

## Labor/ Management Safety Committee Minutes

December 21, 2010 – 1:00 p.m.

Present: Chairman Rowland; Supervisor Wood; David Costanzo, Galway; Ron Revers, Saratoga County CSEA President; Robert Hartman, Safety Officer.

Chairman Rowland called the meeting to order and welcomed all in attendance.

**On a motion made by Mr. Wood, seconded by Mr. Costanza the minutes of the September 21, 2010 meeting were approved unanimously.**

Mr. Hartman said after surveying county departments it was noted that most people are in favor of identification badges. Only one department was apprehensive about it. Most of the departments wanted to see a picture, name, department and title on the badge. Some wanted only a picture, first name and department.

Mr. Hartman said a county policy would be put in place in September when all policies are established.

Mr. Hartman said the printer that he has is second hand and has no service contract. Once the printer no longer works it will be disposed of he said.

Mr. Hartman spoke to Linstar, a security company with regard to the purchase of an ID machine. A replacement would cost approximately \$6,340.89, he said.

Mr. Hartman said Emergency Services has a new machine that could be used, if necessary, before a new ID machine is purchased.

Mr. Rowland said in the next couple of months he would like to have the process begin. He said he likes the ID format that was presented, but he would like to see the first name to be larger than the last name for an easier identification.

Discussion took place with regard to using a color code to distinguish accessibility.

Mr. Hartman said he would present several different card designs to the committee for their consideration.

Mr. Hartman said he would form a list of those people who would be unrestricted and send it out to the committee for their review, using a color-coded system.

Mr. Rowland asked that Mr. Hartman provide the committee members with a list of all county departments so they can begin to look at which departments they would like to implement first.

Mr. Revers said anyone going off the county site should have an ID badge that can be presented if needed.

Mr. Rowland said any departments that are currently using something to gain access to the building or to gain a time card, we need to know that and what methodology they are using.

Mr. Rowland proposed that the next Labor/Mgmt. Committee meeting take place in January.

Mr. Wood commended Chairman Rowland for a job well done. He said the committee has made good progress, and they are on the right track for next year.

Mr. Rowland thanked the committee for their support throughout the year.

**On a motion made by Mr. Wood, seconded by Mr. Revers the meeting was adjourned.**

Respectfully submitted,  
Chris Sansom