

BUILDINGS AND GROUNDS COMMITTEE MINUTES

AUGUST 13, 2007 – 3:00 P.M.

Present: Chairman M. Johnson; Supervisors Connors, Gutheil, Hunter, Lucia, Raymond, and Grattidge; Spencer Hellwig, Mgmt. Analyst; Joe Ritchey, DPW; Dan Butler, Animal Shelter; Rick Gardner DPW; Bill Connor, Woodward, Connor, Gillies & Seleman Architects; Joe Strykiewicz, BBL Construction Services; Steve Rowland and Heather Hasselbacher, Butler Rowland and Mays Architects; Paul Lent, Emergency Services; Ed Tremblay, Emergency Services; Janet Glenn, Public Health; Press.

Chairman M. Johnson called the meeting to order and welcomed all in attendance.

On a motion made by Mr. Connors, seconded by Mr. Lucia the minutes of the June 11, 2007 meeting were approved.

Mr. Rowland gave a brief overview with regard to the conceptual design of the Animal Shelter as follows: He said they have eliminated some spaces and made others more efficient by minimizing the size, but keeping the workflow, traffic flow and public flow within the first plan in tact. The new conceptual design plan is approximately 27,400 sq.ft. down from the original 42,000 sq. ft. The new plan includes 78 dog kennels, up from the current 42; 110 cat cages, up from the current 68.

Mr. Rowland said in order to take any other space out of the plan, it would eliminate something in its entirety. As of today, the conceptual plan is done. This is still a concept and will continue to be refined. The full deliverable still needs to be done which includes a condition survey of the existing building, and program sheets that were developed for what spaces were needed for the building, including the original plan and the current plan, in order to see the process in getting to this stage. Final comments will be assembled over the next couple of weeks and the final report will be submitted to the committee at the September meeting

A motion was made by Ms. Raymond, seconded by Mr. Lucia to move forward from the conceptual plan for the Animal Shelter to the design

phase. Ayes – Connors, Gutheil, Hunter, Lucia, Raymond. Absent Trotter. Motion passed.

Mr. Ritchey said there is a total of 117 acres at the County Farm property, which houses Public Works, County Jail, Animal Shelter, Fire Training Center and Recycling Center. The land that remains available is approximately 12.2 acres.

Ms. Raymond requested a special meeting of the Buildings and Grounds committee prior to the Board meeting on Tuesday, August 21st to request approval of a resolution adopting the Airport minimum standards. Committee approved. Time to be announced.

Mrs. Johnson said in June of 2000 money was approved for a feasibility study for the Public Safety Building to bring together the Police, Fire, Ambulance, Dispatch, Emergency Services, Law Enforcement and Public Health all in one facility.

Mr. Pacheco gave a brief update on the progress of the Feasibility Study with regard to the Public Safety Building. Handouts were distributed to all committee members for their review. He stated the proposal would be for a 75% increase in the building with 25% allocated for Public Health. Building costs are estimated at approximately \$347 sq.ft. for a total cost of \$14,256,000.

Mrs. Johnson asked that all committee members review the material presented by Mr. Pacheco and forward their comments to Mr. Lent in Emergency Services.

A motion was made by Mr. Connors, seconded by Mr. Lucia to move the proposal from its current stage to the design stage and to provide the details of the presentation of today and the recommendations of this committee to the committee on capital plans for consideration in the 2008 budget. Ayes – Johnson, Connors, Hunter, Lucia, Raymond Noes – Gutheil Absent – Trotter. Motion passed.

Ms. Raymond recommended that the committee move to the next level with very clear and precise instructions that the design be the least expensive design possible without compromising the integrity and quality of materials and present to the public what they need in the most cost efficient way.

Mr. Gutheil said if the Animal Shelter is not pared down below \$8.5 million, he will not be supporting the project.

Committee Capital Plan submittals:

- a) Animal Shelter - \$500,000
- b) Public Safety Building - \$1,000,000
- c) DA's and Treasurer's offices relocation \$320,000

A motion was made by Mr. Lucia, seconded by Mr. Connors to approve the above Capital Plan submittals. Ayes – M. Johnson, Connors, Hunter, Lucia, Raymond Noes – Gutheil – Absent – Trottier. Motion passed.

Mr. Gardner distributed handouts with regard to the Maplewood Manor cogeneration and gave a brief overview. He said construction of the cogeneration at Maplewood Manor started in 2001-2002. Once it was up and running there was a guaranteed energy savings of \$131,014 per year.

Mr. Connors from Woodward, Connor, Gillies & Seleman Architects distributed a handout and gave a brief update on the construction of the Plaza and request for a change order as follows: He said when the original structural slab was uncovered it was discovered that it was constructed where the top surface rolls and dips across the plaza, and does not provide the flat surface as in the original drawings, thus not providing a good work surface for the new system. Remedial work will need to be done on the deck in order proceed at a cost estimate for the additional work at \$250,000.

Ms. Raymond recommended giving the committee more time to review the request for \$250,000 for additional work to the plaza. The committee agreed to address the issue at the special meeting to be held on Tuesday, August 21st.

On a motion made by Mr. Connors, seconded by Mr. Gutheil the meeting was adjourned.

Respectfully submitted,
Chris Sansom