

APPROVED MINUTES

SARATOGA COUNTY SEWER COMMISSION No. 1

MINUTES OF May 23, 2012

3:00 pm. at the Treatment Plant

COMMISSIONERS PRESENT: Davis, Bold, Cannon, Doyle (arrived late), Loewenstein, Marshall, Nelson, Ostapczuk, and Rinaldi

COMMISSIONERS EXCUSED: All present.

ALSO PRESENT: Chad Cooke, Executive Director; Sue Duff, Chief Operator; Jim Bolduc, Assistant Chief Operator; Grant Eaton, Maintenance Manager; Robert Wilcox, Assistant County Attorney; Ed Hernandez, Delaware Engineering; Ryan Moore, Management Analyst; Doug Cole, McDonald Engineering; and Jack McDonald; McDonald Engineering.

PUBLIC COMMENT – None

CHAIRMAN'S COMMENTS- Chairman Davis welcomed the newest Commissioner from Saratoga Springs, Charles Marshall. Commissioner Marshall briefly introduced himself.

APPROVAL OF MINUTES of April 25, 2012. *Commissioner Nelson made the motion to approve the minutes of April 25, 2012. Commissioner Rinaldi seconded the motion. No discussion. 8Ayes, 0 Nays. The minutes of April 25, 2012 were approved.*

TREATMENT PLANT EXPANSION – Gross, Jett Contracts – Gross change order.

Commissioner Davis made a motion to reduce Gross' contract by Fourteen thousand one hundred forty four dollars and fifty six cents (\$14,144.56) for unused allowances. This negative change order reduces Gross' contract from \$5,978,000.00 to \$5,963,855.44. Commissioner Loewenstein seconded the motion. Discussion involved whether or not this change order would close out Gross' contract. This negative change order will close Gross' contract as all their work has been completed. The motion for the negative change order in the amount of \$14,144.56 passed; 8 Ayes, 0 Nays.

CAPITAL PROJECTS FOR UPGRADES:

2010 CAPITAL PROJECTS

Pipevision – Consultant EDP is waiting for submittals of close out documents for final payment as the relining and site restoration is complete.

CK & Kashmiri Upgrades in the Town of Clifton Park – Carver and Stilsing are the contractors. EDP is the consultant. The stations are fully operational. The Contractors are working on minor punch list items at both stations.

2011 CAPITAL PROJECTS –

Mc Donald Engineering – Saratoga Lake, 4 &32 – Jack McDonald and Doug Cole, both with McDonald Engineering, ran through a brief summary of the status of the project. The project is currently out to bid with bids due on June 20, 2012. There is a pre-bid meeting at the Treatment Plant scheduled for June 5, 2012. The project is slated to be awarded to the successful contractor by the Board of Supervisors on July 17, 2012. Letters are being sent to property owners around Saratoga Lake that do not have a properly filed easements. Staff including Attorney Wilcox and Commissioner Bold will be visiting some homes along Route 4&32 in the coming weeks in an effort to secure signatures on the remaining easements for the Route 4&32 portion of the project. Depending on the outcome of efforts to secure easements around the Lake and along Route 4&32, eminent domain proceedings may be necessary and will be addressed at future Commission meetings. The construction schedule for the project indicates substantial completion by December 2013.

The Phase I archaeological studies conducted by Hartgen Archeological Associates has resulted in the need for additional, Phase II, studies. The study areas include approximately six (6) locations along routes 4&32, primarily in the area located at the intersection with Upper Newtown Road, and six (6) locations around Saratoga Lake. McDonald Engineering requests an amendment to increase the amended contract amount of \$808,277.29 by \$20,996.12 for a new contract amount of \$829,273.41. The original contract amount was \$789,300.00. *Commissioner Loewenstein made the motion to amend the contract for McDonald Engineering and increase the amended contract amount of \$808,277.29 by \$20,996.12 to \$829,273.41. Commissioner Bold seconded. No discussion. The amendment for increasing McDonald Engineering's contract by \$20,996.12 to \$829,273.41 passed; 8 Ayes, 0 Nays.*

In accordance with the State Environmental Quality Review Act, this project is classified as a Type I action. As a result, SCSD will declare Lead Agency Status and begin the coordinated review process. *Chairman Davis made a motion to declare the Saratoga County Sewer District No. 1 Sewer Commission as Lead Agency and authorize McDonald Engineering, P.C. to provide assistance with coordinated review. Commissioner Loewenstein seconded. No discussion. The motion to declare lead agency and begin coordinated review passed; 8 Ayes, 0 Nays.*

North Plant Project – Delaware Engineering continues to work on the North Plant study.

