

## **BUILDINGS & GROUNDS COMMITTEE MEETING**

**May 10, 2010 – 3:00 p.m.**

PRESENT: Chairman Thompson; Supervisors Hargrave, Jenkins, M. Johnson, Raymond, Rowland, Wormuth; Wood; Spencer Hellwig, Mgmt. Analyst; Joe Ritchey, DPW; Dan Butler, Animal Shelter; Rich Campagnola, C. T. Male; John Bishop, Bishop-Beaudry; Steve Williams, Daily Gazette

Chairman Thompson called the meeting to order.

Mr. Hargrave moved to approve the minutes of the April 12<sup>th</sup> meeting. Mr. Jenkins seconded. Unanimous.

Mr. Campagnola said they have completed the design for the out building structure for the get acquainted canine pavilion. We are proposing to create a covered shelter that will be separated from the existing building, he said. There will be a finished enclosure around it, he stated. It will be a pre-engineered building similar to what Morton did for the new building, and everything will tie in color wise and will block the view of the crematory. We will build it as a pole barn pavilion, he stated. Overall, it is a simple little pavilion structure, he added. Mr. Butler stated it will be paid for by the dog walk money. He said right now on Saturdays, our busy day, people have to wait to use the area, he said. Ms. Wormuth stated this is being done as a change order.

Mr. Beaudry stated we they are 64% completed and on schedule. He distributed copies of their Budget Update and of the Shelter Project's Allowance Log, and he briefly reviewed them. He said the difference between last month and this money is \$2,000. We are still over \$300,000 under budget, he said. Mr. Butler invited the Committee to tour the building on a scheduled visit. Ms. Wormuth said it is pretty easy to get around it now.

In discussing the plaque design for the lobby area, Chairman Thompson said he would like to see the names of the sitting Supervisors on this plaque at the time this was voted on which was 2009 under Board Chairman Johnson. It was the consensus of the

Committee to have the 2009 Board of Supervisors on this plaque. Chairman Thompson said the contractor pays for this plaque. Mr. Campagnola stated it is a bronze plaque.

Chairman Thompson mentioned there is a battle between the roof people and Morton that Ms. Wormuth is handling. I do not want it to have to come back here, he said. Ms. Wormuth said Bishop-Beaudry will sign a change order directive, and Mark Rider has been reviewing what they will be signing. Chairman Thompson said he would like the final review given to the Committee.

Mr. Ritchey said the Aviation Bureau of D.O.T. has offered to include us in an F.A.A. grant to develop an Airport Business Plan. This is about a \$125,000 study. They review the entire operations of the airport to see how green we are, how to better utilize the airport and increase revenues, etc. Mr. Rowland asked who does the Business Plan, and Mr. Ritchey said the State will hire a consultant. Ms. Wormuth asked if we would be bound to it, and Mr. Ritchey said they were told no. Ms. Raymond said we have not really outlined, from a policy perspective, where we want our airport to go, so how can we make this Business Plan? We do not have any direction to give the consultant, she said. She pointed out that maybe the Town of Milton wouldn't want what was recommended. She suggested having someone from the State come to a meeting to talk about this. Mr. Ritchey said they just received this last week, but the State was trying to send this in February, and they want a response as soon as possible. He said he will explain to them the Committee's concerns. Chairman Thompson directed Mr. Ritchey to ask the State if we have to follow the study. It was the consensus of the Committee to make it a condition of accepting the Airport Business Plan that the County will be under no obligation of implementing it.

Mr. Ritchey said the three-year period is up for selecting consultants to do the F.A.A. airport grants. He said we can remain with the consultant we have or if other consultants should be interviewed. He said Edwards, Kelcey and Jacobs is our consultant. Ms. Raymond said she thought they were fabulous when she worked with them a couple of years ago. Mr. Ritchey said they know us and everything about the airport. They have been with us for six years, he said. Chairman Thompson said maybe we should listen to some others to

keep everybody straight and narrow. Mr. Ritchey said they can narrow this down to three and set up interviews with the Committee.

Mrs. Johnson asked about the carpet issue at Alcoholism Services of Mental Health. Mr. Ritchey said it is the landlord's responsibility, and he has met with the Supervisors, and he plans on replacing it. Ms. Wormuth said this past weekend they replaced only a cut out portion. Ms. Raymond recommended holding the rent until this whole carpet is replaced because it is disgusting.

Ms. Raymond asked if the tree that is an obstruction at the airport gone yet. Mr. Ritchey said no. Ms. Raymond directed him to do what he can to get it out of there. Mr. Ritchey said they only have the right to top it. We have a contract to do a series of phases of tree removals, and this is included in that contract, he said. He said this tree is not affecting the operation of the airport, and F.A.A. has lifted their restrictions. This tree removal operation is very complicated, and F.A.A. directs us on a step approach, he stated. He said F.A.A. worked with North American last year. The VASI lights are not working until another phase is done for one of the runways, he said. Ms. Raymond said make sure that tree is the first one the contractor takes down.

Chairman Thompson told Mr. Ritchey he thought he gave him an easement for the front of the Town Hall, but now a lot of other trees are being marked in the park. I thought I would be losing six trees, but it looks like 66, he said. Mr. Ritchey said he will find out of the status of those marked trees. Ms. Raymond asked what happens with the timber. Mr. Ritchey said the contractor gets the trees.

In discussing the sign at the entrance to the airport, it was agreed by the Committee that you have to be a tenant of the airport to be put on the sign.

On a motion by Ms. Raymond, seconded by Mr. Rowland, the meeting was adjourned.

Respectfully submitted,

Elaine M. Sodemann

