

Buildings and Grounds Committee Minutes
April 2, 2014 – 2:30 p.m.

Present: Chairman Lewza; Supervisors Collyer, Raymond, Veitch, Grattidge, Barrett and Sausville; Ryan Moore, Deputy Administrator; Keith Manz, Tom Speziale, Public Works; Kathy Jordan, Charles Foehser, Craig Hayner. County Clerk; Press.

Chairman Lewza called the meeting to order and welcomed all in attendance.

On a motion made by Mr. Collyer, seconded by Mr. Veitch the minutes of the March 10, 2014 meeting were approved unanimously.

Mr. Hayner said the Dept. of Motor Vehicles at the Wilton Mall is in its ninth year of a ten year contract that will expire in November of 2015. Wilton Mall has said they are moving DMV to another location; therefore, contract negotiations have begun with Macerich Company, the malls contracting company. Mr. Hayner said the agreement will save the county approximately \$50,000 over the next five years. The current 2013 lease cost is \$66,950, with electrical costs of \$12,563 for a total cost of \$79,513/yr.

Mr. Hayner said the new lease contract with the move would be no costs for the move, as the mall is going to pick up those costs. He said there would be little to no impact on daily business during the move and the contract would be for a five year term beginning August 1, 2014 through December 31, 2019. The square footage of space is 2,685 sq. ft. at a cost of \$20.60 per sq. ft., for an annual cost of \$55,311 with an annual 2.5% to 3% CPS increase. The estimated annual fixed electrical costs would be \$4 sq. ft. for a total of \$10,740 per year with a 2% fixed increase.

A motion was made to authorize the Chairman to enter into a five year agreement with the Macerich Company to lease 2,685 sq.ft. of office space for a Motor Vehicle Office in Wilton Mall at a rental rate of \$20.60 per sq.ft. with an annual increase of 2.5% to 3% and an electrical rate of \$4 per sq.ft. with an annual increase of 2%. This agreement will result in 2014 monthly savings of \$970 in rent and \$150 for electric. Unanimous.

Mr. Churchill said there are currently four projects that are still ongoing at the County Airport:

- Airport Master Plan – The Alternatives Analysis Chapter has been completed with cost estimates currently being worked on for the various alternatives. He said the next step will be a TAC meeting in early May to present all alternatives and obtain tax input.
- Wildlife Hazard Assessment – Surveys are conducted every two weeks at very specific locations. A report will be established with the findings and recommendations will be made.

- Taxiway Lighting Project – Has been on hold for the winter and will be completed in the Spring. Work continues with the FAA with regard to the loss of night time approaches because of obstructions. PAPI's have been put in along runway 23. FAA approval is pending.
- Working Beacon and Obstruction Removal - A NYS DOT grant has been received and was approved at the March Buildings and Grounds Committee meeting. Trees will be removed around the rotating beacon to eliminate some loss of visibility.

Mr. Manz said there is a consultant agreement with McFarland Johnson where there are some penetrations off of runway 23 that are current violations and need to be taken care. A request is being made to authorize McFarland Johnson to proceed with the engineering and appraisal services for the acquisition of land and/or avigation easements for the clearing of the property.

A motion was made by Mr. Collyer, seconded by Mr. Veitch to approve a resolution authorizing an agreement with McFarland Johnson in an amount not to exceed \$29,750 to provide engineering and appraisal services for the acquisition of land and/or avigation easements currently having tree obstructions in the approach to Runway 23 at the Saratoga County Airport, and amending the budget in relation thereto. Unanimous.

On a motion made by Mr. Veitch, seconded by Ms. Raymond the meeting was adjourned unanimously.

Respectfully submitted,
Chris Sansom