

Agenda Session
October 10, 2012 5:00 p.m.

Vice Chairman Grattidge called the meeting to order.

Roll call was taken. PRESENT – Patricia Southworth, Alan Grattidge, Philip C. Barrett, Anita Daly, Mary Ann Johnson, Jean Raymond, George J. Hargrave, Richard Rowland, Arthur M. Wright, Mindy Wormuth, Paul Sausville, Thomas Richardson, John Collyer, Thomas N. Wood III, Matthew E. Veitch, Joanne Dittes Yepsen, Edward D. Kinowski, John Lawler, 18. ABSENT – Richard Lucia, Daniel Lewza, Preston L. Jenkins, Jr., Willard H. Peck, Arthur Johnson, 5.

On a motion by Mr. Hargrave, seconded by Mr. Rowland the minutes of the September 12, 2012 meeting were unanimously approved.

Mrs. Daly introduced Steve Wilson the Project Manager for the Capital District Regional Sustainability Plan. Mr. Wilson gave a brief history of the plan, which is still in the early stages of development. Mr. Grattidge said that questions can be funneled through Mrs. Daly or Jason Kemper, Planning Director.

Mr. Hellwig reviewed the following:

Equalization & Assessment

There will be two resolutions under E&A. The first one is the conveyance of 11 parcels which were sold at the September auction. The County realized a profit of just over \$142,000 over the taxes that were owed on those parcels. The second one will be an amendment to the policies that were drafted by the County Attorney in conjunction with the Committee Chair, Jean Raymond. This amendment will allow the towns to purchase foreclosed properties that will be used for municipal purposes without having to wait until the March and September Auction to do so.

- * Authorizing the conveyance of 11 parcels sold at the September Auction to successful bidders.
- * Amending the policies and procedures manual of the Equalization & Assessment Committee to allow municipalities and not-for-profits to purchase foreclosed properties prior to the auction date and additional provisions in relation thereto.

Legislative & Research

There will be two resolutions. The first resolution is being modeled after the one that was adopted by NYSAC at the fall seminar calling for the State to outlaw bath salts. The second resolution is as a result of an issue raised at the September Board meeting by a representative of the NYS Farm Bureau essentially opposing some language in the Clean Water Act. The Farm Bureau is opposing the change because of the broadening of the scope of the regulation which would make every pool of water subject to the regulation which places an undue hardship on farms and municipalities governed under those regulations.

- * Urging New York State to ban the manufacture, distribution, sale and possession of dangerous synthetic drugs.
- * Opposing Clean Water Act draft guidance proposed by the EPA.

Buildings & Grounds

There are two items under Buildings & Grounds. The first is an update to the Saratoga County Airport Master Plan which was last updated in 2003. The Committee has recommended that a contract with McFarland Johnson be authorized to complete the work updating this plan. The second item is for authorization for the County to enter into a contract with Saratoga Prime Properties for office space for Saratoga County Mental Health and Alcohol Services. Saratoga Hospital has terminated the current lease effective May 31, 2013.

- * Authorizing the Chairman to enter into an agreement with McFarland Johnson to provide services associated with the update of the existing Saratoga County Airport Master Plan at a cost of \$361,375.
- * Authorizing the Chairman to enter into a lease agreement with Saratoga Prime Properties, LLC for office space at 135 South Broadway, Saratoga Springs for a term of 5 years at \$28,151 per month plus taxes,

water and sewer charges and all other maintenance costs with the base annual rent to increase by 3% every two years during any renewal period.

Economic Development

There will be one resolution naming the Saratoga County Chamber of Commerce as the County's tourism promotion agency which will allow them to apply for additional I Love NY funding from the State.

- * Designating the Saratoga County Chamber of Commerce as the County TPA (Tourism Promotion Agency) and authorizing the Chamber to apply for "I Love NY" grants for 2012-2013.

Public Health

The first item is a Billing and Collection Policy. There is currently no departmental policy which addresses all aspects of billing. The second resolution is part of an ongoing effort from the State to reduce the cost associated with the provision of various health care services. The third resolution is to accept and spend additional State Aid for supported housing units being provided by Transitional Services.

- * Adopting the Saratoga County Public Health Nursing Service Billing and Collection Policy.
- * Authorizing a fee for the administration of immunization services provided by the Public Health Nursing Services and setting the fee at an amount equivalent to the NYS Vaccine for Children Program administrative fee, plus reimbursement for the actual cost of the vaccine where applicable.
- * Authorizing an amendment to the 2012 budget and contract with Transitional Services Association to accept additional funding from the Office of Mental Health for 4 supported housing units effective 10/1/12.

Public Safety

There will be two resolutions accepting Legislative Grants in the District Attorney's Office to enhance the provision of Domestic Violence Services and will underwrite the expense of various equipment purchases. The third resolution is a Wireless 911 Grant the Sheriff will be using to underwrite a variety equipment purchases related to dispatch. The final resolution will be accepting a Homeland Security Grant that will be used to purchase equipment for a homeland security program that is run by the Sheriff.

- * Authorizing the Chairman to accept a \$25,000 legislative grant for the Domestic Violence Program and amending the budget in relation thereto.
- * Authorizing the Chairman to accept an additional \$25,000 legislative grant for the Domestic Violence Program and amending the budget in relation thereto.
- * Authorizing the Chairman to apply for and accept \$105,316 I Local Enhanced Wireless 911 funding from the NYS DOS and amending the budget in relation thereto.
- * Authorizing the Chairman to accept a \$56,000 Homeland Security Grant from the NYS Division of Homeland Security and amending the budget in relation thereto.

Personnel & Insurance

A recommendation was made to appoint Tina Potter as the new Social Services Commissioner to fill the vacancy created by the retirement of Robert Christopher.

- * Authorizing the appointment of Tina Potter to the position of Commissioner of Social Services at Grade 22, Step 2, for a five year term effective 10/26/12 and expiring 10/25/2017.

Law & Finance

There will be three resolutions. The first is for the Sewer District to enter into an agreement with Insituform Technologies who will be completing relining work in the Town of Ballston. The second resolution is for the replacement of non-potable water pumps that have been in service for over thirty years. The final resolution is a housekeeping item which will allow interagency transfers to close out the 2012 budget to move funds from departments that have a surplus to departments that have a deficit. At the end of that cycle a report of the transfers will be submitted to Law & Finance.

