

APPROVED MINUTES

**SARATOGA COUNTY SEWER COMMISSION No. 1
MINUTES OF MARCH 28, 2012
3:00 pm. at the Treatment Plant**

COMMISSIONERS PRESENT: Davis, Bold, Cannon, Doyle, Loewenstein and Nelson
COMMISSIONERS EXCUSED: Ostapczuk and Rinaldi

ALSO PRESENT: Chad Cooke, Executive Director; Linda MacNeal, Administrative Assistant; Sue Duff, Chief Operator; Jim Bolduc, Assistant Chief Operator; Robert Wilcox, Assistant County Attorney; Ed Hernandez, Delaware Engineering; Michael O'Brien, Town of Clifton Park; Charles Marshall, resident of Saratoga Springs.

PUBLIC COMMENT – None

CHAIRMAN’S COMMENTS- Chairman continues to be concerned about capacity issues in the future, and predicts that the northern plant needs to be operating within five years. A meeting is scheduled for Friday with the Chairman of the Board of Supervisors. The focus at this time is determining the location for the future plant in order to begin the process of acquiring property.

APPROVAL OF MINUTES of February 22, 2012. *Commissioner Doyle made the motion to approve the minutes of February 22, 2012. Commissioner Nelson seconded the motion. No discussion; 6Ayes, 0 Nays. The minutes of February 22, 2012 were approved.*

TREATMENT PLANT EXPANSION – Delaware’s Ed Hernandez gave an update. Gross Electric is finishing punch list items. Jett Industries still has some outstanding punch list items.

CAPITAL PROJECTS FOR UPGRADES:

2010 CAPITAL PROJECTS

Pipevision – Consultant EDP is waiting for submittals of close out documents for final payment as the relining and site restoration is complete.

CK & Kashmiri Upgrades in the Town of Clifton Park – Carver and Stilsing are the contractors. EDP is the consultant. The stations are fully operational. The Contractors are working on minor punch list items at both stations. Some site restoration may be weather related.

Stilsing Electric has presented two (2) Change Orders; -\$9,682.79 and -\$7,099.13 which reduces the contract from \$115,280 to \$98,498.08. These are reductions from the allowances remaining on the Contract. *Commissioner Doyle made the motion for two(2) change orders for Stilsing Electric; a reduction of \$9,682.79 and \$7,099.13 for unused allowances for National Grid, a total of \$16,781.92. Commissioner Loewenstein seconded the motion. No discussion. The motion for reducing Stilsing Electric's contract by \$16,781.92 passed; 6 Ayes, 0 Nays.*

2011 CAPITAL PROJECTS –

Mc Donald Engineering – Saratoga Lake, 4 & 32- A meeting was held 3/14/12 with Commissioners Bold and Doyle, Director Chad M. Cooke, Collection System Grant Eaton, Assistant County Attorney Robert Wilcox and McDonald Engineering. McDonald Engineering has hired a title company to research properties around Saratoga Lake where the District has existing infrastructure that will be modified as a result of this project. Assistant Robert Wilcox gave an overview of several legal options that could be taken to obtain missing easements at these properties.

Commissioner Bold made a suggestion that to prevent delay of this entire project; the contract could have different completion dates for specific portions. This suggestion will be discussed with McDonald Engineering.

North Plant Project – Delaware Engineering continues to work on the North Plant study. Chairman Davis is emphatic that this should proceed quickly, as he is concerned that SCSD will reach capacity in five (5) years. A meeting is scheduled for Friday, March 30.

Incinerator upgrade– The Incinerator Upgrade contract was awarded to Industrial Furnace Company of Rochester, NY. The contract has been executed and a notice to proceed was issued 30 days ago. Due to the lead time associated with fabricating the heat exchanger, construction is anticipated to begin this fall with completion by the end of next Spring.

2012 CAPITAL PROJECTS

Interceptor Relining/Repair Phase 4 – Bids were received March 8, 2012 from eight (8) firms ranging from \$29,300 to \$87,700. *Commissioner Doyle made the motion to recommend awarding the Contract to the low bid from Environmental Design Partnership, LLP of Clifton Park, N.Y. for \$29,300. EDP completed the prior phase and their work was satisfactory. Commissioner Nelson seconded the motion. Discussion involved the location of this section; from the manhole on Oak St in Ballston Spa, which the Milton Pump Station discharges into to, and proceeding 2,500 feet along the Zim Smith Trail. The motion to forward a recommendation to the Board of Supervisors awarding the contract for interceptor relining repair passed; 6 Ayes, 0 Nays.*

Non-Potable Water Pumps – Bids from Engineering Consultants were received on March 15, 2012 from six (6) firms ranging from \$21,960 to \$58,530. *Commissioner Doyle made the motion to recommend awarding the Contract to the low bid from McDonald Engineering of Schenectady N.Y. for the low bid of \$21,960. Commissioner Bold seconded the motion. Discussion included the number of pumps for replacement: three (3) high pressure/high volume and three (3) low pressure/low volume. The motion to*

forward a recommendation to the Board of Supervisors awarding the contract for non-potable water pumps to McDonald Engineering for \$21,960 passed; 6 Ayes, 0 Nays.

