

LAW AND FINANCE COMMITTEE MINUTES

MARCH 14, 2007 – 4:00 P.M.

Present: Chairman Hargrave; Supervisors Gutheil, A. Johnson, M. Johnson, Wood, Trottier, Grattidge, Sausville, Janik and Lucia; David Wickerham, County Administrator; Spencer Hellwig, Mgmt. Analyst; Mark Rider, County Attorney; Mike Valentine, Planning; Joe Ritchey, Public Works; Dan Butler, Animal Shelter; Sam Pitcheralle, Treasurer; John “Jasper” Nolan, Republican County Chairman; John Murray, County Auditor; Wes Carr, Youth Bureau; Helen Endres, Public Health, Alan Kempf, Public Health; William Baker, Personnel Director; Joanne Hanna, President CSES; Press.

Chairman Hargrave called the meeting to order and welcomed all in attendance.

On a motion made by Mr. Wood, seconded by Mr. Johnson the minutes of the February 15, 2007 minutes were approved unanimously.

On a motion made by Mr. Wood, seconded by Mr. Johnson the following was approved unanimously.

ECONOMIC DEVELOPMENT

- **Approving IDA bonds to finance the construction of a new building facility for General Schuyler Emergency Squad, Inc.**

Mr. Wickerham said by approving the bonds they will be able to be sold as, exempt status, which gives them a break on their interest rate. The total amount of the bonds is \$2.1 million.

On a motion made by Mr. Gutheil, seconded by Mr. Johnson the following was approved unanimously.

PUBLIC HEALTH

- **Authorizing the Chairman to enter into an amended agreement with NYS Department of Public Health to accept an additional \$490 for the Childhood Lead Poisoning Program and amending the 2007 budget.**

Mr. Wickerham said at the end of the year, many times there is additional money available from the State. The Public Health Department will use the \$490 from the State to purchase kitchen magnets with a hotline number, to be distributed throughout the county.

BUILDINGS AND GROUNDS

On a motion made by Mrs. Johnson, seconded by Mr. Wood the following were approved unanimously.

- **Authorizing the Chairman to enter into agreements with the State to accept a NYS Business Development Grant of \$2,530,000 for the design and construction to rehabilitate the itinerant apron, taxiways and replace a hangar.**
- **Authorizing the Chairman to enter into agreements with the State to accept a grant of \$270,000 for the construction of a water main at the County Airport.**
- **Authorizing the Chairman to accept acquisition of .9 acres of County land and also authorizing temporary acquisition of two parcels of County lands of 1.58 acres and 1.03 acres for the continuance of the Round Lake Bypass with additional revenue to the County in the amount of \$11,500.**
- **Authorizing the Chairman to enter into agreements with J. Thomas Roohan for a renewal of the office lease for Supreme Court Justice Williams at a cost not to exceed \$3,054.18 per month.**

Mr. Wickerham said the first item is for a grant to rehabilitate the itinerant apron, taxiways and replace a hanger at the county airport. The grant is approximately \$2.5 million, of which the county share is \$283,333.

The total project cost for item two is \$270,000, of which the county share is \$30,000 for the construction of a water main at the county airport.

Item three is with regard to the Round Lake Bypass. This is land that is needed and is owned by the County. In addition, approximately 2.5 acres of County property will need temporary easements for construction.

Item four is a successor agreement for Judge Williams Chambers in Saratoga Springs where the lease is for one year. The increase in the renewal of the lease will be 3% for a total of \$3,054.18 per month.

A motion was made by Mrs. Johnson, seconded by Mr. Wood to approve the following: Ayes – Hargrave, A. Johnson, M. Johnson, Wood – Naves – Gutheil – Absent Peck and Thompson. Motion passed.

- **Authorizing the Chairman to enter into agreements with Butler, Rowland, Mays Architects to perform a conceptual design for a new Animal Shelter at a cost not to exceed \$26,500.**

Mr. Wickerham said \$100,000 was put in the 2006 budget. At that time the Buildings and Grounds committee asked that a conceptual design be done for the Animal Shelter. An RFP was sent out with five responses. Butler, Rowland Mays Architects were the second lowest bidder. They are a county office and they are the only one that meet all five of the criteria because they are tied in with a firm that has done five animal shelters, which is one of the requirements.

