

## **BUILDINGS & GROUNDS COMMITTEE MEETING**

**March 9, 2009 – 3:30 p.m.**

PRESENT: Chairman Thompson; Supervisors Hargrave, Hunter, Jenkins, Rowland, Wormuth; Southworth; Spencer Hellwig, Mgmt. Analyst; Joe Ritchey, Rick Gardner, DPW; Dan Butler, Animal Shelter; Steve Williams, Daily Gazette

Chairman Thompson called the meeting to order.

Mr. Hargrave moved to approve the minutes of the February 2<sup>nd</sup> meeting. Ms. Wormuth seconded. Unanimous.

Mr. Ritchey said he received a letter from the NYS Department of Health. They state the proposed Public Safety Facility needs a certificate of need, but one cannot be filed unless an architect will take you through the next phase. An architect has to certify they are under contract to take the building through, he said. Chairman Thompson moved this on to the subcommittee to figure out where to go from here.

Discussion was held on the Animal Shelter Construction Manager. Ms. Wormuth stated five proposals were sent in, and the subcommittee interviewed three of them. They were not apples to apples, so it was difficult to ascertain actual prices and services, she said. She said BBL withdrew their name from consideration. She stated the other two considered were Sano Rubin and Bishop Beaudry. Mr. Jenkins said he is supportive of Bishop Beaudry because they had a longer term, and some of the costs in reimbursables might not be incurred. He said we would need a timeline to determine their hourly rates if it ran 12 months, he said. He said he was comfortable with Sano Rubin also, but they may be more costly in the long run. Ms. Wormuth stated Sano Rubin's billings were more, and none of the reimbursables were included. Bishop Beaudry had all reimbursables included with a not to exceed amount, she said. Mr. Rowland said he felt comfortable with Bishop Beaudry, as they seemed to be all inclusive, but we do need a timeline and potential savings factor in the contract up front. Chairman Thompson said he asked if they realized this project had to come in at \$5.2 million, and Bishop Beaudry said that was their target number.

**Ms. Wormuth moved to authorize a contract with Bishop Beaudry for \$390,778 contingent on the breakdown as to their hourly time and the timeline on the project and authorizing an appropriation out of fund balance as a revenue source. Mr. Rowland seconded. Unanimous.**

Chairman Thompson said there is an estimate in for \$40,000 for a pole barn. Mr. Ritchey explained the \$5.2 million includes this new barn and the old barn removal across from the Shelter. Mr. Hellwig said we can include that in the bond, and there is \$466,000 left in Capital that was budgeted last year and has been rolled over into this year. That will pay for the contract approved for C.T. Male, and we will appropriate fund balance to pay for Bishop Beaudry. Once the bond is issued, it will be returned to the fund balance, he

said. Mr. Gardner said it was the department's intent to get this pole barn moving as soon as possible. Chairman Thompson mentioned he heard there is also an amount of \$2,100 for testing. He said when the bond comes out, we will reimburse the money that DPW has in the pole barn. Ms. Wormuth asked if it is a not to exceed amount of \$40,000. Mr. Ritchey stated it is an estimate on materials. Ms. Wormuth asked what we get for that \$40,000. Mr. Ritchey stated storage for the Shelter and the space DPW would be losing from the old barn. Chairman Thompson requested Mr. Ritchey to give the Committee the actual size and conceptual plans for this pole barn.

On a motion by Mr. Hargrave, seconded by Mr. Jenkins, the meeting was adjourned.

Respectfully submitted,

Elaine M. Sodemann