GPS for Sewer District Fleet - Due to the large area of coverage and dispatching of vehicles on call twenty four (24) hours per day, installation of GPS tracking devices in the Sewer District's Fleet has been investigated. This is especially true for locating vehicles during after hours when there are hazardous road conditions. A preliminary discussion with a company that installs and monitors these systems projects a yearly savings of at least \$20,000 in fuel costs due to a reduction of idling time. The estimated cost would be \$40 to \$50 per month per truck at a total cost of approximately \$1,000 per month. Commissioner Loewenstein suggested tracking fuel costs before and after installation for evaluation. *A motion to recommend with moving forward with installation of GPS units for Saratoga County Sewer District's fleet was made by Chairman Davis and seconded by Commissioner Doyle. Discussion included additional benefits; tracking the number of calls from specific Pump Stations and knowing the location of vehicle enabling a more efficient procedure in dispatching vehicles responding to calls thus reducing fuel costs. The motion for management to seek bids for installation of GPS units in SCSD's vehicle passed; 6 Ayes, 0 Nays.*

COLLECTION SYSTEM:

LUTHER FOREST TECHNOLOGY CAMPUSTRUNK SEWER – This sewer line extends from Luther Forest Technology Campus at GLOBALFOUNDRIES and connects to the interceptor line at Coons Crossing Road. Revisions to Manhole 6 and the addition of another manhole (6A) have been reviewed and approved by the District subject to a satisfactory flow test. A pre-construction meeting is scheduled for next week. SCSD personnel will be inspecting the work and will coordinate with the County Water Authority for testing the line after the work has been completed. Commissioner Doyle thanked Commissioners Loewenstein and Ostapczuk and Director Cooke in their assistance with their suggestions for the modifications recommended for this line.

Sewer District Expansion- Portions of Ballston and Milton do not wish to be included. Ed Hernandez from Delaware Engineering showed a map of the municipalities that will be included. The Sewer District is still waiting for responses from villages that were recently sent letters. Chairman Davis anticipates in 50 years there will be one Water & Sewer District and it would make it easier if all the municipalities in the county were already included in the District. Some of the reluctance for inclusion from some communities is imposing an ad-valorem, but the resolution passed by the Board of Supervisors stated that no ad- valorem would be applied. Commissioner Doyle stated he would bring this up again with the Town of Ballston's planning board. Commissioner Nelson said she would revisit this with the Town of Milton as a new Supervisor has been elected and should be presented with the benefits of the inclusion.

Treemont Estates – Currently the portion of Treemont Estates in Clifton Park is outside the Saratoga County Sewer District's boundaries. After the entire Town of Clifton Park is included in the Sewer District boundaries, the Town will issue a formal request for taking dedication of Treemont Estates. This subdivision of 50 homes has low pressure sewer with privately owned grinder pumps. Michael O'Brien, representing the Town of Clifton Park, is requesting Saratoga County Sewer District to accept dedication of this development in the future, as it is located closer to the Sewer District's system than Clifton Park's. Before the Sewer District would consider accepting the system in the future, the existing infrastructure would need to be inspected to determine if it meets District standards.

ATTORNEY REPORT: County law states that the legal name of Saratoga County Sewer District #1 should remain due to the complexity of all the legal documents attached to Saratoga County Sewer District.

However, changing the Plant sign to Saratoga County Water Reclamation Facility is permissible. Commissioner Doyle will look into the cost for a new sign.

DEDICATIONS: None

COMMITTEES:

FUTURE PLANT #2 COMMITTEE –

ENGINEERING COMMITTEE –

SEWER DISTRICT COUNTY WIDE COMMITTEE – The Board of Supervisors by resolution have directed the Sewer District to prepare maps, plans, report and a SEQRA determination. Executive Director Chad Cooke requested an extension from the Board of Supervisors for completion of this project until June 30th of 2012.

A motion to adjourn the meeting was made by Commissioner Nelson and seconded by Commissioner Cannon. No discussion. The motion passed.

NEXT COMMISSION MEETING

Wednesday, April 25, 2012

3:00 P.M. at the Treatment Plant