

**UNAPPROVED MINUTES**

**SARATOGA COUNTY SEWER COMMISSION No. 1  
MINUTES OF JUNE 4, 2015  
3:00 PM at the Treatment Plant**

**COMMISSIONERS PRESENT:** Bold, Cannon, Doyle, Hale, Loewenstein, Ostapczuk and Rinaldi

**COMMISSIONERS EXCUSED:** Howe and Marshall

**ALSO PRESENT:** Chad M. Cooke P.E., Deputy County Administrator; Anne Gorman, Confidential Secretary; Sue Duff, Chief Operator; Jim Bolduc, Assistant Chief Operator; Grant Eaton, Maintenance Manager; Robert Wilcox, Assistant County Attorney

**PUBLIC COMMENT:** Commissioner Hale mentioned that he attended a meeting for the Ballston Sewer Expansion Project and may have information relevant to public comment. He indicated that there was a revised map of the potential district expansion that he saw and it looked as if it had greatly diminished in size. Commissioner Doyle assured him that the district map was the same size and that nothing has changed.

**CHAIRMAN’S COMMENTS:** Commissioner Bold stated that he was filling in for Chairman Howe.

**APPROVAL OF MINUTES of May 7, 2015.** *Commissioner Doyle made a motion to approve the minutes of May 7, 2015. Commissioner Cannon seconded the motion. No discussion. The minutes of May 7, 2015 were approved. 7 Ayes, 2 Absent, 0 Nays.*

**2014 CAPITAL PROJECTS:**

**Main Sewage Pumps** – The pumps were delivered last week and are in storage here at the plant. Because the pumps were delivered after the initial contract delivery date that was promised, the contractor has been working on another project and has asked for some leeway to finish up that project before installing the new pumps. We are working with the contractor and have requested an updated schedule for installation. It is anticipated that the pumps will be installed and operational by mid August.

**Incinerator Alternative Study** – GHD was provided with a copy of the Engineering Committee’s comments after the last Commission meeting. Mr. Cooke spoke with them last week to clarify a few of their comments. A response letter and updated report is expected to be received prior to the next Commission meeting.

**Milton Pump Station Upgrade** – The new pumps have been operational without incident for over a month now. The remaining work which includes pavement, restoration, some interior finish work, and start up of the septage monster will be completed within one month. The only outstanding item is running the internet which we are currently working on with Time Warner.

The contractor has requested a 2<sup>nd</sup> change order for miscellaneous painting of pump bases, doors and HVAC louver lintels as well as installation of the lintels. These items were inadvertently left out of the 1st change order and overlooked by the contractor and the engineer. The total change order amount requested is \$17,169.06 and would amend J. Squared's contract from \$1,880,480.37 to \$1,897,649.43. Mr. Cooke said the total amounts for change order No. 1 and No. 2 still fall under 10% of the original contract amount. As discussed at last month's meeting, funds have been appropriated from last year's budget to this year's budget to include 10% over the contract amount to account for change orders.

*Commissioner Loewenstein made a motion to approve Change Order No. 2 in the amount of \$17,169.06 for J. Squared Construction, amending their contract from \$1,880,480.37 to \$1,897,649.43. Commissioner Doyle seconded the motion. Discussion involved question of any other additional changes or modifications needed in order to complete the project. Mr. Cooke indicated that there should not be any other additional changes or modifications for this project. He also added that there was one allowance item that was not used for undercutting under the building addition at the pump station and there will still be a \$75,000.00 change order credit when the project is complete. Motion passed: 7 Ayes, 2 Absent, 0 Nays.*

### **2015 CAPITAL PROJECTS:**

**Interceptor Relining Phase V**– The additional 1,000 ft of relining that was previously approved has been completed. The contractor will be finishing up cleaning and restoration within the next couple of weeks.

### **ATTORNEY REPORT:**

Attorney Wilcox said there was not much to report other than a couple of dedications. He suggested a short Executive Session discussion at the end of the meeting regarding impending litigation.

Commissioner Cannon suggested and requested that the order of the agenda be changed to allow Executive Session to take place under the attorney's report and before the next item for dedications. His request was accepted.

### **EXECUTIVE SESSION:**

*On a motion by Commissioner Cannon and seconded by Commissioner Doyle, the Commission moved to go into Executive Session at 3:15 p.m. in accordance with the Open Meetings Law (Public Officers Law § 105(1)(2) for a discussion with Counsel regarding impending litigation regarding the 2008 plant expansion project.*

*On a motion by Commissioner Cannon and seconded by Commissioner Doyle, the Commission moved to go out of Executive Session at 3:53 p.m. in accordance with the Open Meetings Law (Public Officers Law § 105(1)(2).*

## **DEDICATIONS:**

Attorney Wilcox pulled the first dedication for Springwood Meadows Subdivision Phase 2 off the agenda as it was not ready for dedication.

**Howland Park Subdivision – Town of Halfmoon** – Marini Land II, Inc. requested dedication of the sanitary sewer infrastructure servicing Howland Park Subdivision in the Town of Halfmoon. *A motion to accept dedication of Howland Park Subdivision was made by Commissioner Doyle and seconded by Commissioner Loewenstein. No discussion. Resolution 9-2015 accepting dedication of Howland Park Subdivision in the Town of Halfmoon consisting of 20 manholes and approximately 2,676 ft of 8” PVC SDR 21 low pressure forcemain main passed: 7 Ayes, 2 Absent, 0 Nays.*

**Bethel Subdivision – Town of Halfmoon** – DEC Development, LLC requested dedication of the sanitary sewer infrastructure servicing Bethel Subdivision in the Town of Halfmoon. *A motion to accept dedication of Bethel Subdivision was made by Commissioner Doyle and seconded by Commissioner Ostapczuk. Discussion involved adding a condition for approval upon receipt of an original Letter of Credit (LOC). Resolution 10-2015 accepting dedication of Bethel Subdivision in the Town of Halfmoon consisting of 3 manholes and approximately 500 ft of 8” SDR 26/35 gravity main **conditioned upon receipt of a Letter of Credit** passed : 9 Ayes, 0 Nays.*

## **COMMITEES:**

**Engineering Committee** – The Engineering Committee met on May 29, 2015. Commissioner Loewenstein gave a brief summary of the topics that were discussed at that meeting. Two topics were already covered under executive session; the other two (2) topics were Global Foundries chemical discharge and the Capital plan for projects within the Sewer District.

**Bylaws Committee** – A copy of the bylaws was distributed to the Committee members on May 20, 2015. Commissioner Ostapczuk said he received some good comments and that Attorney Wilcox would be drafting a response to those comments for the Committee members to review. Commissioner Ostapczuk said he anticipates proposing the bylaws to the Commission at the next meeting.

**Growth Committee** – The Growth Committee had their kick off meeting on April 22, 2015. Commissioner Hale gave a brief summary of the topics that were discussed. He also stated that the Committee would like to have the Executive Director (or acting Director) as well as Chairman Howe both attend the next couple of meetings to get their input on the focus and objectives for the Committee. Commissioner Hale requested a copy of the 2014 O’Brien & Gere study as well as some older studies with projections up to 2030 in order to get an idea of where the Committee’s focus should be. Mr. Cooke said he would send him copies of those studies.

*A motion to adjourn the meeting was made by Commissioner Doyle and seconded by Commissioner Rinaldi. No discussion. The motion passed.*

**NEXT COMMISSION MEETING  
Thursday, July 9, 2015  
3:00 P.M. at the Treatment Plant**