

UNAPPROVED MINUTES

SARATOGA COUNTY SEWER COMMISSION NO. 1

MINUTES OF June 24, 2009

3:00 PM Treatment Plant

COMMISSIONERS PRESENT: Davis, Bold, Crowley, Doyle, Loewenstein, Nelson and Schrock

COMMISSIONERS EXCUSED: Cannon

ALSO PRESENT: James DiPasquale, Executive Director; Linda MacNeal, Administrative Assistant; Stephen Dorsey, First Assistant County Attorney; Spencer Hellwig, Management Analyst; Sue Duff, Chief Operator; Bernie Gurtler, Assist. Chief Operator; Grant Eaton, Collection System Manager; Ed Hernandez, Delaware Engineering; Kathy Bowen, *The Daily Gazette*.

PUBLIC COMMENT - None

CHAIRMAN DAVIS REQUESTED A MOMENT OF SILENCE IN REMEBRENCE OF COMMISSIONER ERNEST LEFNER who passed away last week.

Ernie was a Sewer Commissioner since 1993 and as a fellow Commissioner and caring human being, he will be greatly missed. Commissioner Bold remembered him as an absolute gentleman with numerous interesting stories of times gone by that he always was quick to share, his friendship will be deeply missed. Commissioner Doyle commented that Ernie took him under his wing when he first started on the Commission providing him with many many books, his wealth of information will be especially missed.

CHAIRMAN'S COMMENTS - Chairman Davis would like to change the date of the October Commission meeting from October 28 to October 21, 2009 to allow for the needed timeline for the November 4, 2009 Public Hearing for the 2010 rates.

APPROVAL OF MINUTES of May 20, 2009. *Commissioner Doyle made the motion to approve the minutes of May 20, 2009. Commissioner Nelson seconded the motion. No discussion. 7Ayes, 0 Nays. The minutes of May 20, 2009 was approved.*

TREATMENT PLANT EXPANSION - The weekly tour of the construction site and review of upcoming activities with Delaware on Monday mornings at 10:30 AM. is continuing, all the commissioners are invited to attend. The contractors met with Delaware Engineering, Saratoga County Sewer District Personnel and several Commissioners prior to this Commission Meeting. An update on the project was given by Ed Hernandez of Delaware Engineering; the project is on schedule and on budget. The contractors have approximately 100 employees on-site; work is progressing on the concrete structures and the new maintenance building. After the maintenance building is completed work will start on the new lab, followed by new office space in the present lab area and rehab of the current Administrative offices. When the new treatment system comes on-line at the end of this year, facilities of the existing system will be rehabilitated. Most of the concrete work for the new system has been completed. A change order will be requested at the July meeting; it only involves adjustment to the contracts for an extension of an internal deadline schedule delayed due to winter weather conditions and preloading for the blower building foundation, overall project schedule will be maintained.

A meeting with the Saratoga County Treasurer, Sam Pitcherale; Saratoga County Administrator, David Wickerham; SCSD Chairman, Davis; Saratoga County Board of Supervisor Chairman Art Johnson; Law and Finance Chairman, Bill Peck; Executive Director, James DiPasquale and First Assistant County Attorney, Stephen Dorsey was held Wednesday June 17, 2009 at the Treasurers Office to review financing of the \$32 million dollars of Bond Anticipation Notes due July 22, 2009 and financing of the contracts for 2010. Fiscal Advisor, Jeanine Rodgers Caruso has been consulting with the County Treasurer and has scheduled the date of the sale of 23 million dollar of General Obligation Serial Bonds and 23.7 million dollars of Bond Anticipation Notes for July 7, 2009. The \$23.7 million dollars Bond Anticipation Notes will be due next year and the same process will be followed for conversion to permanent financing.

CONTRACTS FOR UPGRADES

GROOMS ROAD AND CRESCENT ESTATES PUMP STATIONS - located in the Towns of Halfmoon and Clifton Park. TVGA is the Project Engineer for the project and the contractors are C.O. Falter and Brunswick Electric. Work has begun at Crescent Estates pump station and is approximately 70% complete. Collection System Manager Grant Eaton has been involved daily with the project and expects 2 more weeks of bypass pumping. Change Orders will be forthcoming next month; addressing liquidating damages as the project has gone beyond its contract deadline. Equipment for the Grooms Road Pump Station has been ordered and construction will not begin until after all the equipment is on site to keep the bypass pumping at a minimum. The Grooms Road Pump Station is expected to be completed in the later part of this year.