Mr. Gutheil said at the Buildings & Grounds committee meeting there was discussion about all leases. The committee has asked that there be notification six months in advance of the expiration of leases, giving time for review.

Mr. Gutheil said he voted against the Animal Shelter conceptual design because it is a step the county should be able to bypass. He said he would like to see the money go toward the project itself.

Mrs. Johnson said by doing the conceptual design it will bring about different ideas from the people who work at the animal shelter in addition to the local people from the towns.

On a motion made by Mrs. Johnson, seconded by Mr. Johnson the following were approved unanimously.

EQUALIZATION AND ASSESSMENT

- **Canceling taxes on two exempt parcels in the Town of Halfmoon in the amount of \$3,070.34.**
- **Accepting tenders offers in the Towns of Charlton, Day and Wilton totaling \$8,342.80.**

Mr. Wickerham said the first item has to do with parcels in the Town of Halfmoon, which are camps on State lands. The camps are in disrepair and the State has revoked the leases.

On a motion made by Mr. Wood, seconded by Mrs. Johnson the following were approved unanimously.

PUBLIC SAFETY

- **Introducing a proposed local law directing all wireless phone service providers operating in Saratoga County to send all wireless 911 calls to the Saratoga County Sheriff's Dispatch Center and setting a public hearing for April 11, 2007 at 4:45 p.m. in the Board Rooms.**
- **Introducing a proposed local law to establish a surcharge to cover costs of providing enhanced wireless 911 service and scheduling a public hearing for April 11, 2007 at 4:50 p.m. in the Board Room.**
- **Authorizing the Chairman to enter into a contract with Admit Computer Services, Inc. to provide installation and maintenance of Wireless 911-dispatch software & hardware at a cost of \$140,710.**
- **Approving the 2007 Pre-Trial Services and Community Work Order Service Plans and accepting \$37,500 in State grants.**
- **Authorizing the STOP-DWI Plan for 2007 and authorizing the Chairman to enter into agreements with agencies necessary to implement the Plan.**

Mr. Wickerham said the fourth item is an annual funding award to the Alternative to Incarceration Programs. The first item is an intensive supervision program through the Probation Department at a cost of approximately \$28,000, with the remaining \$11,000 going toward employment and training for the Community Work Service Order Program.

CHAIRMAN'S ITEM

- **Appointing Jake Losaw of the Town of Moreau to the Saratoga County Fire Advisory Board for a term expiring on 12/31/07.**

LAW AND FINANCE

On a motion made by Mr. Gutheil, seconded by Mr. Johnson the following was approved unanimously.

- **Amending the Saratoga County Policy and Procedures manual to add a new policy on workplace violence and to amend the chapter on managerial benefits.**

Mr. Wickerham said, once a year all the county policies are amended. This year there are two policies: one, the Workplace Violence Policy required by law to have in place; second, is a change to the managerial benefits.

Mr. Baker said with regard to managerial benefits, the new policy would allow an employee who leaves the county and returns beyond the normal 90-day period, with at least ten years of service, to have their benefits restored, i.e., health, and vacation time. This would take place on a case by case basis.

Mr. Baker said he is willing to work with any town that needs to implement the workplace violence program. Every public sector employer that has more than 20 employees will need to implement the policy, he said.

Mr. Johnson asked when the policy would have to be in place? Mr. Baker said, by March of 2007.

On a motion made by Mr. Johnson, seconded by Mrs. Johnson the following was approved unanimously.

- **Authorizing an advancement of \$250,000 for the start up costs of the Saratoga County Water Authority in accordance with the approved Business Plan and amending the budget in relation thereto.**

Mr. Wickerham said last month the business plan for the water authority was approved. The authority needs money to begin startup work, i.e. office rent, employees. The money will come from the water capital project.

A motion was made by Mr. Johnson, seconded by Mrs. Johnson to move into executive session for the purpose of personnel.

A motion was made by Mr. Gutheil, seconded by Mr. Johnson to adjourn from Executive Session and reopen to regular session. Unanimous.

A motion was made by Mrs. Johnson, seconded by Mr. Johnson to appoint Janet Glenn as acting Public Health Director to include a stipend of \$1,500/mo. during the search process for a new Public Health Director. Unanimous.

On a motion made by Mr. Hargrave, seconded by Mr. Wood the meeting was adjourned.

Respectfully submitted,
Chris Sansom