- * Authorizing the Chairman to enter into agreements with Insituform Technologies, Inc. in the amount of \$713,577.50 for Phase IV of the Saratoga County Sewer District's interceptor relining/repair project in the Town of Ballston.
- * Authorizing the Chairman to enter into an agreement with Avanti Control Systems, Inc. in the amount of \$459,900 for the replacement of six non-potable water pumps at the Saratoga County Sewer District's Wastewater Treatment Plant.
- * Authorizing Interagency transfers necessary to close out the 2012 County Budget.

On a motion by Mr. Wright, seconded by Mrs. Wormuth, the agenda was unanimously adopted as recited by the County Administrator.

On a motion by Mr. Richardson, seconded by Mr. Veitch, the meeting was unanimously adjourned.

Respectfully submitted,

Pamela A. Hargrave, Clerk

REGULAR SESSION
Tuesday, October 16, 2012
AT 4:00 P.M., E.S.T.

Board called to order by Chairman Wood.

Roll call was taken. PRESENT –Alan Grattidge, Philip C. Barrett, Anita Daly, Richard Lucia, Jean Raymond, George J. Hargrave, Richard Rowland, Arthur M. Wright, Mindy Wormuth, Paul Sausville, Thomas Richardson, Daniel Lewza, Preston L. Jenkins, Jr., Willard H. Peck, John Collyer, Thomas N. Wood, III, Matthew E. Veitch, Joanne Dittes Yepsen, Edward D. Kinowski, – 19. ABSENT – Patricia Southworth, Mary Ann Johnson, John Lawler, Arthur J. Johnson 4.

The invocation was given by John Collyer.

PRESENTATIONS:

Chairman Wood called Robert Christopher to the podium. Mr. Christopher had recently retired from the County as Commissioner of Social Services. Mr. Wood read a proclamation and presented it to Mr. Christopher for his service to the County. Mr. Christopher thanked the board for this presentation.

Dick Rowland, Chairman of the Labor/Management Safety Committee introduced the members of the Safety Committee: John Collyer, Supervisor of the Town of Providence; Mo Wright, Supervisor of the Town of Hadley, Bob Hartman, Dept. of Personnel; Bill Benosky, DPW; Scott Bracket, DPW/CSEA; David Costanzo, Town of Galway Highway Superintendent; and Louis Pasquarell, Town of Clifton Park Safety Officer and invited those in attendance to the podium. This afternoon the annual Safety Contest awards will be given. This is a process that encourages and listens to the input of the employees. The Committee has always taken the philosophy that all winning suggestions should be implemented. The 2012 winners are:

4th place, Honorable Mention – Stephanie Monaco, Personnel Department – Her suggestion was to have baby changing stations in the public restroom near the County Clerk.

3rd place, \$25 – Rosalie Parillo, Data Processing – Her suggestion was to have railing and step warning signs at the administrative entrance at Maplewood Manor.

2nd place, \$50 – Hugh Burke, County Attorney – His suggestion was to trim the bushes at the edge of the one way exit at the parking lot of Building #3. The signs stating no entry were obscured by the bushes. Mr. Burke stated he would be donating his award to Neil & Jane Golub Breast Cancer Center at Ellis/Bellevue Center.

1st place, \$100 – Joyce Karen, DSS – Her suggestion was to install a system where clients can identify themselves and their business before an employee opens a secure door. This suggestion was modified from an intercom system to a window with a vent to speak through a slot and pass through any documents.

Chairman Wood said October is a special month when we hear a special presentation from 4H members as they share with us what they learned. He called on Abigail Jordan, resident of the City of Saratoga Springs. She thanked the Board for their continued support of Cooperative Extension and told the board what it meant to her to be a part of the 4H and Cooperative Extension.

PUBLIC INPUT

Nicolas Berardi, Saratoga County Employee/Maplewood Manor: He said the Board has a decision to make in about 2 to 3 months and encouraged the Board to keep in mind the employees and their families as they make decision. He said Harris Beach is wrong when they say that the quality of care won't suffer if Maplewood is privatized; he is here to say that it will suffer. He hopes the Board does not privatize.

Dorothy Tyler, resident, Town of Northumberland, RE: Maplewood Manor: She said her mother lives at Maplewood and is taken care of very well there. She said the families and the family council at Maplewood does not want the County to go ahead with an LDC. She said the Supervisors should look at other ways to close the gap and gave the following ideas that were proposed at a family council meeting: tax increases, small pay cuts across all county employees, incorporating grants and medical programs and clinics that could be housed at Maplewood, improve the advertising so the beds remain filled, and encourage more private pay individuals. She asked to Board to be open in their decisions and share them with the employees and

families as it is hard to be in the dark and not know what is going on. She is asking the Board to act courageously not expeditiously.

On a motion by Mr. Collyer, seconded by Mr. Kinowski, the minutes of the September 18, 2012 meeting were unanimously approved.

The Clerk presented the following:

Letter from NYS DEC regarding the Hudson-Hoosic Watershed Discovery Stakeholders Meeting

Received and filed.

Letter from NYS DOT acknowledging the Chairman's letter regarding improvements along Round Lake Road in the Town of Malta.

Received and filed.

Thank you note from the Pettey's Family for the Deceased Veterans Ceremony honoring Curtis Petteys.

Received and filed.

Letter from the United States Department of Agriculture rescinding notice of termination for the Farm Service Agency space in Building 5.

Copy to Supervisor Rowland, County Administrator, County Attorney and Public Works Commissioner

Thank you card from the Galway Emergency Medical Services for the Board's contribution in memory of Joseph Kalinkewicz.

Received and filed.

Resolution from Chenango County requesting Governor Cuomo to formulate a strategic dairy industry plan for the State of New York.

Copy to Supervisor Sausville and the County Administrator

On a motion by Mr. Wright, seconded by Mr. Hargrave, Resolutions 204 through 222, with the EXCEPTION of Resolution 205, were adopted by a unanimous vote.

