

## Personnel Committee Minutes

January 7, 2009 – 2:30 p.m.

Present: Chairman Wood; Supervisors Hargrave, Peck and Rowland; David Wickerham, County Administrator; William Baker, Personnel Director; Sue Lent, Self Insurance, George June, Clifton Park/Halfmoon Emergency Squad.

Chairman Wood called the meeting to order and welcomed all in attendance.

**On a motion made by Mr. Hargrave, seconded by Mr. Peck the minutes of the December 3, 2008 meeting were approved unanimously.**

Chairman Wood announced the appointment of Mr. Peck as Vice Chairman of the committee.

Mrs. Lent gave a brief overview on the workers comp report for the year-end 12/31/08. The cases for the month are increased by 6 and the cases for the year are down by 52. The expenses through November were increased by \$431,222, December expenses were up by \$69,548, and year to date expenses were up by \$500,780.

Mr. Baker said he received a letter from the Wilson Ambulance Squad, and the Clifton Park/Half-moon Emergency Squad requesting a total of 5 additional non-emergency, paid clerical staff be included in the County Self-Insurance Pool.

Mr. Baker said his office is recommending that the requests be accepted and that additional requests be considered on a case by case basis.

Mr. Rowland asked in the future how many other ambulance corps could potentially make requests? Mr. Baker said there are 14 corps countywide, with most of them currently small rural ambulance corps with non-paid staff. As the county grows there may be more requests.

Mr. June said currently most of the ambulance squads do not have any paid clerical workers.

**A motion was made by Mr. Hargrave, seconded by Mr. Rowland to accept the paid non medical employees to join the county Self Insurance Plan; two from the Town of Wilton and three from the Town of Clifton Park/Halfmoon. Unanimous.**  
(Committee approval only)

Mr. Baker said there are twenty-nine food helper positions at Maplewood Manor. Two are currently part time. A request has been made to add an additional part time food service helper.

Mr. Baker said his office is recommending the above request. The savings to the county would be approximately \$31,000 as one full time position would be abolished and replaced with the part time position.

Mr. Wood said the full time position is vacant at the current time, and, therefore, would not displace any full time worker.

**A motion was made by Mr. Peck, seconded by Mr. Rowland to abolish one full time food service helper position at Maplewood Manor, and create a part-time food service helper position; resulting in a net savings to the county in excess of \$30,000. Unanimous.**

**On a motion made by Mr. Hargrave, seconded by Mr. Rowland the meeting was adjourned.**

Respectfully submitted,  
Chris Sansom