

Law and Finance Committee Meeting  
March 11, 2015 - 4:00 p.m.

Present: Chairman Wright; Supervisors Collyer, Daly, Lewza, Klnowski, Tollisen, Raymond, Allen, Grattidge, Johnson, Lucia, Lunde, Lawler, Martin, Wood, Peck and Jenkins; Spencer Hellwig, County Administrator; Ryan Moore, Deputy Administrator; Stephen Dorsey, County Attorney; Drew Jarosh, County Treasurer; Brian O'Connor, County Auditor; Joanne Bosley, Real Property; Michael Prezioso, Mental Health; Craig Hayner, County Clerk; Keith Manz, Public Works; Diane Brown, Maplewood Manor; Carl Zeilman, Ed Tremblay, Emergency Services; Michael Zurlo, Sheriff; Troy Hiltz, Planning; Margaret McNamara, Personnel; Sandi Cross, Office for the Aging; Press.

Chairman Wright called the meeting to order and welcomed all in attendance.

**On a motion made by Mr. Collyer, seconded by Ms. Daly the minutes of the February 11, 2015 meeting were approved unanimously.**

**EQUALIZATION AND ASSESSMENT**

- **Authorizing the conveyance of tax acquired land to the Town of Malta for the sum of \$1,074.00.**
- **Authorizing the cancellation of taxes on three exempt parcels in the Town of Providence in the amount of \$2,148.43.**
- **Accepting tender offers on parcels in the Town of Greenfield (\$3,557.19) and Northumberland (3,828.47)**

Mr. Hellwig said the first item will convey a parcel in the Town of Malta for the sum of the delinquent taxes of \$1,074. The Town of Malta will be using the parcel for the purposes of connecting an existing subdivision to a planned subdivision.

The second item is to cancel the taxes on a property that was transferred to the State of New York, which is exempt from NY Property Taxes.

The third item is acceptance of two tender offers on parcels in the Town of Greenfield and Northumberland.

**On a motion made by Mr. Collyer, seconded by Mr. Kinowski the above resolutions were approved unanimously.**

**LEGISLATIVE AND RESEARCH**

- **Adopting a local law identified as Introductory No. 1, Print No. 2 of 2015 entitled "A Local Law Allowing for Common, Safe Items to be excluded from the Dangerous Fireworks Definition as permitted by New York Penal Law Section 405 (5) (b)."**

Mr. Hellwig said the above item is needed as a result of some last minute regulatory changes by the State where they have named the State Office of Fire Prevention and Control as the agency that will be handling the licensing and other activities related to dealing with the manufacturers as well as the sellers. The County will have to amend the original local law to reflect that agency.

Mr. Wright said since the local law changes are minor another Public Hearing will not be needed.

**On a motion made by Ms. Daly, seconded by Mr. Lewza the above resolution was approved unanimously.**

#### **PERSONNEL & INSURANCE**

- **Authorizing the Chairman to enter into a one-year renewal agreement with Sedgwick Claims Management Services, Inc. from 7/1/15 through 6/30/16 at a cost of \$292,881. Unanimous.**

Mr. Hellwig said Sedgwick Claims Management Services is the county's third-party administrator for the County's Self-Insurance pool. He said Sedgwick's fees have not increased since 2011 and prior to the end of this renewal agreement the Personnel Office will be going out to bid for the contract that will follow this one year renewal with Sedgwick. The cost of \$292,881 represents a 5% increase from the expiring contract.

**On a motion made by Ms. Daly, seconded by Mr. Lewza the above resolution was approved unanimously.**

#### **SOCIAL PROGRAMS**

- **Authorizing the Chairman to enter into renewal contracts for the Expanded In-Home Services for the Elderly Program (EISEP) to provide housekeeping and personal care services for the elderly.**
- **Authorizing the Chairman to enter into an agreement with the Town of Halfmoon to provide \$25,000 in funding for the purchase of a senior transportation bus.**
- **Authorizing the Chairman to enter into an agreement with the Adult and Senior Center of Saratoga for the provision of the Community Connections program in an amount not to exceed \$20,000.**

Mr. Hellwig said the first item is for renewal of contracts for the Expanded In-Home Services for the Elderly Program, which is a program that allows seniors to stay in their homes.

The second item is for authorization to provide a \$25,000 contribution toward the purchase of a senior transportation van in the Town of Halfmoon that is used to transport seniors to local programs in the Town. This contribution is 75% of the total cost and the remaining 25% match, which is required under the grant, will be handled by the Town of Halfmoon.

The third item will authorize a second year of services to be provided by Saratoga Springs Senior Center to help people continue to live in their homes. The employees of the Senior Center will conduct assessments and match up volunteers with the seniors, where the volunteers will provide the services directly.