RESOLUTION 204 - 12

Introduced by Supervisors Sausville, Daly, Lewza, Raymond, Richardson, Rowland and Yepsen

URGING NEW YORK STATE TO BAN THE MANUFACTURE, DISTRIBUTION, SALE AND POSSESSION OF DANGEROUS UNREGULATED SYNTHETIC DRUGS

WHEREAS, the sale and abuse of synthetic "designer" drugs, known commonly as "bath salts," poses a danger to our communities that is best combatted with preventative education as well as appropriate state laws and regulations; and

WHEREAS, these "designer drugs" are specifically synthesized with a similar, but slightly modified structure of a Schedule 1 controlled substance in order to avoid existing drug laws, and can be continually chemically modified to avoid legal repercussions, while maintaining their intended effects and usages; and

WHEREAS, these compounds stimulate the body's central nervous system, causing effects similar to those caused by cocaine and amphetamines, including but not limited to increased heart rate and blood pressure, hallucinations, paranoia, suicidal thoughts, violent behavior, nausea and vomiting; and

WHEREAS, area hospitals and public health agencies have begun to experience emergency room cases, illnesses, and reports linked to the use and abuse of these substances by minors and adults; and

WHEREAS, area law enforcement agencies have reported incidents involving abuse of these substances; and

WHEREAS, these designer drugs are marketed as plant food, bath salts, insect repellent, and glass cleaner and can be obtained through storefront retailers, online retailers, and indirectly through others; and

WHEREAS, the Commissioner of Health in New York State issued an Order for Summary Action to Ban the Sale and Distribution of Designer Drugs Commonly Packaged and Marketed as Bath Salts on May 20, 2011; and

WHEREAS, on August 7, 2012 the Public Health and Health Planning Council and the Commissioner of Health amended Title 10 of the Official Compilation of Codes, Rules and Regulations of the State of New York to prohibit synthetic phenethylamines; and

WHEREAS, the Saratoga County Board of Supervisors applauds these important first steps towards eradicating bath salts in New York State; and

WHEREAS, the United States Senate passed a bill to permanently ban two substances commonly used in "bath salts"; and

WHEREAS, these facts support the assertion that these substances pose a public health threat and danger to public safety; now, therefore, be it

RESOLVED, that the Saratoga County Board of Supervisors calls upon the State Legislature and Governor to pass further meaningful and effective legislation criminalizing the manufacture, distribution, sale and possession of these substances and their future derivatives by anyone of any age in New York State; and be it further

RESOLVED, that the Saratoga County Board of Supervisors calls upon the State Legislature and the Governor to provide resources to counties for the development of education, prevention, and treatment services related to synthetic drugs; and be it further

RESOLVED, that a copy of this resolution will be transmitted to Governor Andrew Cuomo, Saratoga County's representatives in the New York State Senate and Assembly, and the Commissioner of the New York State Department of Health.

BUDGET IMPACT STATEMENT: No budget impact.

Ms. Yepsen said this resolution was reviewed in Legislative and Research and since has done some research back to when the Supreme Court asked the EPA to clarify the language in the act. She said she is going to support this resolution because she not only does not want to impact the agricultural and small businesses in a negative way but she wants the EPA to accomplish what they were originally charged to do. She said the other reason she is supporting this resolution is because by supporting this resolution it does not change the original intent of this act.

On a motion by Mrs. Wormuth, seconded by Mr. Grattidge Resolution No. 205 was adopted by a unanimous vote.

RESOLUTION 205 - 12

Introduced by Supervisors Sausville, Daly, Lewza, Raymond, Richardson, Rowland and Yepsen

OPPOSING CLEAN WATER ACT DRAFT GUIDANCE PROPOSED BY THE ENVIRONMENTAL PROTECTION AGENCY

WHEREAS, the Saratoga County Board of Supervisors affirms its commitment to environmental stewardship and the protection of our natural resources, and recognizes the need to harmonize municipal programs and services with the legislative intent and objectives of the Clean Water Act (CWA); and

WHEREAS, the CWA was not intended to protect ditches and other channels through which water flows intermittently, nor was it intended to capture seeps, wet areas, isolated man-made ponds and other structures not currently subject to the CWA; and

WHEREAS, the Environmental Protection Agency (EPA) and the United States Corps of Engineers (Corps) have developed draft guidance on *Identifying Waters Protected by the Clean Water Act* (draft

guidance) to clarify the EPA and Corps' understanding and definition of the CWA that will inform all of the EPA's regulatory programs and policy actions; and

WHEREAS, this draft guidance creates uncertainty, confusion and would capture a significant number of public works activities and transportation infrastructure projects that would, under the new guidance, be subject to the CWA and its costly and time-consuming permitting and regulatory protocols; and

WHEREAS, the draft guidance greatly expands the number of projects subject to jurisdictional determination or CWA permitting which do not currently require such oversight at great expense to taxpayers with little, if any, environmental benefit while diverting scarce resources from other programs that do provide environmental protection and conservation benefits; and

WHEREAS, the financial impact of the draft guidance will be significant, with additional costs to roadside ditch projects and ongoing public works projects due to the need for jurisdictional determinations by the Corps or CWA permitting; and

WHEREAS, the financial impact of the draft guidance will also pose a serious threat to Saratoga County's farms, important pillars of our local economy; and

WHEREAS, the Saratoga County Board of Supervisors believes that it is improper to so significantly change the scope of the Clean Water Act without legislative authorization by the U.S. Congress or through the formal rulemaking process to allow public and stakeholder comments on this critically important and complex issue; now, therefore, be it

RESOLVED, that the Saratoga County Board of Supervisors urges the EPA and the Corps to withdraw the draft CWA guidance immediately, work collaboratively with states and local governments to enforce the current scope of the CWA, and respect the authority of state and local governments in ensuring the protection of our water resources; and be it further

RESOLVED, that the Saratoga County Board of Supervisors urges its Congressional and State representatives to intercede with the EPA, and requests that the EPA report to them on their response, clarification and adaptations regarding the aforementioned concerns; and be it further

RESOLVED, that a copy of this resolution will be transmitted to U.S. Senators Charles Schumer and Kirsten Gillibrand, U.S. House Representatives Chris Gibson, Bill Owens and Paul Tonko, EPA Administrator Lisa Jackson, Governor Andrew Cuomo, Saratoga County's representatives in the New York State Senate and Assembly, and EPA Region 2 Administrator Judith Enck.

BUDGET IMPACT STATEMENT: No budget impact.