BURNING BUSH PUMP STATION UPGRADE - C.T. Male is the Engineer on the project. Trinity Construction is the contractor. The Town of Clifton Park's easements have been received with the help of First Assistant Attorney, Stephen Dorsey. This project is a carryover from the 2008 Long Term Capital Plan. The project is approximately 75% complete. The interceptor relining portion of this Contract has been completed with the exception of final restoration.

LFTC TRUNK SEWER - The project started on April 27, 2009, with completion expected by September 2009. The sewer line is being installed by the Luther Forest Technology Campus. Rifenburg is the contractor. C.T. Male will provide full time inspection of the project; issue certification, As-Built plans and documents. Upon completion, expected in the Fall of 2009, the system is proposed for dedication to SCSD. The project was started at the intersection Route 67 and Farley Road and is progressing north up Farley Road toward the entrance of the Technology Campus on Cold Springs Road. The tie-in to SCSD's main at Coons Crossing is at least a month away. Sewer District personnel have been inspecting the progress and have been informed of all the construction meetings and inspections.

ROUTE 4 AND 32 CORRIDOR - Town of Halfmoon- Discussion of the draft RFP for a preliminary Engineering report on service in the corridor. Executive Director James DiPasquale received comments from Commissioners Bold, Doyle and Loewenstein on the draft RFP. The commissioners concurred that the RFP was appropriate and no changes were needed. *The motion to forward the RFP to the County for release was made by Commissioner Bold, Commissioner Doyle seconded the motion. No Discussion. The motion passed to forward the RFP to the County for release; 7Ayes, 0 Nays.*

SARATOGA LAKE SEWER STUDY-A review of prior reports and evaluations; information includes the 2001 S.L. #8 pump station evaluation, the 2003 Saratoga Lake facilities evaluation, the 2006 Saratoga Lake Sewer Study and the Town of Malta's current study for service in the north corridor of Route 9, north of the Highpointe Pump Station.. Jim DiPasquale has been in communication with the City of Saratoga Springs and received information regarding their expected growth projection flow numbers; he also received information from the Town of Stillwater. Progress is seen in accumulation of the requested information needed from the municipalities prior to proceeding with engineering services for proceeding with the improvements.

GLOBAL FOUNDRIES (AMD) DISCHARGE PERMIT- Delaware Engineering is providing technical support to the District; they are conducting a technical review of submitted information relative to content of proposed discharge flows from the facility. Engineer Ed Hernandez is analyzing the data to confirm that the approved discharge limits will be permitted within parameters allowing SCSD to maintain compliance with regulatory discharge permit requirements and USEPA pretreatment requirements. Delaware Engineering is waiting for additional technical information from Global Foundries on the manufacturing process for review.

FEMA - Aid for the December 12, 2008 ice storm payment applications in the amount of approximately \$90,000 have been executed and forwarded to FEMA last week.

FARLEY LOCUST GROVE SUBDIVISION - Town of Malta- As directed by Chairman Davis, a response to the request for connection is due to be issued by July 7, 2009. The developer's proposal offered mitigation of 10 grinder pumps in exchange for approval of 4 new connections. The proposal is that the improvements would begin with the second connection; one connection is requested at this time. This proposal was studied by Commissioners Doyle and Loewenstein in conjunction with Executive Director James DiPasquale; it is recommended that the Commission not accept the proposal. Discussion included the reasons for not accepting this as well as past and future connections; problems of potential infiltration in approximately 150 grinder pumps and how the selection of the upgraded pumps is to be determined, the rise in the water level of the lake, the gravity manholes that are impacted by the lake level, the change from a majority of seasonal residents when the system was originally installed, to year round occupancy today and consideration of consistency with previous requests that have been denied. Until upgrades can be completed to the system the problems will continue; with probable overflow incidents. Therefore, the Commissioners concurred it is in the best interest of the Sewer District to not accept this proposal. Executive Director James DiPasquale will issue a letter to the parties of the decision.

Commissioner Loewenstein questioned if there are Capital funds available to address the concerned grinder pumps, Jim DiPasquale stated that Collection System Manager Grant Eaton has been working on a solution to address the grinder pumps, he will provide information of cost estimates at the next Commission meeting. A long term capital plan is in place to replace pumps; this does not address flooding issues. Commission Doyle questioned if there should be a separate contract or should the solution for the grinder pumps be included in the future system upgrade.

BILL FRANK, 32 WOODIN ROAD - Town of Halfmoon - Communication was received from Bill Frank at 32 Woodin Rd with a request that was forwarded to the Town of Halfmoon's Supervisor Ms. Mindy Wormuth and Executive Director James DiPasquale. The communication requested the Sewer District consider providing sewer service in the area of 32 Woodin Road due to underperforming septic systems and requested this information be presented at the Sewer Commission meeting. Executive Director James DiPasquale stated he is not aware of sewer infrastructure in the area but would review SCSD's maps and proposed projects to determine the proximity of this address to existing sewer service and respond to the homeowner.

