

APPROVED MINUTES

SARATOGA COUNTY SEWER COMMISSION No. 1
MINUTES OF JULY 23, 2014
3:00 PM at the Treatment Plant

COMMISSIONERS PRESENT: Davis, Bold, Doyle, Howe, Loewenstein, Marshall, Ostapczuk and Rinaldi

COMMISSIONERS EXCUSED: Cannon

ALSO PRESENT: Chad M. Cooke P.E., Executive Director; Anne Gorman, Confidential Secretary; Sue Duff, Chief Operator; Grant Eaton, Maintenance Manager; Robert Wilcox, Assistant County Attorney; Ryan Moore, Management Analyst; Dan Rourke P.E., Delaware Engineering and Jason Dell, P.E., Lansing Engineering.

PUBLIC COMMENT: None

CHAIRMAN’S COMMENTS: None

APPROVAL OF MINUTES of June 25, 2014. *Commissioner Doyle made the motion to approve the minutes of June 25, 2014. Commissioner Loewenstein seconded the motion. No discussion. The minutes of June 25, 2014 were approved. 8 Ayes, 1 Absent, 0 Nays.*

APPROVAL OF SPECIAL MEETING MINUTES of July 8, 2014. *Commissioner Doyle made the motion to approve the special meeting minutes of July 8, 2014. Commissioner Loewenstein seconded the motion. No discussion. The special meeting minutes of July 8, 2014 were approved. 8 Ayes, 1 Absent, 0 Nays.*

2011 CAPITAL PROJECTS:

McDonald Engineering – Saratoga Lake and 4&32. A status meeting was held with the contractor on July 15, 2014. As of today’s date the project is not substantially complete. The contractor is finishing up a few items with regard to pump station startups and gravity sewer main repair. Executive Director Cooke spoke to Doug Cole with McDonald Engineering and he said the project is expected to be complete with all contract and restoration work by mid August.

Commissioner Doyle indicated that another status meeting is scheduled for Friday, July 25, 2014 and welcomed any Commissioners that would like to attend.

2013 CAPITAL PROJECTS:

Sludge Thickener – Executive Director Cooke reported that the project will be wrapping up within the next few weeks. Dan Rourke with Delaware Engineering gave a status update stating that they recently finished startups on two (2) sludge transfer pumps to the belt press and installed some hatches to the combined sludge tanks. He reported that things were going well and the project was approximately 90% complete. The project is anticipated to be substantially complete by mid August 2014.

2014 CAPITAL PROJECTS:

Milton Pump Station Upgrade – Since the special meeting held on July 8, 2014, Brunswick Electric has withdrawn their bid for Contract No. 2 (electrical) for the Milton Pump Station Upgrade leaving two (2) bids for the electrical work, Stilsing Electric and Harold Clune. The low bidder was Stilsing Electric at \$222,735.00.

Commissioner Doyle made a motion to recommend awarding the contract to Stilsing Electric for Contract No. 2 (electrical) in the amount of \$222,735.00 for the Milton Pump Station upgrade project. Commissioner Howe seconded the motion. Discussion involved Contract No. 1 (General Construction) and any delay associated with the one (1) month lag in awarding Contract No. 2 (electrical). Executive Director Cooke stated that Contract No. 1 for J. Squared Construction was approved by the Board of Supervisors at the last meeting on July 15, 2014 and that no delays are anticipate. Motion passed: 8 Ayes, 1 Absent, 0 Nays

Interceptor Phase V –EDP is the consultant. The project went out to bid this week and bids are due back prior to the August Commission meeting for consideration.

Treatment Plant Upgrades – A kick-off meeting was held today with our consultant, The MRB Group, for upgrades to the odor control, storage tank mixers and screen replacement for bar screen #3. Executive Director Cooke stated that he would report back to the Commissioners at next month's meeting with a preliminary schedule for bid documents and plan completion.

Main Sewage Pumps – Executive Director Cooke reported that he spoke with our consultant O'Brien & Gere this week and they are wrapping up the final report. He should have that report next week and will share the findings with the Commissioners at the August Commission meeting.

COLLECTION SYSTEM

Hudson River Apartments – Town of Waterford – Jason Dell, P.E. with Lansing Engineering addressed the Commission with regard to a project located outside the Sewer District boundaries in the Town of Waterford that is proposing to connect to the new sewers installed as part of the Saratoga Lake and 4&32 Project. He gave a brief overview of the project and indicated that the Town of Waterford and the Village of Waterford are currently experiencing a sewer capacity issue during larger rainfalls and in order to progress the project they need to show that there is a viable sewer alternative. After a brief discussion, the Commissioners requested that Lansing Engineering provide more information on the project and they referred the matter to Attorney Wilcox to look into any similar situations the Sewer District may have dealt with in the past.

ATTORNEY REPORT:

Attorney Wilcox had nothing much to report other than the two (2) dedications on the agenda. He stated that we will have to wait to see what happens with regard to the substantial completion date on the Saratoga Lake and 4&32 project and work through it.

DEDICATIONS:

Anna’s Place Residential Subdivision – Town of Halfmoon – Anna’s place of Halfmoon, LLC requested dedication of the sanitary sewer infrastructure servicing Anna’s place in the Town of Halfmoon consisting of 12 manholes and approximately 2,000 ft of 8” PVC gravity sewer main. *A motion to accept dedication of the sewer infrastructure servicing Anna’s Place Residential Subdivision in the Town of Halfmoon was made by Commissioner Bold and seconded by Commissioner Doyle. Discussion involved the conditions needed for approval. Attorney Wilcox stated that school taxes cannot be paid until they are billed in September. It is a small anomaly of timing and he didn’t see it as being an issue. Resolution 11-2014 accepting dedication of the sewer infrastructure servicing Anna’s Place Residential Subdivision consisting of 12 manholes and approximately 2,000 ft of 8” inch PVC gravity sewer main in the Town of Halfmoon **conditioned upon receipt of an original, properly executed and filed Release of Part of Mortgaged Premises and receipt of paid 2014-2015 school taxes passed: 8 Ayes, 1 Absent, 0 Nays.***

The Mill at Smith Bridge – Town of Wilton – Smith Bridge, LLC requested dedication of the sanitary sewer infrastructure servicing The Mill at Smith Bridge in the Town of Wilton consisting of 1 pump station, 18 manholes, 2,428 ft of 6” HDPE force main and 2,200 ft of 8” PVC gravity main. *A motion to accept dedication of the sewer infrastructure servicing The Mill at Smith Bridge was made by Commissioner Ostapczuk and seconded by Commissioner Marshall. Discussion involved the conditions needed for approval. Attorney Wilcox stated again that school taxes cannot be paid until they are billed in September. Resolution 12-2014 accepting dedication of the sewer infrastructure servicing The Mill at Smith Bridge consisting of 1 pump station, 18 manholes, 2,428 ft of 6” HDPE forcemain and 2,200 ft of 8” PVC gravity main in the Town of Wilton **conditioned upon receipt of paid 2014-2015 school taxes passed: 8 Ayes, 1 Absent, 0 Nays.***

COMMITTEES:

FUTURE PLANT #2 COMMITTEE – Commissioner Bold

ENGINEERING COMMITTEE – Commissioner Doyle

A motion to adjourn the meeting was made by Commissioner Marshall and seconded by Commissioner Doyle. No discussion. The motion passed.

**NEXT COMMISSION MEETING
Wednesday, August 27, 2014
3:00 P.M. at the Treatment Plant**