RESOLUTION 206 - 12

Introduced by Supervisors Rowland, Barrett, Hargrave, Jenkins, Lewza, Lucia and Wright

AUTHORIZING THE CHAIRMAN TO ENTER INTO AN AGREEMENT WITH MCFARLAND JOHNSON, INC. TO PROVIDE SERVICES ASSOCIATED WITH UPDATING THE SARATOGA COUNTY AIRPORT MASTER PLAN

WHEREAS, the Federal Aviation Administration requires that Saratoga County have an Airport Master Plan in place for the Saratoga County Airport, and that said Master Plan be updated periodically; and

WHEREAS, pursuant to Resolution 85-02 this Board approved the current Master Plan for the Saratoga County Airport, which Master Plan is largely based on planning data from 1999 and 2000; and

WHEREAS, the tragic events of September 11, 2001 have had a dramatic impact on the aviation industry, and it is appropriate that the County's current Airport Master Plan be updated to reflect various changes in the industry; and

WHEREAS, the growing needs of the Saratoga County Airport and its users necessitate that the County's Airport Master Plan be updated; and

WHEREAS, McFarland Johnson, Inc. consulting engineers from Binghamton, New York, have submitted a proposal for engineering services to update the Saratoga County Airport Master Plan; and

WHEREAS, as required by Federal Aviation Administration policy for design and planning projects at a cost in excess of \$100,000, McFarland Johnson's proposal was subjected to an Independent Fee Estimate review by a qualified engineering firm, CHA Consulting, Inc., and adjusted accordingly; and

WHEREAS, our Buildings and Grounds Committee and the County's Commissioner of Public Works have recommended that the amended proposal of McFarland Johnson for engineering services to update the Saratoga County Airport Master Plan be accepted and approved; now, therefore, be it

RESOLVED, that the Chair of the Board is hereby authorized to execute an agreement with McFarland Johnson, Inc. of Binghamton, New York., for engineering services in the preparation of an Airport Master Plan Update for a sum not to exceed \$361,375, with the form and content of said agreement being subject to the approval of the County Attorney.

BUDGET IMPACT STATEMENT: The County share of this contract is 5% or \$18,068 and will be placed in the Tentative Budget for 2013.

RESOLUTION 207 - 12

Introduced by Supervisors Rowland, Barrett, Hargrave, Jenkins, Lewza, Lucia and Wright

AUTHORIZING A LEASE WITH SARATOGA PRIME PROPERTIES, LLC FOR THE COUNTY'S MENTAL HEALTH FACILITIES

WHEREAS, Resolution 60-10 authorized the renewal of a lease with Saratoga Hospital for the County's Mental Health Center; and

WHEREAS, Saratoga Hospital has exercised its option to terminate the County's lease effective May 31, 2013; and

WHEREAS, the Saratoga County Mental Health Center solicited and entertained competitive proposals for the lease of space for the County's mental health facilities; and

WHEREAS, our Buildings and Grounds Committee and Director of the Saratoga County Mental Health Center have recommended that the proposal of Saratoga Prime Properties, LLC for the lease of office space at 135 South Broadway, Saratoga Springs, the lowest proposal received, be accepted; now, therefore, be it

RESOLVED, that the Chair of the Board of Supervisors is authorized to execute all documents and agreements necessary to enter into a lease with Saratoga Prime Properties, LLC for the premises known as 135 South Broadway, in the City of Saratoga Springs, for occupancy by the County's mental health facilities, for a term of five years to commence on the date of occupancy, with options to renew for two additional terms of five years each, at a rental of \$28,152 per month plus monthly costs for real property taxes, water charges, sewer charges, and insurance, and, if not provided by or contracted for by the County, trash removal, daily cleaning, snow removal, minor maintenance and repairs; with the form and content of such lease being subject to the approval of the County Attorney; and be it further

RESOLVED, that in accordance with the proposal of Saratoga Prime Properties, LLC, the rent during any term of renewal shall be subject to an increase 3% every two years, commencing in the seventh year of occupancy, with said 3% increase being calculated on the base rental rate of \$13.75 per sq. ft.

BUDGET IMPACT STATEMENT: Funding for the monthly lease payment will be included in the 2013 Tentative Budget.

RESOLUTION 208 - 12

Introduced by Supervisors Daly, A. Johnson, Kinowski, Lawler, Peck, Richardson and Sausville

DESIGNATING THE SARATOGA COUNTY CHAMBER OF COMMERCE AS THE COUNTY TPA (TOURISM PROMOTION AGENCY) AND AUTHORIZING THE SARATOGA COUNTY CHAMBER OF COMMERCE TO APPLY FOR "I LOVE NEW YORK" GRANTS FOR 2012-2013

WHEREAS, Article 5-A of the Economic Development Law authorizes matching funds for tourism promotion to be administered through a County's Tourism Promotion Agency; and

WHEREAS, approval of any application for such State funds requires the designation of a Tourism Promotion Agency and a local commitment for an amount at least equal to the grant request; and

WHEREAS, the maximum possible grant for tourism promotion for 2012-2013 approximates \$190,000; and

WHEREAS, the County's projected 2013 Budget for tourism promotion includes a sufficient amount for the required local commitment for that maximum grant request with a total possible program expenditure of \$190,000; and

WHEREAS, tourism promotion has long been a commitment of the Boards of Supervisors of Saratoga County; and

WHEREAS, the Saratoga Chamber of Commerce has been successful in the promotion of tourism for Saratoga County for many years, and is well suited to be designated as Tourism Promotion Agency for Saratoga County; now, therefore, be it

RESOLVED, that the Saratoga County Chamber of Commerce is designated as Tourism Promotion Agency for Saratoga County; and be it further

RESOLVED, that the Chairman of this Board of Supervisors is authorized and directed to execute and file necessary applications, acceptance and subrecipient documents required by the New York State Department of Economic Development for the maximum award of tourism promotion matching funds for 2012-2013 with a possible total program expenditure of \$190,000.

BUDGET IMPACT STATEMENT: The maximum possible grant for this program is \$190,000.

RESOLUTION 209 - 12

Introduced by Supervisors Wright, Grattidge, Kinowski, Raymond, Southworth, Veitch and Yepsen

ADOPTING THE SARATOGA COUNTY PUBLIC HEALTH NURSING SERVICE BILLING AND COLLECTION POLICY

WHEREAS, state and federal regulations require local public health nursing service agencies to establish and maintain policies regarding the management and operation of agency programs and the provision of patient care services; and

WHEREAS, the Saratoga County Health Nursing Service needs to establish a Billing and Collection Policy to provide for a comprehensive management system for billing and collections in connection with the various health care programs it administers; and

WHEREAS, the Director of the County Public Health Nursing Service has drafted the attached Billing and Collection Policy establishing comprehensive policies and procedures for the billing and collection of reimbursement and fees pertaining to the programs administered by the Public Health Nursing Service, and establishing a fee plan for the Nursing Service; and

WHEREAS, our Public Health Committee has reviewed and approved the attached Billing and Collection Policy and recommends its adoption by the Board of Supervisors as governing authority of the Saratoga County Public Health Nursing Service; now, therefore, be it

RESOLVED, that this Board of Supervisors hereby approves and adopts "Saratoga County Public Health Nursing Service Billing and Collection Policy", attached hereto and incorporated herein.

