

Personnel and Insurance Committee Minutes
November 7, 2012 – 3:00 p.m.

Present: Chairman A. Johnson; Supervisors Grattidge, Daly, Kinowski, Collyer, M. Johnson, Sausville, and Wood; Spencer Hellwig, Administrator; Ryan Moore, Mgmt. Analyst; George Martin, Treasurer; Brian O’Conor, Auditor; Robert Hartman, Jack Kalinkewicz, Personnel; Benetech; League of Women Voters;

Chairman Johnson called the meeting to order and welcomed all in attendance.

On a motion made by Mr. Grattidge, seconded by Mr. Collyer the minutes of the October 10, 2012 meeting were approved unanimously.

Mr. Kalinkewicz said the cases were down for the month, but the expenses are still up. He said there will be a transfer of funds from the Self Insurance fund balance to the accounts to pay for some of the losses. The requested transfer is approximately \$270,000, he said.

Mr. Hellwig said he would be waiting until the end of the year for a determination as to what the shortfall is. He said after running the reports through the month of October it was clear that the Self Insurance expenses were up to 90%. He said it appears that there is going to be a budget shortfall this year, which is tied to the claims.

Ms. Daly asked what the balance was in the Self Insurance fund. Mr. Hellwig said the unappropriated funds are \$8.4 million.

Mr. Kalinkewicz said there is an amount the county pays per month for general administration, but there were two pieces that were missed in the construction of the contract. Even though it is budgeted, there is a \$10,000 and an \$8,000 fee. The \$10,000 fee is for administration for the monthly invoice and the meetings with Sedgewick. The \$8,000 is for the software package with them for monthly updates. Mr. Kalinkewicz requested approval for an amendment to the Sedgewick Contract to cover the \$10,000 and \$8,000 fees. The fees are budgeted through the Self Insurance Fund, and are yearly fees, he said.

A motion was made by Ms. Daly, seconded by Mr. Grattidge to approve an amendment to the Sedgewick contract to include additional fees of \$10,000 and \$8,000 for administrative and software costs. Unanimous.

Mr. Johnson requested a motion to enter into Executive Session for the purpose of discussing the Health Insurance Contract.

A motion was made by Mrs. Johnson, seconded by Mr. Kinowski to move into Executive Session for the purpose of Contract award discussions. Unanimous.

A motion was made by Mrs. Johnson, seconded by Mr. Grattidge to return to Open Session.

A motion was made by Ms. Daly, seconded by Mrs. Johnson to switch the county insurance providers from Blue Shield to Empire for Medical and Vision. Dental will remain with Blue Shield. Unanimous.

On a motion made by Mr. Grattidge, seconded by Ms. Daly the meeting was adjourned.

Respectively submitted,
Chris Sansom