**On a motion made by Mr. Kinowski, seconded by Mr. Tollisen the above resolutions were approved unanimously.**

#### **PUBLIC HEALTH**

- **Authorizing amended agreements with agencies providing various mental health counseling, substance abuse, housing and case management services to accept \$30,030 in additional state aid and amending the budget in relation thereto.**

Mr. Hellwig said the above item will authorize amendments to the existing agreements that the Mental Health Department has with various agencies that are providing services. There is an additional 2% funding available for cost of living adjustments for the employees of those agencies, which will be used and applied against the annual salaries and benefits for the direct care of staff of these agencies.

**On a motion made by Mr. Collyer, seconded by Mr. Kinowski the above resolution was approved unanimously.**

#### **PUBLIC SAFETY**

- **Proclaiming April 19-25, 2015 as National Crime Victims' Right Week.**
- **Amending the 2015 budget to re-appropriate \$2,264,357.07 in Interoperability Community Grant funds from the NYS Division of Homeland Security.**
- **Authorizing the Chairman to enter into an agreement with Pictometry International Inc. to provide aerial imagery services at a cost not to exceed \$168,000.**
- **Authorizing a fee of \$10 per report (or \$20 per report for online transactions) for the sale of accident reports, authorizing the Sheriff to execute a revenue agreement with Appriss to store, update, maintain and distribute accident reports electronically on**

**behalf of the County, and delegating future authority for the approval of such fees to the Public Safety Committee.**

Mr. Hellwig said the first item is to proclaim April 19-25, 2015 as National Crime Victims' Rights Week which will include a variety of activities.

The second item authorizes the reappropriation of \$2,264,357.07, which is the unspent balance of the radio system inoperability grant from the State that was initially accepted in 2014.

The third item will allow the Planning Department to enter into an agreement with Pictometry International, Inc. to update the counties Aerial photographic records. The current images that are used by the Planning Department, Emergency Services and other entities date back to 2008.

The fourth item is for authorization to charge a fee of \$10 for accident reports which can be picked up at the Sheriff's Department or \$20 for individuals or entities to go on line to download the reports. The on-line reports will be handled by a third-party vendor who will provide a web based report individuals can go to on line and pay for. Eight dollars of the \$20 fee will go to the vendor and the remaining \$12 will be maintained by the county on each transaction.

**On a motion made by Mr. Lewza, seconded by Mr. Tollisen the above items will be approved unanimously.**

**PUBLIC WORKS**

- **Authorizing an amendment to the consultant agreement with Greenman-Pedersen, Inc. for additional construction support and inspection services necessary for the replacement of the Central Avenue Bridge over the Anthony Kill in the City of Mechanicville in the amount of \$127,690.**

Mr. Hellwig said the above item is to amend the agreement with Greenman Pedersen, Inc. to perform some additional construction and inspection services on the US Rt.4 Bridge in Mechanicville. The State has already reviewed the amendments and approved them as one of the funding sources for the projects. This is due to the construction process taking longer than originally anticipated. The distribution of costs is 80% Federal, 15% State and 5% Local.

**On a motion made by Mr. Collyer, seconded by Mr. Tollisen the above resolution was approved unanimously.**

**BUILDINGS AND GROUNDS**

- **Requesting home rule legislation to authorize the County and the Water Authority to effectuate a lot line adjustment involving a portion of reforested lands in the Town of Moreau and amending Chapter 439 of the Laws of 2006 accordingly.**

Mr. Hellwig said the above item is a follow-up to a resolution of 2014, which authorized and expressed the county's attempt to move forward with boundary adjustments for the tax parcels. The resolution of today is needed to finalize the process because the property is reforested land and as such it will need the States approval to complete the upgrade and changes to the boundary. He said the Town of Moreau has indicated its support of the adjustment as well.

**On a motion made by Ms. Daly, seconded by Mr. Lewza the above resolution was approved unanimously.**

#### **LAW AND FINANCE**

- **Amending the agreement with the Lancaster Group to extend the date of termination from August 23, 2014 to September 30, 2014 and to authorize payment for billing services and additional services geared toward improving the application, admission and collection process at Maplewood Manor which were rendered between August 23, 2014 and September 30, 2014.**

Mr. Hellwig said in 2013 as a result of the retirements and their billing division, the county contracted with the Lancaster Group to provide billing services. The contract was good through August 23, 2014, but as a result of additional services being required beyond that contract date they were held over. In order to pay them for the additional service it requires the Board of Supervisors authorization to approve a contract extension for an additional month.

**On a motion made by Mr. Kinowski, seconded by Ms. Daly the above item was approved unanimously.**

**On a motion made by Mr. Lewza, seconded by Mr. Collyer the meeting was adjourned unanimously.**

Respectfully submitted,  
Chris Sansom