BUDGET IMPACT STATEMENT: No budget impact.

RESOLUTION 210 - 12

Introduced by Supervisors Wright, Grattidge, Kinowski, Raymond, Southworth, Veitch and Yepsen

ADOPTING A FEE SCHEDULE FOR THE PUBLIC HEALTH NURSING SERVICE'S PEDIATRIC IMMUNIZATION PROGRAM

WHEREAS, New York State regulations require local public health agencies to make every reasonable effort to collect payments for public health services provided; and

WHEREAS, the Saratoga County Public Health Nursing Service locally administers the State's Vaccine for Children Program which provides required immunizations for children who do not have insurance; and

WHEREAS, although vaccines provided to eligible children under the Vaccine for Children Program are provided free of charge, in order to be in compliance with State regulations and to be eligible to receive State aid to support the Program, the Public Health Nursing Service must commence billing administration fees for children who are eligible under the Program; and

WHEREAS, pursuant to State regulations, the Public Health Nursing Service may provide required immunizations to children who are not eligible for the Vaccine for Children Program provided it charges for the cost of the vaccine and bills an administration fee; and

WHEREAS, the Director of the Public Health Nursing Service has recommended that a fee schedule be established for the Nursing Service’s Pediatric Immunization Program setting a fee for children who are eligible under the Vaccine for Children Program of no charge for the vaccine plus the current New York State approved Vaccine for Children fee rate (currently \$17.85), and a fee for children who are not eligible for the Vaccine for Children Program of the cost of the vaccine plus the current New York State approved Vaccine for Children administration fee rate; and

WHEREAS, our Public Health Committee has recommended that this Board adopt the proposed fee schedule for the Public Health Nursing Service’s Pediatric Immunization Program; now, therefore, be it

RESOLVED, that this Board of Supervisors hereby adopts and establishes the following fee schedule for Saratoga County Public Health Nursing Service’s Pediatric Immunization Program:

For Children Who Are Eligible Under the Vaccine For Children Program (VFC):

Free Vaccine Plus Current NYS Approved VFC Administration Fee Rate

For Children Who Are Not Eligible Under the Vaccine for Children Program (VFC):

Cost of the Vaccine Plus Current NYS approved VFC Administration Fee Rate

BUDGET IMPACT STATEMENT: No budget impact.

RESOLUTION 211 - 12

Introduced by Supervisors Wright, Grattidge, Kinowski, Raymond, Southworth, Veitch and Yepsen

AUTHORIZING AN AMENDMENT TO AGREEMENT WITH TRANSITIONAL SERVICES ASSOCIATION, INC. TO ACCEPT ADDITIONAL STATE FUNDS AND AMENDING THE 2012 COUNTY BUDGET IN RELATION THERETO

WHEREAS, Resolution 28-96, as amended by Resolution 41-97, authorized ongoing contracts for mental health services, subject to annual appropriations, with various agencies; and

WHEREAS, pursuant to such authorization, Saratoga County entered into an Agreement dated March 4, 2008, with Transitional Services Association, Inc. for the provision of mental health, mental retardation and alcoholism services for the period from January 1, 2008 through December 31, 2012; and

WHEREAS, the New York State Office of Mental Health provides funding to the County for said services rendered by Transitional Services Association, Inc.; and

WHEREAS, additional funds are available from the New York State Office of Mental Health to reimburse Transitional Services Association, Inc. for four Supported Housing Beds, for individuals who meet high needs eligibility criteria; and

WHEREAS, amendments to the current contract with Transitional Services Association, Inc. and the 2012 Budget are necessary to accept these funds; now, therefore, be it

RESOLVED, that the Chair of the Board is authorized to execute an amended contract with Transitional Services Association, Inc. to provide for the indicated increase in funding for their services:

<u>ORGANIZATION</u>	<u>INCREASE</u>	<u>FUNDING LINE</u>	<u>REVISED AMOUNT</u>
Transitional Services Association, Inc.	\$9,285	NYS OMH (Supported Housing)	\$352,829

and be it further

RESOLVED, that the 2012 County Budget is amended as follows:

MENTAL HEALTH:

Appropriations:

Increase Acct. #1-43-441-8726.078 (TrnsServSH) \$9,285

Revenues:

Increase Acct. #1-43-3491 (MH-SH) \$9,285

and, be it further

RESOLVED, that the form and content of such amended contract are subject to the approval of the County Attorney.

BUDGET IMPACT STATEMENT: None. 100% State Aid.

RESOLUTION 212 - 12

Introduced by Supervisors Peck, Jenkins, Lawler, Lucia, Southworth, Veitch and Wormuth

AUTHORIZING ACCEPTANCE OF THE FIRST OF TWO DOMESTIC VIOLENCE GRANTS FROM NEW YORK STATE DIVISION OF CRIMINAL JUSTICE SERVICES (DCJS) AND AMENDING THE BUDGET IN RELATION THERETO

WHEREAS, two legislative member item grants in the amount of \$25,000 each are available through the New York State Division of Criminal Justice Services for the purpose of assisting the District Attorney's Office in providing services for domestic violence prosecution; and

WHEREAS, the acceptance of each grant requires our approval by separate resolution; now therefore, be it

RESOLVED, that the Chair of the Board and/or the County Administrator execute all documents necessary to apply for and accept the first of two New York State Division of Criminal Justice Services grants in the amount of \$25,000 to assist the District Attorney's Office in providing for domestic violence prosecution, and be it further

RESOLVED, that the 2012 County budget be amended as follows:

DISTRICT ATTORNEY:

Appropriations:

Increase Acct.:	#1-25-000-7020	Office Equipment	\$ 517
Increase Acct.:	#1-25-000-7033	Personal Computers	\$22,707
Increase Acct.:	#1-25-000-8541	Office Equipment Maintenance	<u>\$ 1,776</u>
			\$25,000

Revenues:

Increase Acct.: #1-25-3091 State Grant DA \$25,000

BUDGET IMPACT STATEMENT: None. 100% State Aid.

