

Law and Finance Committee Minutes  
June 15, 2016 – 4:00 p.m.

Present: Chairman Kinowski; Committee members John Collyer, Paul Lent, Dan Lewza, Jean Raymond, Kevin Tollisen; Supervisors Phil Barrett, Preston Jenkins, Dick Lucia, Peter Martin, Jon Schopf, Tom Wood and Chairman of the Board Mo Wright; Spencer Hellwig, Chad Cooke, Administrator; Joanne Bosley, Real Property; Diane Brown, Personnel; Steve Dorsey, County Attorney, Cathy Duncan, Public Health; Craig Hayner, County Clerk; Andrew Jarosh, Treasurer; Keith Manz, Public Works; Brian O’Conor, Auditor; Lisa Scaccia, Employment & Training; Carl Zeilman, Emergency Services; Anita Daly, Capital Resource Corporation; Press.

Chairman Kinowski called the meeting to order and welcomed all in attendance.

**On a motion made by Mr. Tollisen, seconded by Mr. Lewza the minutes of the May 11, 2016 meeting were approved unanimously.**

**PERSONNEL & INSURANCE**

**On a motion was made by Mr. Veitch, seconded by Mr. Collyer the following resolutions were approved unanimously.**

Authorize an amendment to the Policy and Procedure Manual to add a policy entitled “County of Saratoga’s Substance Abuse Policy” under Chapter 3, Section X.

Authorize an amendment to the Policy & Procedure Manual to revise the “Student Interns/Volunteer” policy to the “County of Saratoga’s Internship Program” under Chapter 3, Section U.

Mr. Hellwig said that the substance abuse policy amendment was to satisfy a federal requirement for a funding stream. The second amendment will include how interns are selected, different programs available, compensation and procedures for applying for the positions.

**ECONOMIC DEVELOPMENT**

**On a motion was made by Mr. Lent, seconded by Mrs. Raymond the following resolutions were approved unanimously.**

Requesting passage of Home Rule Legislation authorizing conveyance of Kinns Road Reforested Lands.

Approving the issuance of certain obligations by Saratoga County Capital Resource Corporation to finance a certain project for RW Preservation LLC.

Accepting \$170,587 for the TANF Summer Youth Employment Program and amending the budget in relation thereto.

Authorizing a contract with Captain Youth and Family Services to administer the Workforce Innovation and Opportunity Act Youth Program for the 2016-2017 program year.

Authorizing contracts with Warren and Washington Counties to administer the Workforce Innovation and Opportunity Act Youth Program for the 2016-2017 program year in their counties.

Authorizing application for and acceptance of federal funds for the Workforce Innovation and Opportunity Act Program for the 2016-2017 Program Year.

Approving the Workforce Development Board budget for program year 2016-2017 for \$97,635 and authorizing agreements with Warren and Washington Counties to fund WDB services.

Authorizing a contract with J. J. Young, LLC to provide administrative services for the Workforce Development Board at a cost not to exceed \$7,745.

Mr. Hellwig said that for the first item, the Senate and Assembly have both assigned bill numbers, board now needs to adopt resolution that cites those bill numbers in order for them to act upon it.

The second item regarding Saratoga County Capital Resource Corporation, the bonds will be used to finance up to \$13M of a \$26M project in the City of Saratoga Springs. Mrs. Daly said that this project at the Raymond Watkins Apartments has the support of the City Council. Approximately \$3M will be spent on renovations. Total number of units is 112. Rent is based on income.

The third item, the money will be used to provide summer youth employment opportunities for approximately 90 youth ranging in ages from 14-21.

The fourth item, the agreement with Captain is to assist the youth in teaching them how to apply for jobs, obtain a GED and fill out job applications.

The fifth item is an agreement with Warren and Washington Counties, this agreement allows the funding to be passed through to the Counties. This year's funding amount is \$718,023 down around 13.5% from the prior year.

The sixth item for the Workforce Development Board, their budget has already received the approval of the 38 member Board, it must also be approved by the Saratoga County Board of Supervisors.

The final resolution is an agreement with JJ Young for administrative services for the Workforce Development Board.

## **EQUALIZATION & ASSESSMENT**

**On a motion was made by Mr. Collyer, seconded by Mr. Veitch the following resolutions were approved unanimously.**

Amend report no. 9-2015 to correct the Equalized Full Value Tax Rate of 2016 to \$2.25983421.

