

**Saratoga County Prosperity Partnership
Board Minutes
9.19.16, 3:30 PM
SCPPI Offices
2911 Route 9
Malta, NY 12020**

Meeting called to order at 3:36 pm by Secretary Brendan Chudy

Present: Chairman Jack Lawler, Secretary Brendan Chudy, Board Members, Rita Cox, Gary Dake, Kevin Hedley, Penny Hill, Charles Wait, David Wood; Legal Counsel Justin Miller and employees Martin Vanags, Alyssa McClenning, Shelby Schneider and Jennifer Dufore.

Approval of Minutes – Brendan Chudy

Charles Wait made a motion to approve the minutes of the August 15, 2016 meeting, as presented. The motion was seconded by Gary Dake, and was unanimously approved on a voice vote.

Treasurer's Report – Marty Vanags

Vanags noted we are on target with the budget on all items except professional conferences and G&A items. The addition of Shelby to the team added expense to the conference budget. This has been taken into account in the 2017 budget. Looking at larger expenses towards the end of the year, the Economic Development Summit and an overhaul of the SSCP website. Vanags reported nothing to note on the balance sheet and that the bills have been reviewed and approved by the Treasurer. Justin Miller reviewed with Charles Wait how the money is received from the County.

Vanags noted that in the October meeting the 2017 budget would be reviewed in depth with the board.

Approval of Treasurers Report – Jack Lawler

Motion to accept report by Charles Wait, seconded by Gary Dake and was unanimously approved on a voice vote.

President's Report – Marty Vanags

Vanags presented the Draft Project Summary and reviewed both Expansion and Attraction projects. Vanags noted that in the new year we will be modifying our CRM software and will provide the board with more comprehensive reports. Vanags noted 3 projects he is working on finding sites for and a project he is taking to the IDA. Shelby and Marty discussed in more detail the project they are taking to the IDA and 2 projects closing later this year.

Vanags noted Attraction items, rescheduling of a FAM tour and upcoming trips on the calendar. Shelby Schneider will be a featured presenter at the FOA show in Minneapolis in October.

Vanags discussed BRE and noted we are on track for goals and will be setting up user group meetings with our partners in 2017.

Vanags noted that a detailed update on the Next Wave Center would be provided in the October meeting.

Government Relations/Marketing and Communications – Marty Vanags and Alyssa McClenning

Vanags discussed our work with the IDA in regards to marketing and the IDA website. Vanags noted an IDA marketing proposal would most likely be brought to the IDA board in November.

Vanags updated the board on SPCP's Economic Development Summit held on November 10th and discussed the ABR Roundtable he will be participating in.

Jack would like our PARIS filings and submissions added to the agenda as an ongoing update.

Motions and Resolutions – Jack Lawler

Charles Wait made a motion to accept the bills as presented. The motion was seconded by Rita Cox, and was unanimously passed on a voice vote.

New Business – Jack Lawler

Charles Wait would like to see the request for funds prior to County submission next year. Jack discussed with the board the procedure for 2017 funds.

Motion to move to Executive Session – Jack Lawler

Jack Lawler made the motion to move into executive session to discuss board vacancies and a personnel matter. The motion was seconded by Kevin Hedley and unanimously passed on a voice vote at 4:27

The Board came out of Executive Session at 4:56.

Adjournment

Kevin Hedley made a motion to adjourn the meeting. The motion was seconded by Gary Dake, and passed unanimously on a voice vote.

The meeting was adjourned at 5:00.

Next meeting will be October 21st at 3:30 pm, at the Partnership offices.

Recording Secretary Jennifer Dupore