

## Public Health Committee Minutes

June 4, 2008 – 3:30 p.m.

Present: Chairman Lucia; Supervisors Sausville, Southworth, Wood, Wright, Yepsen; Spencer Hellwig, Mgmt. Analyst; Dale Angstadt, Mental Health; Diane Brown, Maplewood Manor; Janet Glenn, Terry Stortz, Alan Kempf, Public Health; Wilma Koss, Resident; League of Women Voters; Press.

Chairman Lucia called the meeting to order and welcomed all in attendance.

**On a motion made by Mr. Wood, seconded by Mr. Sausville the minutes of the May 7, 2008 meeting were approved unanimously.**

Mrs. Glenn requested a resolution to enter into an agreement with NYS DOH for the Immunization Action Plan for the period of April 1, 2008 through March 31, 2013, to accept funding, and enter into sub-contracts and amend the 2008 County budget.

Mrs. Glenn said the Immunization Action Plan dates back to 1992, and at that time the Upper Hudson Primary Care Consortium began to administer the State Grant on behalf of seven counties (Clinton, Essex, Franklin, Hamilton, Saratoga, Warren and Washington). They assisted in the grant budget, work plan documentation assuring all quarterly reports were received by NYSDOH in a timely manner, in addition to providing technical assistance to all the counties involved.

The goal of the IAP grant was, and continues to be, to reduce and eradicate vaccine preventable diseases by eliminating barriers to the receipt of immunizations, strengthening the healthcare delivery infrastructure, and to adhere to the Standards of Pediatric and Adult Immunization Practices.

Retroactive to April 1<sup>st</sup> of 2008, the Grant will no longer be administered by the Regional Consortiums on behalf of the Counties, but rather individually with each County. The contract will be for a five-year period.

The grant funding that will be available for each of the next five years is expected to be \$109,223. These are Federal funds that are passed through the State. For the fiscal periods of 2006-2007 and 2007-2008 the maximum funding has been \$27,825. More dollars have been allotted in the federal budget for this program to help meet the goal of the program, and other programs such as Hepatitis B immunizations, flu and pneumonia have been added to the grant, with no matching county funds needed. The added funding will allow fringe benefits from the Grant

Some of the additional funding will be used to add one full-time clerical position to support the immunization staff and to free up nursing time. Currently nurses are

performing clerical functions such as scheduling, filing, and data entry into the new mandatory immunization registry. This will be done as part of the 2009 budget process.

During the first nine months of the first cycle of funding, Public Health will be seeking to purchase additional office and computer equipment, as well as replacements necessary for the data entry system and to get more secured record storage and clinic equipment. In order to continue to promote the IAP grant initiatives, Public Health will be looking to partner with media resources, i.e. purchasing a “radio spot” or movie advertisement, where the vendor usually provides a second one to meet their public service requirements.

Public Health will also be looking to obtain a refrigeration unit that meets the established standards for the storage of vaccines, in addition to, a secondary temperature monitoring device to meet NYSDOH and CDC standards for “cold chain” vaccine maintenance.

**Increased Revenues:**

1-40-4411	\$38,613
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**Increased Appropriations:**

1-40-000-7010	1,089
1-40-000-7033	4,200
1-40-000-7052	2,500
1-40-000-7080	2,123
1-40-000-7001	500
1-40-000-8190	16,000
1-40-000-8200	3,630
1-40-000-8514	360
1-40-000-8520	897
1-40-000-8531	375
1-40-000-8540	4,281
1-40-000-8550.1	2,658

**A motion was made by Mrs. Southworth, seconded by Ms. Yepsen to approve a resolution to enter into an agreement with NYS DOH, for the Immunization Action Plan for the period April 1, 2008 through March 31, 2013 and amend the budget thereto. Unanimous.**

Mrs. Brown said Festival Day at Maplewood Manor is scheduled for June 18<sup>th</sup>. Every year the residents have a fundraiser to raise funds to be used for special entertainment throughout the year as well as making sure that all residents receive a Christmas gift. This years fundraising event is entitled “Festival of Nations”. All Supervisors are invited to attend.

Mrs. Brown said last year Prestwick Chase approached Maplewood Manor to be a possible evacuation site in the event that they would need to evacuate. They have come back asking if Maplewood Manor would be able to provide transportation. Mrs. Brown requested a committee resolution only, to enter into an agreement with Prestwick Chase to house ten people if they needed to evacuate, and to use Maplewood Manor Vans to help get the people to where they would need to go. In exchange for that, Prestwick Chase would take ten residents from Maplewood Manor and help with their vans if they needed to evacuate.

**A motion was made by Mr. Wright, seconded by Mr. Sausville to approve a resolution to enter into an agreement with Prestwick Chase to house ten residents in case of an evacuation and provide assistance in transportation. Unanimous. (Committee approval only)**

**On a motion made by Mr. Wright, seconded by Mr. Sausville the meeting was adjourned.**

Respectfully submitted,  
Chris Sansom