

## APPROVED MINUTES

### SARATOGA COUNTY SEWER COMMISSION NO. 1 MINUTES OF April 22, 2009 3:00 PM Treatment Plant

**COMMISSIONERS PRESENT:** Davis, Bold, Doyle, Lefner, Nelson, Schrock

**COMMISSIONERS EXCUSED:** Cannon, Crowley and Loewenstein

**ALSO PRESENT:** James DiPasquale, Executive Director; Linda MacNeal, Administrative Assistant; Stephen Dorsey, First Assistant County Attorney; Spencer Hellwig, Management Analyst; Sue Duff, Chief Operator; Bernie Gurtler, Asst. Chief Operator; Grant Eaton, Collection System Manager; Ed Hernandez, Delaware Engineering; Steve Williams, *The Daily Gazette*; Rene Farley, Scott Lansing, Lansing Engineering; Local Residents: Don Neddo, Al & Theresa Lavigne, Anthony & Sylvia Viccarone, Rick Abbott, Tom Kowal, Joe Christensen, Phyllis Matthews, Harold Perry, Robert Mangolo, Donald Boyajian, Joe Boyajian, Jeanne Ryselend, Ken Piacente, Paula & John Purcell, Bob Lavigne, Ken Lavigne, Mark Baird, Joe Greene, Stan Kivort and Diane Campbell.

**PUBLIC COMMENT** - Don Neddo spoke on behalf of the 23 local residents inviting comments and requesting information to what is being done to expedite this proposal of extending sewer along the 4 and 32 corridor south of the Treatment Plant.

Sylvia Viccarone stated she was confused what portion of the 4 & 32 corridor was included in a flier she received and her concern that this area has been forgotten even though they are the closest in proximity to the Treatment Plant.

Chairman Davis clarified that the study encompassed the 4 and 32 corridor in the Town of Halfmoon and a copy of the Study will be available to everyone as they leave.

**CHAIRMAN'S COMMENTS** - The second phase of the interceptor relining project in the Coons Crossing area was completed early this morning and he observed one section of the lining insertion process.

As of today, SCSD has still not received an answer to the request for funds from the Federal stimulus package to support continuation of the District's long term capital plan to reline concrete sewer lines.

**APPROVAL OF MINUTES of March 25, 2009.** *Commissioner Lefner made the motion to approve the minutes of March 25, 2009. Commissioner Nelson seconded the motion. No discussion. 6Ayes, 0 Nays. The minutes of March 25, 2009 was approved.*

**TREATMENT PLANT EXPANSION** - The weekly tour of the construction site and review of upcoming activities with Delaware on Monday mornings at 10:30 AM. is continuing, all the commissioners are invited to attend. The contractors met with Delaware, Saratoga County Sewer District Personnel and several Commissioners prior to this Commission Meeting. An update on the project was given by Ed Hernandez of Delaware Engineering; the project is on schedule and budget. The contractors have approximately 100 employees on-site.

A meeting with the Saratoga County Treasurer, Sam Pitcherelle, Fiscal Advisors, SCSD Commissioners and Executive Director, James DiPasquale is scheduled at 3:00 PM Tuesday May 12, 2009 at the Treasurers Office to discuss funding for the expansion. The \$32 million dollars of Bond Anticipation Notes are due July 22, 2009 and funding of the project's approximate balance of \$13 million will be the agenda.

## **CONTRACTS FOR UPGRADES**

**GROOMS ROAD AND CRESCENT ESTATES PUMP STATIONS** - Towns of Halfmoon and Clifton Park. TVGA is the Project Engineer for the project and the contractors are C.O. Falter and Brunswick Electric. Work has begun at Crescent Estates pump station. Equipment for the Grooms Road Pump Station has been ordered, the project is being constructed in accordance with the original design and bid specifications.

**PHASE II OF INTERCEPTOR RELINING** - The relining, located in the area of Coons Crossing Road (one section downstream and several sections upstream). C.T. Male is the Engineer on the project, Insituform is the contractor. This project is a carryover from the 2008 Long Term Capital Plan. The project has been coordinated with the D&H Railroad, the Town of Halfmoon, and the County's Zim Smith Trail and was completed around 2:00 AM this morning, 4/22/09. Within two weeks, they will be breaking down the bypass equipment and progressing with site restoration. The next area of priority based on the evaluations and recommendations of C&S Engineers to continue from the completed section at Coons Crossing extending downstream. The anticipated plan is to reline approximately 2,000 ft. a year at an estimated cost of \$1,000,000.00.

**BURNING BUSH PUMP STATION UPGRADE** - The executed contract for the General Contractor, Trinity Construction of Selkirk, N.Y. has been forwarded. C.T. Male is the Engineer on the project. This project is also a carryover from the 2008 Long Term Capital Plan. All submittals and shop drawings have been received by C.T. Male and construction will begin in the next few weeks and is expected to be completed in one to two months.