RESOLUTION 213 - 12

Introduced by Supervisors Peck, Jenkins, Lawler, Lucia, Southworth, Veitch and Wormuth

AUTHORIZING ACCEPTANCE OF THE SECOND OF TWO DOMESTIC VIOLENCE GRANTS FROM NEW YORK STATE DIVISION OF CRIMINAL JUSTICE SERVICES (DCJS) AND AMENDING THE BUDGET IN RELATION THERETO

WHEREAS, two legislative member item grants in the amount of \$25,000 each are available from the New York State Division of Criminal Justice Services for the purpose of assisting the District Attorney's Office in providing services for domestic violence prosecution; and

WHEREAS, the acceptance of each grant requires our approval by separate resolution; now therefore, be it

RESOLVED, that the Chair of the Board and/or the County Administrator execute all documents necessary to apply for and accept the second of two New York State Division of Criminal Justice Services grants in the amount of \$25,000 to assist the District Attorney's Office in providing for domestic violence prosecution, and be it further

RESOLVED, that the 2012 County budget be amended as follows:

DISTRICT ATTORNEY:

Appropriations:

Increase Acct.:	#1-25-000-7033	Personal Computers	\$ 1,448
Increase Acct.:	#1-25-000-7041	Cars & Light Trucks	\$20,600
Increase Acct.:	#1-25-000-7080	Other Equipment	<u>\$ 2,952</u>
			\$25,000

Revenues:

Increase Acct.:	#1-25-3091	State Grant DA	\$25,000
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BUDGET IMPACT STATEMENT: None. 100% State Aid.

RESOLUTION 214 - 12

Introduced by Supervisors Peck, Jenkins, Lawler, Lucia, Southworth, Veitch and Wormuth

AUTHORIZING THE CHAIRMAN TO APPLY FOR AND ACCEPT \$105,316 IN LOCAL ENHANCED WIRELESS 911 FUNDING FROM THE NEW YORK STATE DEPARTMENT OF STATE AND AMENDING THE BUDGET IN RELATION THERETO

WHEREAS, funds are available from the New York State Department of State for reimbursement for certain costs of the local enhanced wireless 911 system in Saratoga County; and

WHEREAS, authorization is necessary to accept these funds; now, therefore, be it

RESOLVED, that the Chair of the Board is authorized to execute any agreements and documents necessary to apply for and accept a local Enhanced Wireless 911 Grant in the amount of \$105,316 for reimbursement for certain costs of the local enhanced wireless 911 system in Saratoga County, the form and content of such agreements and documents being subject to the approval of the County Attorney; and be it further

RESOLVED, that the 2012 Saratoga County Budget is amended as follows:

SHERIFF'S DEPARTMENT:

Appropriations:

Increase Acct.:	1-30-000-7051	Communications Equipment	\$105,316
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Revenues:

Increase Acct.:	1-30-3988	Wireless 911 SA	\$105,316
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BUDGET IMPACT STATEMENT: None. 100% State Aid.

RESOLUTION 215 - 12

Introduced by Supervisors Peck, Jenkins, Lawler, Lucia, Southworth, Veitch and Wormuth

AUTHORIZING THE CHAIRMAN TO ENTER INTO AN AGREEMENT WITH NEW YORK STATE OFFICE OF HOMELAND SECURITY TO ACCEPT A HOMELAND SECURITY GRANT AND AMENDING THE 2012 BUDGET IN RELATION THERETO

WHEREAS, funds are available from the New York State Office of Homeland Security for a State Homeland Security Program (SHSP) Grant in the amount of \$56,000; and

WHEREAS, said funds are available for the purchase and upgrade of various emergency response and other homeland security equipment, including but not limited to, diving equipment; and

WHEREAS, an amendment to the 2012 Saratoga County Budget is needed to accept these funds; now, therefore, be it

RESOLVED, that the Chair of the Board is authorized to execute all agreements and documents necessary to apply for and accept a New York State Homeland Security State Homeland Security Program

(SHSP) grant in the amount of \$56,000, the form and content of said documents and agreements being subject to the approval of the County Attorney; and be it further

RESOLVED, that the 2012 Saratoga County Budget is amended as follows:

SHERIFF'S DEPARTMENT

Appropriations:

Increase Acct.: #1-30-000-8150 Training Services	\$ 8,000
Increase Acct.: #1-30-000-7080 Other Equipment	<u>\$48,000</u>
	\$56,000

EST. REVENUES

Revenues:

Increase Acct.: #1-30-3306 Homeland Security	\$56,000
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BUDGET IMPACT STATEMENT: None. 100% State Aid.

RESOLUTION 217 - 12

Introduced by Supervisors Grattidge, Daly, Rowland, Sausville, Veitch, Wormuth and Wright

AUTHORIZING AN AGREEMENT WITH INSITUFORM TECHNOLOGIES, INC. FOR PROFESSIONAL SERVICES FOR PHASE IV OF THE RELINING OF SARATOGA COUNTY SEWER DISTRICT NO. 1'S SEWER INTERCEPTOR LINES IN THE TOWN OF BALLSTON

WHEREAS, a review of the internal T.V. inspections of the reinforced concrete interceptor line of the Saratoga County Sewer District No. 1 was done by C&S Engineers, Inc. and it was determined that sections of the reinforced concrete interceptor line in the Town of Ballston are in need of repair due to Hydrogen Sulfide deterioration; and

WHEREAS, for Phase IV of the Sewer District's interceptor relining project the Sewer District Commission has solicited and entertained six competitive bids for professional services for relining approximately 2,500 feet of interceptor sewer line and rehabilitating one manhole structure in the Town of Ballston, and

WHEREAS, the Sewer District Commission has recommended that a contract for such services be awarded to Insituform Technologies, Inc., the lowest bidder; now, therefore, be it

RESOLVED, that the Chair of the Board is authorized to execute a contract with Insituform Technologies, Inc. of Mount Vernon, New York to reline approximately 2,500 feet of interceptor sewer line and rehabilitate one (1) manhole structure connected to such line of the Saratoga County Sewer District No. 1 in the Town of Ballston, at a cost not to exceed \$713,577.50, the form and content of said contract being subject to the approval of the County Attorney.

BUDGET IMPACT STATEMENT: None. Funding is included in the 2012 budget.