DANA SERBALIK, 487 CRESCENT AVE - City of Saratoga Springs- A letter was received, requesting connection to the low pressure sewer line to her property for both her residence and a lot which she wants to subdivide from her property. She asked that her request be brought to the attention of the Sewer Commission. Executive Director James DiPasquale stated that to be consistent with other requests from properties in this area that her request will be denied due to capacity restrictions and he would forward this response to her and the City of Saratoga Springs.

CITY OF SARATOGA SPRINGS - The City's consultant, Stantec Engineering has forwarded information for a proposal to redirect flows in the Nelson Ave. area from the Saratoga Springs Pump Station to the Crescent Ave. gravity sewer. Jim DiPasquale doesn't have all the information, but his opinion is it would reduce the amount of flow needed to be pumped from the Saratoga Springs Pump Station which would benefit SCSD. Impacts on capacity of the Crescent Avenue Trunk Sewer will need to be evaluated.

NYSDOT PROJECTS:

ROUTE 9 AND CURRY ROAD - DOT will be reconstructing the intersection of Route 9 and Curry Road entering the Village of Round Lake, information was provided to the NYS DOT in consideration of existing sewer lines that are under the intersection and a manhole located in the intersection. Access to the Round Lake Pump Station will be relocated to Route 9.

NYS ROUTE 9P BRIDGE REPLACEMENT - A meeting with NYSDOT was held May 27, 2009 to discuss DOT's bypass provisions and relocation of the District's force main. Saratoga County Sewer District has contracted with Environmental Design Partnership to assist the District in review of the design specifications and hydraulics of the replacement line. A meeting was held with SCSD personnel and EDP representatives on June 17, 2009. Next week, EDP will be issuing a review report which will be forwarded to NYSDOT for inclusion in the bridge project. The proposed plan is to directional drill under the lake with an 8¼ inside diameter pipe instead of placing under the new bridge. The size of the upgrade at this time reflects service for the projections of flow provided by Saratoga Springs. Commissioner Crowley stated his concerns that future development around the lake could exceed the capacity of the proposed line. Jim DiPasquale stated that the size of the line is restricted by capacity limitations of the Pump station and eventually its effect on the downstream pump stations. Commissioner Doyle stated that there are positive impacts to this plan of removing the pipe from the bridge and installing under the lake; no exposure to weather, takes away the concern about the weight of the line if in the future another line would be needed. In the future, if need is determined and pump stations upgraded, parallel drilling could be undertaken to increase the flow capacity. Commissioner Loewenstein injected that easements should be obtained that could accommodate the parallel line should it be needed in the future. Assistant County Attorney Stephen Dorsey will be working with the Sewer District in addressing the details needed for the Sewer Commission to forward a recommendation to the Board of Supervisors to adopt a resolution requesting the County to enter into an "betterment" agreement with New York State DOT. The County, and specifically the Sewer District, would pay the difference in the cost between installing a replacement 6 inch pipe and an 8 ¼ inch pipe, which difference in cost is presently estimated to be \$75,000. The money must be posted in advance with the New York State Comptroller before the NYS Department of Transportation will undertake the betterment. Executive Director, James DiPasquale stated that the design is expected to be finalized and details are expected to be available for presentation at the July Commission meeting.

ROUTES 4 & 32 BRIDGE REPLACEMENT - located near the entrance to the Treatment Plant. The bridge closed on Tuesday, May 26, 2009 and is expected to reopen in September 2009. The official detour route designated by NYS DOT is Upper Newton Road in the Town of Halfmoon.

DEDICATION: None

ATTORNEY REPORT: An update for the Central Halfmoon Sewer Corporation: four weeks ago Jim DiPasquale sent a letter to the 8 remaining property owners who have not conveyed sewer easements to the Sewer District. The letter advised that if they were to sign easements for their property, the Sewer District would be able to accept a dedication of the sewer system servicing their subdivision, and they would see a net reduction in their sewer bills of approximately \$100 starting in the year 2010. There has been no response received at this time. Their names have been forwarded to the Town of Halfmoon requesting any other updated contact information which may be available.

Per the executed maintenance agreement in place, the Central Halfmoon Transportation Corporation is behind in payments Saratoga County Sewer District, a report on delinquent payments will be presented at the July Commission meeting.

A motion to adjourn the meeting was made by Commissioner Nelson. Commissioner Doyle seconded the motion. No discussion. 7Ayes, 0 Nays. The motion was passed.

NEXT COMMISSION MEETING
Wednesday, July 22, 2009
3:00 P.M. at the Treatment Plant