**CEMS UPGRADE** - This is a Capital Project from 2008. A second change order has been requested to the original contract to complete payment to Pace Environmental for the services provided beyond the original contract documents for upgrades to the Continuous Emission Monitoring System for our incinerator as required for regulatory compliance with SCSD's Air Permit. Commissioner Doyle presented details of this additional work which was approved last month with an estimated cost of the final invoice, that didn't cover the final expenses. Therefore, Commissioner Doyle made the motion for authorization of a \$73.50 change order to Pace Environmental for final payment. Commissioner Lefner seconded the motion. No discussion. The motion was passed; 6 Ayes, 0 Nays.

**FARLEY** - Renee Farley requested to be put on the agenda today to present an updated proposal to allow connection in the Silver Beach/Riley Cove area of Saratoga Lake. Scott Lansing of Lansing Engineering presented a review of this project and referred to the proposal dated 3/19/09, previously sent to Executive Director, James DiPasquale. The proposal included addressing 10 grinder pumps to eliminate extraneous flows entering the system. The Sewer Commissions concern for allowing additional connections still exist; the most recent reportable incident was on March 7, 2009 at the Saratoga Lake 7 pump station when due to; snow melt, rain and ice jams, flows to the system were beyond capacity; resulting in overflows. Rene Farley distributed to the Commissioners a updated proposal to hook up only 1 of the 4 lots, delaying 3 until after the overflow issues are resolved. Chairman Davis requested a formal letter from the consultant presenting the new proposal referencing the letter previously sent. The engineering committee will review and a written response will be forthcoming from SCSD within 60 days of receipt of the letter.

**LFTC TRUNK SEWER** - The project is scheduled to begin on April 27, 2009, with completion by September 2009. The Sewer is being installed by the LFTC. C.T. Male will provide full time inspection of the project; issue certification, As-Builts plans and documents upon completion. The line proposed for dedication to Saratoga County Sewer District is from the entrance of the AFT site on Cold Springs Road in the Town of Stillwater to the District's interceptor sewer on Coons Crossing Road. The connection from the termination manhole of the trunk sewer in Cold Springs Road to the chip manufacturing facility is proposed to remain under private ownership.

**VILLAGE OF STILLWATER** - The Engineers report for proposed connections to SCSD was received on 2/6/09 from the Village Engineer; the Chazen Companies. The Village has requested a review and approval from Saratoga County Sewer District for the preferred connection alternative. The alternative recommended by the Village is option 1b; installing a force main from a pump station on Kellogg Road to a 10" gravity sewer on Brickyard Road, then installing gravity lines and a pump station on Brickyard Road which will ultimately discharge to SCSD's Riverside II pump station, which will need to be upgraded. A response detailing required information was forwarded to the Village of Stillwater by the Executive Director. Executive Director, James DiPasquale received a call Monday 4/20/09 from a Councilman of the Village, stating they are trying to resolve issues with DEC. Jim DiPasquale will forward follow up information relative to billing details that has been requested. Commissioner Doyle suggested a meeting with the Village be scheduled to review the process for connection to SCSD including the billing details.

**SARATOGA LAKE SEWER STUDY**-A review of prior reports and evaluations; information includes the 2001 S.L. #8 pump station evaluation, the 2003 Saratoga Lake facilities evaluation, the 2006 Saratoga Lake Sewer Study and the Town of Malta's current study for service in the north corridor of Route 9. A letter was sent on 12/8/08 to the affected communities requesting updated service needs for inclusion in system improvements. No information has been returned to date. A meeting with Commissioner Lowenstein is scheduled for Friday morning May 1, 2009 to review the Town of Malta's service area. Commissioner Bold requested information as to the funding of the referenced studies; SCSD initiated and paid for two of the studies that were initiated to evaluate the condition of the system and updated to identify future service requirements. The most recent study done for the Town of Malta was funded by a potential developer. The City of Saratoga Springs still has a moratorium for connection on their properties located in the area of Saratoga Lake due to capacity limitation at the Saratoga Lake No.2 Pump station and force main.

**AFT (AMD) DISCHARGE PERMIT**- Delaware Engineering, providing technical support to the District is conducting a technical review of submitted information relative to content of proposed discharge flows from the facility. Engineer Ed Hernandez is analyzing the data to confirm that the approved discharge will be permitted within parameters allowing SCSD to maintain compliance with regulatory permit requirements and USEPA pretreatment requirements. Detailed information continues to be provided and reviewed.

**HERITAGE SPRINGS SEWER WORKS** - The Milton Town Engineer Gary Robinson has requested a listing of data and information required by SCSD to provide a commitment to the Town that the HSSW system would be accepted for dedication by the Sewer District if abandoned; to avoid the Town of Milton assuming responsibility for ownership. Jim DiPasquale forwarded a preliminary response outlining information required. Executive Director, Jim DiPasquale attended a meeting on Tuesday 4/21/09 to review the information related to Section 7 of SCSD's adopted rules and regulations which contains requirements for transfer of ownership from municipalities.