RESOLUTION 218 - 12

Introduced by Supervisors Grattidge, Daly, Rowland, Sausville, Veitch, Wormuth and Wright

AUTHORIZING THE CHAIRMAN TO ENTER INTO AN AGREEMENT WITH AVANTI CONTROL SYSTEMS, INC. FOR THE REPLACEMENT OF SIX NON-POTABLE WATER PUMPS AT THE SEWER DISTRICT'S TREATMENT PLANT

WHEREAS, Saratoga County Sewer District No. 1 maintains six non-potable water pumps at the Sewer District's Wastewater Treatment Plant that are integral to the wastewater treatment process at the Plant; and

WHEREAS, due to their age and heavy usage said non-potable water pumps are in need of replacement; and

WHEREAS, the Saratoga County Sewer District Commission has solicited and received competitive bids for the replacement of the six non-potable water pumps; and

WHEREAS, the Sewer District Commission and the Sewer District’s Executive Director have recommended that a contract for the replacement of said water pumps be awarded to Avanti Control Systems, Inc. of Gloversville, New York, the lowest bidder on the contract; now, therefore, be it

RESOLVED, that the Chair of the Board of Supervisors is authorized to execute an agreement with Avanti Control Systems, Inc. of Gloversville, New York for the replacement of six (6) non-potable water pumps at Saratoga County Sewer District No. 1’s Wastewater Treatment Plant at a cost of \$459,900, with the form and content of said agreement being subject to the approval of the County Attorney.

BUDGET IMPACT STATEMENT: None. Funding is included in the 2012 budget.

RESOLUTION 219 - 12

Introduced by Supervisors Grattidge, Daly, Rowland, Sausville, Veitch, Wormuth and Wright

AUTHORIZING INTER-AGENCY TRANSFERS NECESSARY TO CLOSE OUT 2012 COUNTY BUDGET

WHEREAS, inter-agency transfers are necessary to accommodate various adjustments to balance and close out the 2012 County Budget; and

WHEREAS, a delegation of the authority to approve these transfers is necessary to implement them in a timely and lawful manner; now, therefore, be it

RESOLVED, that, effective October 16, 2012, the County Administrator is authorized to make any inter-agency transfers necessary to close out the 2012 County Budget and he shall submit a written report thereof to the Law and Finance Committee in 2013.

BUDGET IMPACT STATEMENT: No budget impact.

RESOLUTION 220 - 12

Introduced by Supervisors Raymond, Collyer, Hargrave, Jenkins, M. Johnson, Lewza and Sausville

APPROVING AUCTION SALE OF COUNTY-OWNED LANDS ACQUIRED FOR UNPAID TAXES

WHEREAS, pursuant to Resolution 166-96, this Board, by its Equalization and Assessment Committee, did offer on September 18, 2012, at auction sale, certain parcels of land in several Towns within the County, which parcels are more particularly described below; and

WHEREAS, the persons named below were the highest responsible bidders for each parcel; and

WHEREAS, the Committee finds that the return of these properties to the tax rolls is in the best interest of County residents; and

WHEREAS, all proposed conveyances of County lands require approval of this Board; now, therefore, be it

RESOLVED, that the following proposed conveyances of County lands to the following bidders or their designee at the auction of September 18, 2012 are hereby approved; and, be it further

RESOLVED, that the Chairman of the Board or, if appropriate, the Commissioner of Social Services, convey the following lands to the following parties or their designee upon their payment of the indicated amount and certain administrative fees to the County Treasurer:

<u>HIGH BIDDER</u>	<u>TOWN</u>	<u>S/B/L</u>	<u>FORMER OWNER</u>	<u>AMOUNT.</u>
Mark Carpenter 750 East Shore Drive Adirondack, NY 12808	Clifton Park	278.17-3-38	Michele VanEpps	\$ 16,500.00
Samuel E. Paquin, II P.O. Box 675 430 Route 146 Clifton Park, NY 12065	Corinth	86.2-3-21	Priscilla E. Barry	\$ 400.00

Samuel E. Paquin, II P.O. Box 675 430 Route 146 Clifton Park, NY 12065	Greenfield	126.-1-24.2	Ann B. Goldsmith	\$ 100.00
Dave Blair 16 Yorktown Lane Stillwater, NY 12170	Malta	250.34-1-35	Helen G. Smith	\$ 10,000.00
Danielle M. LaPage 12 Russell Road Greenfield Center, NY 12833	Malta	217.-2-47	Keeley Motto	\$ 1,000.00
Robert Van Liew 26 Stony Point Road Ballston Spa, NY 12020	Milton	203.64-1-21	Glenn G. Harrison	\$ 62,500.00
Garry Robinson 114 Monument Drive Schuylerville, NY 12871	Milton	190.14-2-81	Janice McHarg	\$ 24,000.00
Michael Earl Fish 1624 W River Road Fort Edward, NY 12828	Moreau	65.-1-15.41	William J. Rourke	\$ 550.00
Michael Earl Fish 1624 W River Road Fort Edward, NY 12828	Moreau	65.-1-37.1	William J. Rourke, Sr.	Sold Jointly with Parcel 65.-1-15.41
Amy Ball 834 Coy Road Greenfield Center, NY 12833	Providence	135.7-2-35	Scott Hersey	\$ 1,250.00

BUDGET IMPACT STATEMENT: The gross proceeds of \$116,300 represent a profit of \$51,463.49 over the foreclosed delinquent taxes. Additionally, the County Treasurer has collected \$59,027 in delinquent taxes for properties that would otherwise have been included in the auction.

RESOLUTION 221 - 12

Introduced by Supervisors Raymond, Collyer, Hargrave, Jenkins, M. Johnson, Lewza and Sausville

AMENDING RESOLUTION 166-96 TO REVISE AUCTION AND CONVEYANCE POLICIES FOR COUNTY LANDS

WHEREAS, Resolution 166-96 established the current County policy for disposition of County lands acquired through the tax foreclosure process; and

WHEREAS, subsequent experience has demonstrated the appropriateness of certain revisions of the County's policy governing the purchase of properties on the County's auction list by municipal and not-for-profit corporations prior to the auction date; which revisions will expedite the acquisition process, and clarify and reduce the costs of acquisitions; and

WHEREAS, our Equalization and Assessment Committee has recommended that this Board adopt proposed revisions drafted by the County Attorney amending the current policy established by Resolution 166-96 governing the purchase of properties on the County's auction list by municipal and not-for-profit corporations; now, therefore, be it

RESOLVED, that the fourth RESOLVED paragraph of Resolution 166-96 is hereby rescinded and stricken from said Resolution; and be it further

RESOLVED, that Resolution 166-96 is hereby amended to add a new fourth RESOLVED paragraph stating and establishing the following policy and procedures for the acquisition by municipal or not-for-profit corporations of County owned lands acquired through the tax foreclosure process:

RESOLVED, that, if the Board of Supervisors finds that it is in the public interest to convey tax-acquired lands to other municipal or not-for-profit corporations, such conveyance shall be effected in accordance with the following policy and procedures:

The County may convey a parcel to another municipal corporation or a not-for-profit corporation for its use for its municipal or corporate purposes. For properties not determined to be worthless by the E&A Committee, such conveyances shall be conditioned upon payment of an amount equal to all delinquent taxes, penalties and interest, but exclusive of advertising charges, if any.

