

Agenda Session  
October 10, 2012 5:00 p.m.

Vice Chairman Grattidge called the meeting to order.

Roll call was taken. PRESENT – Patricia Southworth, Alan Grattidge, Philip C. Barrett, Anita Daly, Mary Ann Johnson, Jean Raymond, George J. Hargrave, Richard Rowland, Arthur M. Wright, Mindy Wormuth, Paul Sausville, Thomas Richardson, John Collyer, Thomas N. Wood III, Matthew E. Veitch, Joanne Dittes Yepsen, Edward D. Kinowski, John Lawler, 18. ABSENT – Richard Lucia, Daniel Lewza, Preston L. Jenkins, Jr., Willard H. Peck, Arthur Johnson, 5.

On a motion by Mr. Hargrave, seconded by Mr. Rowland the minutes of the September 12, 2012 meeting were unanimously approved.

Mrs. Daly introduced Steve Wilson the Project Manager for the Capital District Regional Sustainability Plan. Mr. Wilson gave a brief history of the plan, which is still in the early stages of development. Mr. Grattidge said that questions can be funneled through Mrs. Daly or Jason Kemper, Planning Director.

Mr. Hellwig reviewed the following:

Equalization & Assessment

There will be two resolutions under E&A. The first one is the conveyance of 11 parcels which were sold at the September auction. The County realized a profit of just over \$142,000 over the taxes that were owed on those parcels. The second one will be an amendment to the policies that were drafted by the County Attorney in conjunction with the Committee Chair, Jean Raymond. This amendment will allow the towns to purchase foreclosed properties that will be used for municipal purposes without having to wait until the March and September Auction to do so.

- \* Authorizing the conveyance of 11 parcels sold at the September Auction to successful bidders.
- \* Amending the policies and procedures manual of the Equalization & Assessment Committee to allow municipalities and not-for-profits to purchase foreclosed properties prior to the auction date and additional provisions in relation thereto.

Legislative & Research

There will be two resolutions. The first resolution is being modeled after the one that was adopted by NYSAC at the fall seminar calling for the State to outlaw bath salts. The second resolution is as a result of an issue raised at the September Board meeting by a representative of the NYS Farm Bureau essentially opposing some language in the Clean Water Act. The Farm Bureau is opposing the change because of the broadening of the scope of the regulation which would make every pool of water subject to the regulation which places an undue hardship on farms and municipalities governed under those regulations.

- \* Urging New York State to ban the manufacture, distribution, sale and possession of dangerous synthetic drugs.
- \* Opposing Clean Water Act draft guidance proposed by the EPA.

Buildings & Grounds

There are two items under Buildings & Grounds. The first is an update to the Saratoga County Airport Master Plan which was last updated in 2003. The Committee has recommended that a contract with McFarland Johnson be authorized to complete the work updating this plan. The

second item is for authorization for the County to enter into a contract with Saratoga Prime Properties for office space for Saratoga County Mental Health and Alcohol Services. Saratoga Hospital has terminated the current lease effective May 31, 2013.

- \* Authorizing the Chairman to enter into an agreement with McFarland Johnson to provide services associated with the update of the existing Saratoga County Airport Master Plan at a cost of \$361,375.
- \* Authorizing the Chairman to enter into a lease agreement with Saratoga Prime Properties, LLC for office space at 135 South Broadway, Saratoga Springs for a term of 5 years at \$28,151 per month plus taxes, water and sewer charges and all other maintenance costs with the base annual rent to increase by 3% every two years during any renewal period.

### Economic Development

There will be one resolution naming the Saratoga County Chamber of Commerce as the County's tourism promotion agency which will allow them to apply for additional I Love NY funding from the State.

- \* Designating the Saratoga County Chamber of Commerce as the County TPA (Tourism Promotion Agency) and authorizing the Chamber to apply for "I Love NY" grants for 2012-2013.

### Public Health

The first item is a Billing and Collection Policy. There is currently no departmental policy which addresses all aspects of billing. The second resolution is part of an ongoing effort from the State to reduce the cost associated with the provision of various health care services. The third resolution is to accept and spend additional State Aid for supported housing units being provided by Transitional Services.

- \* Adopting the Saratoga County Public Health Nursing Service Billing and Collection Policy.
- \* Authorizing a fee for the administration of immunization services provided by the Public Health Nursing Services and setting the fee at an amount equivalent to the NYS Vaccine for Children Program administrative fee, plus reimbursement for the actual cost of the vaccine where applicable.
- \* Authorizing an amendment to the 2012 budget and contract with Transitional Services Association to accept additional funding from the Office of Mental Health for 4 supported housing units effective 10/1/12.

### Public Safety

There will be two resolutions accepting Legislative Grants in the District Attorney's Office to enhance the provision of Domestic Violence Services and will underwrite the expense of various equipment purchases. The third resolution is a Wireless 911 Grant the Sheriff will be using to underwrite a variety equipment purchases related to dispatch. The final resolution will be accepting a Homeland Security Grant that will be used to purchase equipment for a homeland security program that is run by the Sheriff.

- \* Authorizing the Chairman to accept a \$25,000 legislative grant for the Domestic Violence Program and amending the budget in relation thereto.
- \* Authorizing the Chairman to accept an additional \$25,000 legislative grant for the Domestic Violence Program and amending the budget in relation thereto.
- \* Authorizing the Chairman to apply for and accept \$105,316 I Local Enhanced Wireless 911 funding from the NYS DOS and amending the budget in relation thereto.

- \* Authorizing the Chairman to accept a \$56,000 Homeland Security Grant from the NYS Division of Homeland Security and amending the budget in relation thereto.

#### Personnel & Insurance

A recommendation was made to appoint Tina Potter as the new Social Services Commissioner to fill the vacancy created by the retirement of Robert Christopher.

- \* Authorizing the appointment of Tina Potter to the position of Commissioner of Social Services at Grade 22, Step 2, for a five year term effective 10/26/12 and expiring 10/25/2017.

#### Law & Finance

There will be three resolutions. The first is for the Sewer District to enter into an agreement with Insituform Technologies who will be completing relining work in the Town of Ballston. The second resolution is for the replacement of non-potable water pumps that have been in service for over thirty years. The final resolution is a housekeeping item which will allow interagency transfers to close out the 2012 budget to move funds from departments that have a surplus to departments that have a deficit. At the end of that cycle a report of the transfers will be submitted to Law & Finance.

- \* Authorizing the Chairman to enter into agreements with Insituform Technologies, Inc. in the amount of \$713,577.50 for Phase IV of the Saratoga County Sewer District's interceptor relining/repair project in the Town of Ballston.
- \* Authorizing the Chairman to enter into an agreement with Avanti Control Systems, Inc. in the amount of \$459,900 for the replacement of six non-potable water pumps at the Saratoga County Sewer District's Wastewater Treatment Plant.
- \* Authorizing Interagency transfers necessary to close out the 2012 County Budget.

On a motion by Mr. Wright, seconded by Mrs. Wormuth, the agenda was unanimously adopted as recited by the County Administrator.

On a motion by Mr. Richardson, seconded by Mr. Veitch, the meeting was unanimously adjourned.

Respectfully submitted,

Pamela A. Hargrave, Clerk