0	0	\$	-	\$	-	\$	-	-	0	0	\$	-	\$	-	\$	-
Customized	\$	-	0	0	\$	-	\$	-	\$	-	0	0	\$	-	\$	-	\$	-	-	0	0	\$	-	\$	-	\$	-
Contracted	\$	-	0	0	\$	-	\$	-	\$	-	0	0	\$	-	\$	-	\$	-	-	0	0	\$	-	\$	-	\$	-
Total	\$	-	0	0	\$	-	\$	-	\$	-	0	0	\$	-	\$	-	\$	-	-	0	0	\$	-	\$	-	\$	-

County Name: XXXXXXXX																											
Adult													Dislocated Worker														
# Participants in Training													# Participants in Training														
Carry In													Carry In														
New													New														
PY13 Carry In													PY13 Carry In														
PY14 Formula Funds													PY14 Formula Funds														
Non-WIA Funding													Non-WIA Funding														
Total Expenditures													Total Expenditures														
ITA	\$	-	0	0	\$	-	\$	-	\$	-	0	0	\$	-	\$	-	\$	-	-	0	0	\$	-	\$	-	\$	-
OJT	\$	-	0	0	\$	-	\$	-	\$	-	0	0	\$	-	\$	-	\$	-	-	0	0	\$	-	\$	-	\$	-
Customized	\$	-	0	0	\$	-	\$	-	\$	-	0	0	\$	-	\$	-	\$	-	-	0	0	\$	-	\$	-	\$	-
Contracted	\$	-	0	0	\$	-	\$	-	\$	-	0	0	\$	-	\$	-	\$	-	-	0	0	\$	-	\$	-	\$	-
Total	\$	-	0	0	\$	-	\$	-	\$	-	0	0	\$	-	\$	-	\$	-	-	0	0	\$	-	\$	-	\$	-

County Name: XXXXXXXX																											
Adult													Dislocated Worker														
# Participants in Training													# Participants in Training														
Carry In													Carry In														
New													New														
PY12 Carry In													PY12 Carry In														
PY14 Formula Funds													PY14 Formula Funds														
Non-WIA Funding													Non-WIA Funding														
Total Expenditures													Total Expenditures														
ITA	\$	-	0	0	\$	-	\$	-	\$	-	0	0	\$	-	\$	-	\$	-	-	0	0	\$	-	\$	-	\$	-
OJT	\$	-	0	0	\$	-	\$	-	\$	-	0	0	\$	-	\$	-	\$	-	-	0	0	\$	-	\$	-	\$	-
Customized	\$	-	0	0	\$	-	\$	-	\$	-	0	0	\$	-	\$	-	\$	-	-	0	0	\$	-	\$	-	\$	-
Contracted	\$	-	0	0	\$	-	\$	-	\$	-	0	0	\$	-	\$	-	\$	-	-	0	0	\$	-	\$	-	\$	-
Total	\$	-	0	0	\$	-	\$	-	\$	-	0	0	\$	-	\$	-	\$	-	-	0	0	\$	-	\$	-	\$	-

County Name: XXXXXXXX																											
Adult													Dislocated Worker														
# Participants in Training													# Participants in Training														
Carry In													Carry In														
New													New														
PY13 Carry In													PY13 Carry In														
PY14 Formula Funds													PY14 Formula Funds														
Non-WIA Funding													Non-WIA Funding														
Total Expenditures													Total Expenditures														
ITA	\$	-	0	0	\$	-	\$	-	\$	-	0	0	\$	-	\$	-	\$	-	-	0	0	\$	-	\$	-	\$	-

	Provider Names
Youth Program Design Framework Intake and Registration	
Objective Assessment	Captain Youth & Family Services, Warren Co. Employment & Training, Wash Co EOC
Individual Service Strategy	Captain Youth & Family Services, Warren Co. Employment & Training, Wash Co EOC

Youth Program Element	Provider Names
Tutoring/Study Skills Training/Instruction leading to completion of secondary school	Captain Youth & Family Services, WSWHE BOCES, Wash Co EOC, Warren Co. E&T
Alternative Secondary School Services	Captain Youth & Family Services(annual contract), Warren Co. E&T, Wash Co EOC
Summer employment opportunities	Captain Youth & Family Services(annual contract), Warren Co. E&T, Wash Co EOC
Paid and unpaid work experience	Captain Youth & Family Services(annual contract), Warren Co. E&T, Wash Co EOC
Occupational skills training	Captain Youth & Family Services(annual contract), Warren Co. E&T, Wash Co EOC
Leadership development opportunities	Captain Youth & Family Services(annual contract), Warren Co. E&T, Wash Co EOC
Supportive Services	Captain Youth & Family Services(annual contract), Warren Co. E&T, Wash Co EOC
Adult Mentoring	Captain Youth & Family Services(annual contract), Warren Co. E&T, Wash Co EOC
Follow Up Services	Captain Youth & Family Services(annual contract), Warren Co. E&T, Wash Co EOC
Comprehensive Guidance and Counseling	Captain Youth & Family Services(annual contract), Warren Co. E&T, Wash Co EOC

PY '14

WIB Budget - final

Salaries		58,000
	Exec. Director \$	29,000.00
	Assoc. Exec. Dir. \$	29,000.00
Benefits		4,437
WIB Staff memberships/Educ.		2,800
Mileage		5,000
Phone/PC Broadband		600
Office Exp, Postage, Supp.		3,600
Equipment		0
Meetings		3,100
Marketing		4,000
Miscellaneous		1,500
Admin Fee		7,745
Rent		3,618
Video bridge maintenance		500
Total Expenses		94,900