

Personnel and Insurance Committee Minutes
September 5, 2012 – 3:00 p.m.

Present: Chairman A. Johnson; Supervisors Grattidge, Daly, Peck, Kinowski, Collyer, Southworth, Sausville, Rowland, and Wood; Spencer Hellwig, Administrator; Ryan Moore, Mgmt. Analyst; Steve Dorsey, County Attorney; Jack Kalinkewicz, Robert Hartman, Personnel; Paul Lent, Ed Tremblay, Emergency Services; Karen Levison, Public Health; League of Women Voters; Press.

Chairman A. Johnson called the meeting to order and welcomed all in attendance.

On a motion made by Mr. Kinowski, seconded by Mr. Collyer the minutes of the August 1, 2012 meeting were approved unanimously.

Mr. Kalinkewicz gave a brief overview of the monthly Self Insurance report stating that they are continuously working with the third party administrator to talk about how they can work out taking over and looking at old claims to see what can be done to mitigate some of them.

Ms. Levison requested a resolution to amend the compensation plan to include a Part-Time Public Health Educator in the Department of Public Health. She said the grant is 100% funded for five years and is renewed annually. She said that everyone understands that this is will be a 100% grant funded position, and if the grant money goes away the position will go away. The part time position would be for 17 hours per pay period, running from July 1st through June 30th.

A motion was made by Mr. Grattidge, seconded by Mr. Collyer to approve a part time Public Health Educator in the Department of Public Health funded through a 100% federal grant, with no budget impact to the county. Unanimous.

Mr. Dorsey said the Comptroller had objections to the Standard Workday Resolution that was passed in 2010. The requested changes have been made and will be posted on the county website after it is adopted within 30 days, and 15 days after it is adopted it must be filed in the Comptroller's office. He said the changes included terms with beginning and ending dates. Columns will be added for the employee registration number and the last four digits of the social security numbers, which will only be on the resolution that is filed with the comptroller's office.

A motion was made by Mr. Grattidge, seconded by Mr. Peck to approve amending resolution 17-10 to establish the standard workday. Unanimous.

Mr. Johnson said an RFP will go out on September 17th for the Medical, Dental, and prescription drug plan with a return date of October 10th, which will give Benetech three weeks to then come back to the subcommittee with recommendations.

Mr. Johnson said there were no appointments made through Vacancy Review.

On a motion made by Mr. Kinowski, seconded by Mr. Peck the meeting was adjourned.

Respectfully submitted,
Chris Sansom