The municipal corporation or not-for-profit corporation will communicate an offer, by written resolution, to purchase the property for the amount of the delinquent taxes, penalties and interest, stating the municipal or corporate purpose the property will be used for. Upon receipt of such resolution, the property will be removed from the auction list. Upon notice to the former owner as provided hereinafter, the approval of the conveyance by the Board of Supervisors, and receipt of payment, the property shall be conveyed to the municipal corporation or not-for-profit corporation.

At least 10 days prior to the date the Board of Supervisors meets to consider the approval of such conveyance, the municipal or not-for-profit corporation must send written notice to the former owner of the property, by first class mail, advising of the corporation's intent to purchase the property if the former owner does not make a tender offer prior to the date the on which the Board of Supervisors meets to approve the sale. The corporation shall provide proof of such mailing in the form of an affidavit of service by mail delivered to the Saratoga County Attorney prior the Board of Supervisors' approval of such conveyance. The Board of Supervisors may approve such conveyances upon such terms and conditions as it deems appropriate, including, but not limited to,: 1) the granting of a right of first refusal to the County of Saratoga to purchase the property, for the same amount paid by the County to the corporation, in the event the municipal or not-for-profit corporation ceases to use the property for municipal or corporate purposes; and 2) the retention of an easement over the property for the County's municipal purposes.

BUDGET IMPACT STATEMENT: No budget impact.

RESOLUTION 222 - 12

Introduced by Supervisors Grattidge, Daly, Rowland, Sausville, Veitch, Wormuth and Wright

APPROVING IDA BONDS TO REFINANCE PROJECT FOR WOODLAWN APARTMENTS, INC.

WHEREAS, Resolutions 6 - 2011 and 13 - 2012 appointed the current members of the County of Saratoga Industrial Development Agency (the "IDA"); and

WHEREAS, to accomplish its stated purposes, the IDA is authorized and empowered under the Act to issue its bonds to finance and refinance the cost of acquisition, construction and installation of one or more "projects" (as defined in the Act), to acquire, construct and install said projects or to cause said projects to be acquired, constructed and installed, and to convey or lease said projects with the obligation to purchase; and

WHEREAS, Woodlawn Apartments, Inc. doing business as Woodlawn Commons, a not-for-profit corporation organized and existing under the laws of the State of New York and having an address of 131 Lawrence Street, Saratoga Springs, New York (the "Company"), has presented an application (the "Application") to the IDA, a copy of which has been filed with the IDA, requesting that the IDA consider undertaking: (A) to issue revenue refunding bonds in the principal amount not exceeding \$7,800,000 (the "Bonds") in order to refinance all, or a portion of, the project described in the following paragraph (the "Project"); and (B) to sell the Project to the Company; and

WHEREAS, said Project consists of the following (hereinafter collectively referred to as the "Project"): (A) (1) the acquisition of an interest in a certain parcel or parcels of land comprising approximately 8 acres located on Lawrence Street in the City of Saratoga Springs, Saratoga County, New York (the "Land"), (2) the construction on the Land of five (5) connected buildings to constitute a sixty (60) unit senior citizen independent living residential rental housing facility and one (1) connected building to constitute a forty (40) unit senior citizen assisted living residential rental housing facility together with appurtenant functions

(collectively, the "Facility") and (3) the acquisition and installation in the Facility of certain machinery and equipment (collectively, the "Equipment" and together with the Land and the Facility, collectively the "Project Facility") and (B) paying certain costs in connection therewith; and

WHEREAS, this Board has been advised by the IDA that it proposes to issue, subsequent to the adoption of this resolution, its revenue refunding bonds from time to time in a principal amount sufficient to fund all, or a portion of, the cost of the Project, together with incidental costs in connection therewith, which principal amount is presently estimated to be approximately \$7,800,000; and

WHEREAS, the Company has requested that interest on the Bonds be treated by the Federal government as excludable from gross income for federal income tax purposes pursuant to Sections 103 and 145 of the Internal Revenue Code of 1986, as amended (the "Code"); and

WHEREAS, pursuant to Section 147(f) of the Code, said interest will not be excludable from gross income for federal income tax purposes unless the issuance of the Bonds shall be approved by this Board of Supervisors after the IDA has conducted a public hearing thereon following reasonable public notice; and

WHEREAS, on October 9, 2012, the IDA held a public hearing to consider both the issuance of the proposed Bonds, and a report of said public hearing has been made available to each member of this Board prior to this meeting; and

WHEREAS, pursuant to Section 147(f) of the Code, this Board desires to allow the interest on the Bonds to be treated as excludable from gross income for federal income tax purposes; and

RESOLVED, that, for the sole purpose of qualifying the interest payable on the Bonds for exclusion from gross income for federal income tax purposes pursuant to Section 147(f) of the Code, this Board of Supervisors, as the elected legislative body of Saratoga County, New York, hereby approves the issuance of the Bonds by the IDA, provided that the Bonds, and the premium (if any) and interest thereon, shall be special obligations of the County of Saratoga Industrial Development Agency, shall never be a debt of the State of New York, the County of Saratoga, or any political subdivision thereof (other than the County of Saratoga Industrial Development Agency), and that neither the State of New York, the County of Saratoga nor any political subdivision thereof (other than the County of Saratoga Industrial Development Agency) shall be liable thereon.

BUDGET IMPACT STATEMENT: No budget impact.

Mr. Richardson gave an update on the Dix Bridge project. A grant was obtained for this project and the bids came in under bid.

Chairman Wood introduced Tina Potter and welcomed her to her new position of Commissioner of Social Services.

On a motion by Ms. Wormuth, seconded by Mr. Lucia, the meeting was unanimously adjourned.

Respectfully submitted,

Pamela A. Hargrave, Clerk