

Law and Finance Committee Minutes
June 10, 2015 - 4:00 p.m.

Present: Chairman Wright; Supervisors Collyer, Daly, Sausville, Lewza, Kinowski, Tollisen, Allen, Wood, Martin, Jenkins, Veitch, Johnson and Grattidge; Spencer Hellwig, County Administrator; Chad Cook, Deputy Administrator; Ed Tremblay, Emergency Services; Michael Prezioso, Mental Health; Wes Carr, Youth Bureau; Michael Zurlo, Sheriff; Bill Fruci, Roger Schiera, Board of Elections; Craig Hayner, County Clerk; Brian O'Connor, Auditor; Joanne Bosley, Real Property; Keith Manz, Public Works; Lisa Scaccia, Employment and Training; Diane Brown Personnel; Stephen Dorsey, County Attorney; Marcy McNamara, Personnel; Press.

Chairman Wright called the meeting to order and welcomed all in attendance.

On a motion made by Mr. Collyer, seconded by Mr. Sausville the minutes of the May 13, 2015 meeting were approved unanimously.

EQUALIZATION AND ASSESSMENT

- **Authorizing conveyance of two (2) tax acquired parcels in the Town of Clifton Park to the under bidders from the March 2015 auction in the amount of \$20,750 and \$300.**

Mr. Hellwig said the above resolution will authorize the conveyance of two parcels in the Town of Clifton Park to the second bidders. The parcels were included in the March auction and the successful bidders have not followed through with the purchases and have, therefore, forfeited their bids.

On a motion made by Mr. Collyer, seconded by Mr. Tollisen the above resolution was approved unanimously.

ECONOMIC DEVELOPMENT

- **Accepting \$164,112 for the TANF Summer Youth Employment Program and amending the budget in relation thereto.**
- **Authorizing agreements with Warren and Washington Counties to administer the Workforce Innovation and Opportunity Act and the Workforce Investment Act youth programs for the 2015 and 2016 program years.**
- **Authorizing agreements with Captain Youth and Family Services to administer the Workforce Innovation and Opportunity Act and the Workforce Investment Act programs for the 2015 and 2016 program years.**

- **Authorizing application for acceptance of federal funds for the Workforce Innovation and Opportunity Act (WIOA) for the 2015 program year.**
- **Approving the Workforce Area Development Budget for program year 2015 for \$97,753.**
- **Authorizing a contract renewal with J.J. Young, LLC to provide administrative services for the Workforce Investment Board.**

Mr. Hellwig said the first resolution is for the summer youth employment program which authorizes the acceptance of this years' funding of \$164,112 which is used to provide job opportunities to kids between the ages of 14 and 21.

The second resolution will authorize youth services funding agreements with Warren and Washington Counties who are responsible for managing the various youth programs within their respective counties.

The third resolution will authorize youth services funding agreements with Captain Youth and Family Services to provide help in preparing youth for jobs by obtaining GED's, filling out job applications, and writing resumes.

The fourth resolution is to apply for and accept the federal workforce, innovation and opportunity act funding. This year's portion of the funding total for Saratoga County is \$815,151.

The fifth resolution will approve the workforce area development budget, which has already received the approval of the Workforce Investment Board made up of representatives from Warren, Washington and Saratoga Counties. Part of the budget request will be used to cover the costs associated with administrative expenses of the WIB Director.

The final resolution is approval of a contract with JJ Young to continue to provide intensive job training services for clients in various administrative services to the Workforce Investment Board. Under the federal act, the counties are prohibited from providing these services directly; therefore, the county contracts with outside entities. The renewal amount is unchanged from last year's agreement which was \$7,745.

On a motion made by Mr. Kinowski, seconded by Mr. Sausville the above resolutions were approved unanimously.

SOCIAL PROGRAMS

- **Authorizing the Youth Bureau's 2015 funding applications and contracts and amending the budget in relation thereto.**

- **Accepting \$35,000 for training and outreach as part of runaway and homeless youth programming for sexually exploited youth and amending the budget in relation thereto.**

Mr. Hellwig said the first item is the annual funding resolution for the Youth Bureau, to cover the cost of various contracts with municipal and human service agencies in the county for various delinquency and prevention programs. The funding comes from the State of New York and is passed through the county to the Youth Bureau and to the various organizations that the county contracts with.

