

Buildings and Grounds Committee Minutes

March 8, 2010 – 3:00 p.m.

Present: Chairman Thompson; Supervisors Hargrave, Jenkins, M. Johnson, Rowland, Wormuth, Southworth and Collyer; Spencer Hellwig, Mgmt Analyst; Dan Butler, Animal Shelter; Joe Ritchey, Rick Gardner, Public Works; Hans Lehr, Dale Angstadt, Mental Health; Lauren Rowland, Cornell Cooperative Extension/Reality Check; Rich Campagnola, John Bishop, Bishop Beaudry Construction; Press.

Chairman Thompson called the meeting to order and welcomed all in attendance.

On a motion made by Mr. Hargrave, seconded by Mr. Jenkins the minutes of the February 8, 2010 meeting were approved unanimously.

Ms. Rowland distributed a packet to all committee members including a sample policy detailing the entranceway to the new Animal Shelter as tobacco free. It was agreed upon with Mr. Butler that the smoke free areas would be at the main entrance of the building and the grievance area.

A motion was made by Mrs. Johnson, seconded by Mr. Rowland to approve a smoke free environment at the front entrance and grievance area of the new Animal Shelter. Unanimous.

Mr. Campagnola said, currently the Animal Shelter is weather tight on the exterior building envelope. Work is moving to the inside of the building, and inspections are all up to date.

Mr. Bishop said the Animal Shelter project is on schedule and to date the project is 46.15% complete as of the end of February. The following breakdown was given:

- Site work 38% complete
- General Construction 20% complete
- Engineered building 88% complete
- Mechanical 57% complete
- Plumbing 23% complete
- Sprinklers Systems 20% complete
- Electrical 34% complete

Mr. Bishop said the Animal Shelter should be complete for an expected opening of July or August 2010.

Mr. Hargrave asked how the brick sales were coming along. Mr. Butler said sales ended on March 1st, with 313 bricks sold.

Mr. Angstadt gave a brief update on Cramer House as follows: An outside cleaning service has been hired. A proposed lease was submitted, which calls for \$7,500 worth of work done in 2010 and \$7,500 worth of work done in 2011, which would include the installation of carpeting and tile. Saratoga Hospital will pay for these upgrades.

Mrs. Johnson asked what the costs are for the lease. Mr. Gardner said Saratoga Hospital is requesting an 8% increase in rent to \$210,551 for 2010 and from 2011 through 2014 there would be a 3% increase each year.

Mrs. Wormuth said that after the improvements are made for 2010 and 2011 no other upgrades other than cleaning services will be provided.

Mr. Thompson asked who set the five-year lease? Mr. Angstadt said it has been a five-year lease since the county began renting the building in 1981.

A motion was made by Mrs. Johnson, seconded by Mr. Hargrave to approve the renewal of a five-year lease between Cramer House and Saratoga Hospital upon approval from the County Attorney. Unanimous.

Mr. Bishop said bids have gone out for Canine and Feline cages with bids due on March 23rd.

On a motion made by Mr. Rowland, seconded by Mr. Hargrave the meeting was approved.

Respectfully submitted,
Chris Sansom