

BUILDINGS AND GROUNDS COMMITTEE MEETING

MAY 7, 2007 – 3:30 P.M.

Present: Chairman M. Johnson; Supervisors Connors, Gutheil, Hunter, Lucia, Raymond and Trottier; David Wickerham, County Administrator; Dan Butler, Animal Shelter; Rick Gardner, Joe Ritchey, DPW; Press.

Chairman M. Johnson called the meeting to order and welcomed all in attendance.

On a motion made by Mr. Connors, seconded by Mr. Trottier the minutes of the April 9, 2007 meeting were approved unanimously.

Mr. Butler gave a brief overview on the status of the new Animal Shelter as follows: On April 30th the final contracts were signed. On May 3rd, Butler, Rowland and Mayes Associates visited the shelter and took pictures and measurements of the existing building. The next phase will be a charrette to held at the fire training center in the evening, giving all Supervisors and Animal Shelter personnel the opportunity to attend. The date will be announced.

Mr. Butler expressed interest in organizing a trip to the Berkshire County Animal Shelter. He encouraged all Supervisors to attend. Mr. Butler was instructed by Chairman Johnson to report back to the committee with a date in June.

Ms. Raymond gave a brief update from the Airport Lease Subcommittee as follows: The committee has met twice, once with the County Attorney and the Department of Public Works to go over the leases and understand the process that was in place. The second time was with three groups that have leases as well as an individual that would like to have a lease. An overview of their operations and what things could be done to improve it. A request was made to the DPW for a representative from the Federal Aviation Commission to talk to the subcommittee about the rules with regard to leases, as there are rules that deal with not having exclusivity, which is a condition with some of the monies that are received, and could jeopardize funding.

The next Airport subcommittee meeting will be on May 9th at 1:00 p.m. beginning and commencing at the airport property. A tour of the entire facility will take place.

Ms. Raymond said after speaking with Mr. Ritchey with regard to hiring a consultant to help in establishing an RFP if needed, it was determined that Edwards & Kelsey has someone within their staff who is considered to be a local expert. A meeting has been setup with this individual on Thursday, May 10th.

Ms. Raymond said North American and Richmore Aviation have both expressed an interest in renewing their leases at the airport.

Mr. Ritchey gave a brief overview of the Buildings and Grounds division of Public Works as follows: With 16 buildings there is approximately 660,000 sq. ft. of building area with an average age of 31 years. In addition, there are approximately 900 acres of grounds including the airport, 17 parking lots and 1 mile of sidewalks. A total of 1400 employees occupy the premises. Handouts were distributed displaying the organizational chart and the utilization of staff within the Buildings and Grounds Division.

On a motion made by Mr. Hunter, seconded by Mr. Gutheil the meeting was adjourned.

Respectfully submitted,
Chris Sansom