

LAW AND FINANCE COMMITTEE MINUTES

AUGUST 15, 2007 – 4:00 P.M.

Present: Chairman Hargrave; Supervisors Gutheil, A. Johnson, M. Johnson, Peck, Thompson, Wood, Raymond, Lucia, Callanan, Grattidge, Sausville, and Yepsen; David Wickerham, County Administrator; Mark Rider, County Attorney; Paul Lent, Emergency Services; Jim DiPasquale, Bill Davis, Sewer District #1; Jerry Lundgren, Deputy Treasurer; Wes Carr, Water Coordinator; Jack Murray, County Auditor; Tom Speziale, Public Works; Jack Kalinkewicz, Personnel; Denny Finneran, League of Women Voters; Press.

Chairman Hargrave called the meeting to order and welcomed all in attendance.

On a motion made by Mr. Thompson, seconded by Mr. Peck the minutes of the July 11, 2007 meeting were approved unanimously.

On a motion made by Mr. Gutheil, seconded by Mr. Wood the following was approved unanimously.

PUBLIC SAFETY

- **Authorizing the Chairman to enter into an agreement with the Federal Emergency Management Administration to accept a \$225,000 Hazard Mitigation Grant to reduce the impact of natural disasters and amending the budget to appropriate an additional \$40,000 in expenses and revenues.**

Mr. Wickerham said this grant is for planning for disasters throughout the county. Only \$40,000 of the \$225,000 grant will be spent this year, therefore, the budget will be amended to appropriate an additional \$40,000. The \$10,000 match for it is available within the Emergency Services budget.

On a motion made by Mr. Thompson, seconded by Mr. Johnson the following was approved unanimously.

PUBLIC WORKS

- **Amending the 2007 Long Range Capital Plan under Public Works to include an additional \$106,000 for the design and construction of a traffic control device at the intersection of County Roads 96 & 97 and amending the budget thereto.**

Mr. Wickerham said there has been a request to amend the Capital Plan to add a traffic control device at the corner of Fonda and Middletown Roads in the Town of Waterford. The additional cost to install the light is \$106,000.

On a motion made by Mr. Wood, seconded by Mr. Peck the following were approved by the following: Ayes – Hargrave, A. Johnson, M. Johnson, Peck, Thompson, Wood; Abstained – Gutheil.

WATER COMMITTEE

- **Authorizing the Board to purchase property in the Town of Wilton at a cost not to exceed \$100,000 for use as a wetland mitigation site.**
- **Authorizing the Chairman to enter into an agreement with Bombard Excavating in an amount not to exceed \$38,000 for the removal of the Kayderosseras Creek logjam to mitigate wetland disturbances caused by the Water Project.**

Mr. Wickerham said one of the requirements of the Army Corp of Engineers was that the county undertakes mitigation for wetlands that will be disturbed. These are two of the projects that were approved in the original plans by the Army Corp of Engineers and the county.

On a motion made by Mrs. Johnson, seconded by Mr. Johnson the following was approved unanimously.

EQUALIZATION AND ASSESSMENT

- **Accepting a tender offer on two parcels in the Town of Milton in the amounts of \$703.42 and \$1,114.91.**

Mr. Wickerham said this tender offer consists of two adjoining parcels in the Town of Milton, a road a contractor had who had not paid his taxes, and is now redeeming the road.

SUPERVISOR'S ITEM

- **Honoring the memory of James Hovey former Supervisor from the Town of Hadley.**

LAW AND FINANCE

On a motion made by Mr. Thompson, seconded by Mr. Gutheil the following were approved unanimously.

- **Authorizing the Chairman to enter into agreements with Fiscal Advisors & Marketing, Inc. at a cost not to exceed \$24,000, plus additional services as**

required by the Sewer District, to provide financial services relative to the Sewer District expansion.

- **Authorizing the Executive Director of the Saratoga County Sewer District #1 to sign permit applications and documents relative to the Sewer District Plant expansion on behalf of Saratoga County.**
- **Designating Saratoga County Sewer District No. 1 as lead agent for SEQRA review of the Sewer District expansion project.**

Mr. Wickerham said the first item is hiring of a fiscal advisor for the sewer project. An Request for Proposal was sent out with five bidders responding. Fiscal Advisors & Marketing, Inc. had the low proposal, and is an agency that has had significant experience with Saratoga County.

The second item is to give authority to sign permit applications to the Executive Director of the Sewer District.

The third item is designating Sewer District #1 as the lead agent for SEQR with regard to review of the project. The Sewer District Commission is considered a department of county government and they would be the appropriate group to review the SEQR findings.

On a motion made by Mrs. Johnson, seconded by Mr. Peck the following was approved unanimously.

- **Authorizing the Chairman to enter into agreements to accept two (2) Local Government Records Management Improvement Fund Grants in the County Clerk's Office and amending the budget and compensation schedule in relation thereto.**

Mr. Wickerham said the County Clerk has received a number of grants to archive and to digitize old records. This is on a yearly basis, as the grants are only good for one year. The State is willing to extend the grant program forward, which includes twelve people holding part-time positions through the program. These same people will remain in place for another year with the new funding.

On a motion made by Mr. Gutheil, seconded by Mr. Johnson the following was approved unanimously.

- **Authorizing the chairman to enter into an agreement with Jaeger & Flynn Associates to provide a flexible benefits plan at a cost of \$3 per participant per month.**

Mr. Wickerham said this is the county flexible benefit plan offered to the unions as well as the county. This is an optional plan allowing individuals to take pre-taxed dollars

instead of payments and use them for health needs. The plan will require management, therefore, the personnel department sent out an RFP and received a response from seven firms. Jaeger & Flynn was the low bidder at \$3 per participant per month.

On a motion made by Mr. Wood, seconded by Mr. Johnson the following was approved unanimously.

- **Accepting \$3,500 from the NYS Department of Transportation as payment for condemnation of county property adjacent to NYS Route 67 subject to easements to the county for use of the parcel for the Sewer District, water lines and trails.**

Mr. Wickerham said this area is where the county sewer lines currently go through and the county water lines will go through along with the Zim Smith Trail. The state has condemned the land for their purposes; however, they have given the county a permanent easement for the water lines and trails.

Mr. Hargrave said at the September Law & Finance committee meeting the reappointment of the Real Property Director, Ms. Holley, will be addressed. The reappointment will need to be established by October 1st.

A motion was made by Mr. Peck, seconded by Mr. Gutheil to adjourn to Execution Session for the purpose of Personnel. Unanimous.

No action was taken.

On a motion made by Mrs. Johnson, seconded by Mr. Thompson the meeting was adjourned.

Respectfully submitted,
Chris Sansom