

Labor/Management Safety Committee Minutes
December 15, 2015 - 1:30 p.m.

Present: Chairman Wood; Supervisors Wright, and Collyer; Robert Hartman, Safety Officer; Scott Brackett, Union President; Bridgett Herbst, Records Management Coordinator.

Chairman Wood called the meeting to order and welcomed all in attendance.

On a motion made by Mr. Wright, seconded by Mr. Collyer the minutes of the September 15, 2015 meeting were approved unanimously.

Mrs. Herbst outlined the following accomplishments of the Saratoga County Emergency Action Work Group.

- Numbering of doors and windows in County buildings for fire safety and emergency personnel
- Assessment of all County buildings to determine safety concerns and feasibility of one public point of entry
- Completion of Saratoga County Emergency Action Handbooks
- Local Law enacting a weapons ban on County property
- Signage for local law at each County building
- Emergency Action Handbooks for each department
- Emergency preparedness/Workplace Violence training for Saratoga County employees
- Inclusion in the 2016 Saratoga County Budget for purchase of necessary items to enhance the overall safety of County employees and customers

Mrs. Herbst said work continues with floor plans for all county facilities that will be provided to local law enforcement and first responders, along with strategies to improve safety and security. Additional security measures being considered are security cameras, and providing secured entrances into county buildings.

Mr. Wood thanked the committee members for their hard work and support throughout the year.

On a motion made by Mr. Collyer, seconded by Mr. Wright the meeting was adjourned unanimously.

Respectfully submitted,
Chris Sansom