Authorize the sale of Tax Parcel #277.7-3-38.2 by sealed bid.

Mr. Hellwig said that for the first item the report previously approved reflected an incorrect rate of \$2.23. The second item is for the sale of a parcel in Clifton Park that has not received any bids in several years. The County Attorney's office is giving the adjoining property owners an opportunity to bid on the parcel.

### **PUBLIC HEALTH**

**On a motion was made by Mr. Collyer, seconded by Mr. Tollisen the following resolutions were approved unanimously.**

Authorize an amendment to the software license agreement with Procura LLC to reduce the number of authorized licenses for Public Health Services.

Authorizing amendments to Mental Health contracts authorized by Resolution 235-2016 to accept additional State funds and amending the 2016 County Budget in relation thereto.

Mr. Hellwig said that for the first resolution, due to the closure of the CHHA many software licenses are no longer needed, this will result in a savings just under \$4400 per month. The second resolution accepting State Aid funds and amending contracts with Saratoga Bridges, Franklin Community Center, Transitional Services Association and one additional supported housing bed.

### **PUBLIC SAFETY**

**On a motion was made by Mr. Lent, seconded by Mr. Lewza the following resolutions were approved unanimously.**

Authorizing acceptance of an \$87,262 Emergency Management Performance Grant from the US Department of Homeland Security.

Accepting a NYS Department of Homeland Security Grant in the amount of \$217,500 for critical infrastructure protection related items and amending the budget in relation thereto.

Mr. Hellwig said that the first resolution regarding the emergency management performance grant will be for costs related to purchasing and maintenance of equipment. The second resolution to accept a grant for critical infrastructure upgrades, funding will be used on an assortment of activities, one of which is building security at the county building.

### **PUBLIC WORKS**

**On a motion was made by Mr. Veitch, seconded by Mr. Tollisen the following resolutions were approved unanimously.**

Authorizing the implementation and funding in the first instance of 100% of the Federal –Aid and State “Marchiselli” Program-aid eligible costs of a transportation Federal-Aid project and appropriating the funds for additional design services related to the rehabilitation of the Zim Smith Trail and amending the budget in relation thereto.

Authorizing an amendment to the agreement with Clark Patterson Lee for additional design services for the rehabilitation of the Zim Smith Trail in the amount of \$50,000.

Authorizing the implementation and funding in the first instance 100% of the Federal-Aid and State “Marchiselli” Program-aid eligible costs of a transportation Federal-Aid project and appropriating funds for additional construction services related to the Mott Road and Stafford’s Bridge Road bridge project in the amount of \$61,076 and amending the 2016 County budget in relation thereto.

Authorizing the implementation and funding in the first instance 100% of the Federal-Aid and State “Marchiselli” Program-aid eligible costs of a transportation Federal-Aid project and appropriating funds for construction services related to the County Road 31 pavement preservation project in the amount of \$732,780.

Authorizing an amendment to the contract with Greenman Pederson, Inc. in the amount of \$63,826 for construction inspection services related to the County Road 31 pavement preservation project in the Town of Moreau.

Mr. Hellwig said that the first and second resolutions regarding the Zim Smith trail will be for a pedestrian bike path over Route 9 in the Town of Clifton Park.  
The fourth resolution does not need a budget amendment as it is already part of the Capital Plan.

## **LAW & FINANCE**

**On a motion was made by Mrs. Raymond, seconded by Mr. Tollisen the following resolution was approved unanimously.**

Authorize an agreement with Fiscal Advisors & Marketing Inc. in the amount of \$38,900 for services related to sewer bond refunding.

Mr. Hellwig said that is for financial services associated with the refunding of 2009/2010 sewer bonds. Funding will come out of the bond proceeds.

**On a motion made by Mr. Lent, seconded by Mrs. Raymond the following resolution was approved unanimously.**

Congratulating the Saratoga County Agricultural Society upon its 175<sup>th</sup> anniversary.

Mr. Hellwig reminded the board that at 4:40pm today there will be a special meeting of the Board of Supervisors to approve the Kinns Road resolution.

**On a motion made by Mr. Veitch, seconded by Mr. Lent the meeting was adjourned unanimously.**

Respectfully submitted,  
Therese Connolly  
Legislative Clerk