Incinerator upgrade– The Incinerator Upgrade contract was awarded to Industrial Furnace Company of Rochester, NY. The contract has been executed and a notice to proceed. Due to the lead time associated with fabricating the heat exchanger, construction is anticipated to begin this winter with completion by the end of Summer 2013.

2012 CAPITAL PROJECTS

Interceptor Relining/Repair Phase 4 – Contract was recently awarded to Environmental Design Partnership, LLP of Clifton Park, N.Y.

Non-Potable Water Pumps – Contract was recently awarded to McDonald Engineering of Schenectady N.Y.

GPS for Sewer District Fleet – GPS tracking units have been installed in all District vehicles. Management has begun gathering fuel usage data and will report findings at upcoming commission meetings. Chairman Davis requested that a computer be brought into the June meeting for a quick demonstration of the capabilities.

Camera Truck Upgrade - Bids were received April 18, 2012 from four (4) bidders. Joe Johnson Equipment, Inc. submitted the lowest conforming bid in amount of \$65,372.00. *Commissioner Nelson made the motion to recommend awarding the Contract to the lowest conforming bid from Joe Johnson Equipment, Inc. of Feura Bush N.Y. for the low bid of \$65,372.00. Commissioner Rinaldi seconded the motion. No discussion. The motion to forward a recommendation to the Board of Supervisors awarding the contract for the camera truck upgrade to Joe Johnson Equipment, Inc. for \$65,372.00 passed; 8 Ayes, 0 Nays.*

Pump Station Radio System Upgrade - Bids were received May 2, 2012 from seven (7) contractors. Brunswick Electric submitted the lowest conforming bid in the amount of \$348,093.00. *Chairman Davis made the motion to recommend awarding the Contract to the lowest conforming bid from Brunswick Electric. of Brunswick N.Y. for the low bid of \$348,093.00. Commissioner Marshall seconded the motion. Discussion included the highlights of the upgraded system which include a web hosted site, real time data for flow, pump run time, and generator run time and the system is cellular based so it meets the new FCC narrow band requirements. The motion to forward a recommendation to the Board of Supervisors awarding the contract for the pump station radio system upgrade to Brunswick Electric for \$348,093.00 passed; 8 Ayes, 0 Nays.*

Fuel Management System - Bids were received May 5, 2012 from four (4) bidders. Northeast Petroleum Technologies, Inc. submitted the lowest conforming bid in the amount of \$10,800.00. *Commissioner Bold made the motion to recommend awarding the Contract to the lowest conforming bid from Northeast Petroleum Technologies, Inc. of Schenectady, N.Y. for the low bid of \$10,800.00. Commissioner Loewenstein seconded the motion. No discussion. The motion to forward a recommendation to the Board of Supervisors awarding the contract for the fuel management system to Northeast Petroleum Technologies, Inc. for \$10,800.00 passed; 8 Ayes, 0 Nays.*

COLLECTION SYSTEM:

LUTHER FOREST TECHNOLOGY CAMPUSTRUNK SEWER – LFTC recently completed repairs/reconstruction of Manhole 6 along with the addition of Manhole 6A and an exterior drop. Based on a recent observation of Manhole 6 with approximately 4.0 MGD of flow, SCSD staff is satisfied with the repairs. SCSD management is requiring and has requested a certification from LFTC's engineer that the repairs can accommodate the expected 10.0 MGD flow from Global Foundries. Chairman Davis asked the Commissioners for input on the dedication procedure for these sewer mains. Discussion involved the possibility of a five (5) year bond given the proposed flows through this system. Chairman Davis and Executive Director Cooke will plan on meeting with the applicant to discuss options and report back to the Commission prior to moving forward with any formal plans for acceptance of dedication.

Sewer District Expansion- The Sewer District is still waiting for responses from the Town of Ballston and the Town of Milton on whether or not they wish to be wholly inside the new boundaries of the Sewer District.

ATTORNEY REPORT: None.

DEDICATIONS: None.

COMMITTEES:

FUTURE PLANT #2 COMMITTEE –

ENGINEERING COMMITTEE –

SEWER DISTRICT COUNTY WIDE COMMITTEE – The Board of Supervisors by resolution have directed the Sewer District to prepare maps, plans, report and a SEQRA determination. Executive Director Chad Cooke requested an extension from the Board of Supervisors for completion of this project until June 30th of 2012.

A motion to go into executive session to discuss possible acquisition of real property was made by Commissioner Loewenstein. Seconded by Commissioner Bold. Unanimously approved.

A motion to return to open session was made by Commissioner Bold. Seconded by Commissioner Rinaldi. Unanimously approved.

A motion to adjourn the meeting was made by Commissioner Nelson and seconded by Commissioner Cannon. No discussion. The motion passed.

**NEXT COMMISSION MEETING
Wednesday, June 27, 2012
3:00 P.M. at the Treatment Plant**