**TREATMENT PLANT EMERGENCY ACCESS ROAD** - Easements and drainage issues need to be addressed before stabilization of the roadbed can proceed. The beavers have relocated. The next step will be to address easements and approvals needed from the Town of Halfmoon, NYSEG and property owner, Brue, to address legal requirements allowing work to proceed in stabilizing the roadbed for use as an emergency access in the event of an incident with the Railroad crossing.

**FEMA** - Several meetings have been held with FEMA and New York State for possible reimbursement of approximately \$100,000 for expenses incurred during the December 12, 2008 Ice Storm. The initial contact with FEMA was made from the Saratoga County Emergency Services Director, Paul Lent. Chief Operator Susan Duff reported that documents have been forwarded and are waiting for a response from the State.

#### **NYSDOT PROJECTS:**

**SARATOGA LAKE TRUNK SEWER RELOCATION** - The project is in the Town of Malta at the intersection of Routes 9/67 and the Exit 11 bypass, it involves constructing a roundabout. NYS DOT relocated 3 manholes and associated sewer lines, moving them out of the traffic pattern. The relocation of the lines and manholes was completed last week.

**ROUTE 9 AND CURRY ROAD** - DOT will be reconstructing the intersection of Route 9 and Curry Road entering the Village of Round Lake, information is being provided to the NYS DOT in consideration of existing sewer lines that are under the intersection and a manhole located in the intersection. Access to the Round Lake Pump Station will be relocated to Route 9.

**NYS ROUTE 9P BRIDGE REPLACEMENT** - A field visit with NYSDOT is scheduled for Friday 4/24/09 to discuss a proposal that involves directional boring of 25' under the lake for bypass and eventual permanent relocation of the S.L. #2 force main during the bridge reconstruction. Executive Director James DiPasquale requested and received the Commissioners approval to contract with an Engineering Firm to review the systems hydraulics and specifications to ensure the NYS DOT design will serve current and future flows. A meeting will be scheduled and coordinated with First Assistant Attorney Stephen Dorsey to review easements needed for the proposal. The "betterment value" of the project and expenses for engineering services is still under discussion. SCSD has proposed an increase in the size of the line to accommodate anticipated increased flows which may be subject to a "betterment charge". When all the details have been worked through the expenses will be presented.

**ROUTES 4 & 32 BRIDGE REPLACEMENT** - located near the entrance to the Treatment Plant. The bridge is anticipated to be closed on May 26, 2009 and reopen in September 2009. The closure and detour details will be released by NYS DOT to the Plant Expansion Contractors, municipalities and Emergency Response departments as part of their public information releases closer to the date of the bridge closure. Detours have been coordinated with the Town of Halfmoon. Clearing has been observed in the area of Route 146 / Upper Newton Road and adjacent to the bridge in the Town of Halfmoon.

**DEDICATION:**

**STILLWATER WOODS**- Town of Stillwater- Amedore Homes Inc. is requesting dedication for a 47 lot residential subdivision off NYS Route 423 ( Battlefield Road) consisting of a gravity sewer system discharging to a gravity sewer line on NYS Route 9P discharging to SL #5 and ultimately S.L. #8. The system consists of 4,541 L.F. of 8 inch PVC sewer and 26 manholes. *The motion to accept dedication of Stillwater Woods sewer system was made by Commissioner Doyle, Commissioner Nelson seconded the motion. No discussion. Resolution 02-2009; Dedication of Stillwater Woods sewer system, a 47 lot subdivision, was passed; 6 Ayes, 0 Nays.*

**SHELDON HILLS, Phase 2**- Town of Halfmoon-A&M Holdings, LLC is requesting dedication of Phase 2 off Route 146. This phase includes 43 single family homes and a relocated pump station from Phase 1, 3,828 ft. of 8” PVC, 2,789 LF 6” SDR 21 Force Main and 23 manholes. *The motion to accept dedication of Phase 2 Sheldon Hills sewer system was made by Commissioner Bold, Commissioner Doyle seconded the motion. No discussion. Resolution 03-2009; Dedication of Phase 2 Sheldon Hills sewer system passed; 6 Ayes, 0 Nays.*

**ATTORNEY REPORT** - First Assistant County Attorney, Stephen Dorsey gave an update on the dedication of the facilities of the Central Halfmoon Sewer Corporation; located in the Towns of Clifton Park and Halfmoon. Attorney Dorsey has received all 4 Bills of Sale related to portions of the system in the Town of Clifton Park.; this completed the process for the District assuming ownership of the system in Clifton Park. Attorney Dorsey sent three bills of sale to CHSC for the first three subdivisions located in the Town of Halfmoon, he expects them soon, upon review of the proposed bills of sales by the Corporation’s president.

*A motion to adjourn the meeting was made by Commissioner Lefner. Commissioner Doyle seconded the motion. No discussion. 6 Ayes, 0 Nays. The motion was passed.*

**NEXT COMMISSION MEETING**  
**Wednesday, May 20, 2009**  
**3:00 P.M. at the Treatment Plant**