

Buildings & Grounds Committee  
February 4, 2015 4:30 p.m.  
Meeting Minutes

Present: Chairman Peck; Supervisors Allen, Lewza; Chairman Veitch; Spencer Hellwig, County Administrator; Stephen Dorsey, County Attorney; Keith Manz, Public Works Commissioner; Tom Speziale, Public Works Deputy Commissioner; Michael Churchill, McFarland Johnson; Jon Zilka and Al Williams from North American Flight Services.

Mr. Peck called the meeting to order and welcomed everyone in attendance.

**On a motion by Mr. Lewza, seconded by Mr. Allen the minutes of the January 14, 2015 meeting were unanimously approved.**

Mr. Peck asked Mr. Hellwig to give a description of the renovation of the East Facility into a restaurant at the Airport.

Mr. Hellwig said a request has been made to modify the facility to allow for a restaurant to be placed for the benefit of the pilots and the people that actually access the terminal. He said it is consistent to what is in the Master Plan and is at a point where the Committee needed to be updated.

Mr. Peck said we lease the land to the facilities as built and now they want to renovate a portion of one of the facilities into the restaurant. It does not change the County's lease at all.

Mr. Speziale said this is a building that the County owns and we lease to North American Flight Services and is the former Richmor building.

Mr. Lewza said he has no problem with the restaurant but with the process. He asked if the restaurant should go through the Town of Milton Planning Board.

Mr. Manz said he has spoken with the County Attorney and the differentiation is if it is a building and land that the County owns and there is a renovation going on than the State has jurisdiction and would just be submitted to the State of New York. Mr. Manz said he had emailed the Town of Milton Building Inspector, Mr. Howe, and explained this to him. There is no approval needed from the local municipality but as a courtesy will keep them informed on the process.

Mr. Zilka showed the Committee the plans for the renovation. He said it will be a small café as there has been some demand for this service. There was a café at the Glens Falls airport that closed. There is a large population of pilots on the weekend that fly to go have breakfast. This is a good opportunity to fill that need. Mr. Peck asked what the seating capacity would be. Mr. Zilka said +/- 35 with a possible expansion to an outdoor patio. This will be open to the public. Signage will be changed on the central sign. They hope to be open by track season. Mr. Manz said there is an FAA process as well which they are going through. He said Committee approval only was needed from the County.

**On a motion by Mr. Lewza, seconded by Mr. Veitch unanimous approval was given to North American Flight Services to renovate the East Facility into a restaurant.**

On a motion by Mr. Allen, seconded by Mr. Lewza the meeting was unanimously adjourned.

Respectfully submitted,

Pamela Wright, Clerk