The second item will authorize a new grant of \$35,000 from the State to deal with sexually exploited youth as part of a Runaway Homeless Youth Program in the county. This grant will be coordinated through the Youth Bureau, District Attorney's office, Dept. of Social Services and the Saratoga Center for the Family.

On a motion made by Mr. Tollisen, seconded by Mr. Kinowski the above resolutions were approved unanimously.

PUBLIC HEALTH

- **Authorizing a contract with Health Research Incorporated for the acceptance of up to \$200,000 from the Center for Disease Control Prevention for Ebola preparedness and amending the budget in relation thereto.**
- **Authorizing an addendum to a license agreement with Procura LLC to reduce the number of licenses.**

Mr. Hellwig said the first resolution will authorize an agreement with Health Research Incorporated to accept a public health emergency planning grant in an amount up to \$200,000. The funding is being given to the county for the Public Health Nursing Department for various expenses related to Ebola preparedness. They have put together a budget, and the budget amendment will put the grant proceeds into their budget so that they can move forward for those purchases.

The second item will authorize an amendment to a billing software contract that the county has with Procura to reduce the number of licenses that are currently being paid for based on the actual need of the department. The amendment of the contract will save the county approximately \$2,200/yr.

On a motion made by Mr. Collyer, seconded by Mr. Kinowski the above resolutions were approved unanimously.

PERSONNEL AND INSURANCE

- **Amending the Compensation Plan to create one position of Psychiatric Nurse Practitioner at a base amount of \$79,215 effective 6/18/15.**
- **Amending the Compensation Plan to increase the hourly wage rate for Temporary Election Aides to \$12/per hour.**
- **Amending the 2015 Compensation Schedule to add two contract positions of Deputy Coroner and appointing Eric A. Catricala and Anthony Perniciaro as Deputy Coroners.**

Mr. Hellwig said the first item will authorize the creation of a new Nurse Practitioner position in the County Mental Health Department. The position will provide Mental Health with a staff person to conduct intakes as well as writing prescriptions for clients. These things are currently being done exclusively by the Psychiatrists, but as a result of retirements and difficulty in finding doctors that are interested in moving into the field, there is a shortage of people qualified in taking these positions. The hope is that this position will be able to pick up some of the service issues that the department is facing as a result of the shortage of practicing Psychiatrists in this field.

The second item is for an amendment to the Compensation Plan to increase the hourly rate for temporary election aides. The last time the rate was increased was in 2001 which was \$8.50/hr. The proposed increase will increase the wage to \$12/hr. The election commissioners indicated during the Personnel Meeting that there has been some difficulty in finding people who are interested and willing to do the work at the lower rate.

The final item will authorize two contract positions of Deputy Coroner in the County Coroner's Office. These are per diem positions that will only be used in the absence of the two elected Coroners.

On a motion made by Ms. Daly, seconded by Mr. Kinowski the above resolutions were approved unanimously.

PUBLIC SAFETY

- **Authorizing the Chairman and the Sheriff to enter into a contract with the Village of Corinth for additional Police services for the Village of Corinth.**
- **Authorizing the Chairman to enter into an agreement with Tecta America Weatherguard, LLC, in the amount of \$32,753 for the construction services associated with the roof replacement at the 911 Shelter on Spruce Mountain Road in the Town of Corinth.**

Mr. Hellwig said the first item is for authorization for a contract renewal between the Sheriff's Department and the Village of Corinth for law enforcement services. The new contract amount

is \$343,000, which is up from \$289,000 in the expired agreement. This represents a 15% increase, which has been approved by the Village Board.

The second item will authorize an agreement with Tecta America to replace the roof at the 911 radio equipment shelter at Spruce Mountain Road, at a cost of \$32,753. The project and the associated funding were approved last year during the Long Range Capital Review Process, so the money is in the budget for this work.

On a motion made by Mr. Lewza, seconded by Mr. Tollisen the above resolutions were approved unanimously.

