

## CAREER OPPORTUNITY



### **SARATOGA COUNTY DEPARTMENT OF PERSONNEL WORKFORCE INVESTMENT ACT WORKFORCE INVESTMENT ACT COUNSELOR AIDE**

**SALARY: \$37,123**

This is a para-professional position involving the counseling of and establishing of meaningful relationships with participants employed in WIA Program. The work is performed under the general supervision of a professional counselor with wide leeway provided for the use of independent judgment.

#### **QUALIFICATIONS:**

Either

- A. Bachelor's Degree in social science, human services or resources or related field; OR
- B. Completion of a minimum of 60 credit hours in a regionally accredited or NYS registered college or university and two (2) years of full-time paid experience as a counselor, caseworker, employment interviewer or similar title in a community action or similar agency dealing with the employment or training of economically disadvantaged, minority or low income persons; OR
- C. Any equivalent combination of training and experience as outlined above.

#### **SUBMIT RESUME TO:**

**John J. Kalinkewicz  
Director of Personnel  
Saratoga County  
40 McMaster Street  
Ballston Spa, New York 12020**

Applications accepted until position is filled.

This is a provisional appointment pending a civil service examination.  
"An Equal Opportunity Employer with an Affirmative Action Program"

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