PUBLIC WORKS

- **Amending the 2015 budget to increase expenses and revenues in the Public Works Department by \$306,531 for insurance proceeds to cover various equipment, parts and supplies.**
- **Authorizing a supplemental funding agreement for construction and construction support services for the reporting of CR27(Bluebird Road) Bridge for an additional \$9,000 and amending the budget in relation thereto.**
- **Authorizing a \$44,000 amendment to the consultant agreement with Creighton Manning Engineering, LLP for construction inspection and support services related to the repairing of CR27 (Bluebird Road) Bridge.**
- **Authorizing a supplemental funding agreement for construction and construction support services for the preservation of CR24 (Spier Falls Road) for an additional \$6,800 and amending the budget in relation thereto.**
- **Authorizing a \$74,500 amendment to the consultant agreement with Greenman Pedersen, Inc. to include construction, inspection and support services related to the preservation of CR24 (Spier Falls Road) in the Town of Moreau.**

Mr. Hellwig said the first item is a budget amendment to recognize insurance proceeds that the county Public Works Department has received, as a result of the fire that occurred in March of 2015 at the Mack Shack Building. The \$306,000 will be used to replace the equipment that was lost during the fire.

The second item will authorize an additional \$9,000 in funding for construction and construction support services for the repainting of CR27, Blue Bird Road Bridge in the Town of Moreau.

The third item will authorize an amendment to the contract for the consultant agreement with Creighton Manning Engineering for the construction, inspection and support services for CR27.

The third item is an amendment to authorize an additional \$6,800 in funding for construction and construction support services for CR24 (Spier Falls Road) in the Town of Moreau.

The final item is an amendment to the consultant agreement with Greenman Pedersen, Inc. to do the work which includes construction, inspection and support services.

On a motion made by Mr. Sausville, seconded by Mr. Collyer the above resolutions were approved unanimously.

CHAIRMANS ITEMS

- **Appointing Derek Briner to the County Fire Advisory Board.**

Mr. Hellwig said the above item is to appoint Derek Briner, of Corinth, to the County Fire Advisory Board, who will be replacing Raymond Bush.

On a motion made by Mr. Lewza, seconded by Mr. Kinowski the above item was approved unanimously.

LAW AND FINANCE

- **Authorizing an inter-municipal agreement with Schenectady County Board of Elections for the printing of election ballots.**

Mr. Hellwig said the above item will authorize an inter-municipal agreement with Schenectady County to print election ballots. The Election's Department has met and worked out an agreement with Schenectady County. the current commercial rate that the county pays is approximately \$.57 per ballot. The agreement with Schenectady County would reduce that cost by 55% to \$.26 per ballot, which would amount to approximately \$40,000 in savings.

On a motion made by Mr. Lewza, seconded by Mr. Tollisen the above item was approved unanimously.

- **Supporting the modification of the Lakes to Locks Passage State Scenic Byway by NYSDOT to add the Saratoga spur to extend the Byway's Intersection of US Route 4 and NYS Route 29 in the Village of Schuylerville.**

Mr. Hellwig said the above item is encouraging the New York State Department of Transportation to modify their designation of the Lakes to Locks Passage Scenic Byway to include the Saratoga spur which is a section of US Rt. 4 and Rt. 29 in the Village of Schuylerville and the Town of Saratoga, and include that language in the description of the Scenic Byway.

Mr. Wood said the result of this resolution would be supporting that the road be designated as part of the scenic byway with the intent to expand tourism and other efforts that would be occurring along that route.

On a motion made by Mr. Sausville, seconded by Mr. Kinowski the above resolution was approved unanimously.

Mr. Wright said there have been discussions about amending the Board rules relative to the amount of time for public speaking. He said currently there is a discrepancy in the speaking times, with 3 minutes allowed for public hearings and 5 minutes allowed for speaking at a Board of Supervisors Meeting. Discussions have taken place proposing that both speaking times be limited to three minutes. The committee agreed to change the speaking time at Board Meetings to three minutes.

On a motion made by Mr. Lewza, seconded by Mr. Sausville the meeting was adjourned unanimously.

Respectfully submitted,
Chris Sansom