

Technology Committee Minutes
December 6, 2012 – 4:00 p.m.

Present: Chairman Veitch; Supervisors Raymond, Southworth, Lawler, and Grattidge; Spencer Hellwig, Administrator; Robert Kingsbury, Data Processing; Brian O’Conor, Auditor; Ryan Moore, Mgmt. Analyst.

Chairman Veitch called the meeting to order and welcomed all in attendance.

On a motion made by Mrs. Southworth, seconded by Mr. Kingsbury the minutes of the October 11, 2012 meeting were approved unanimously.

Mr. Veitch said he has been working with the vendor with regard to the On Line Agenda System and what the county’s needs would be for this and how our process works. The idea is for people who are trying to get things for other committees, that they would drop those things into the folders and the Clerk of the Board would have the opportunity to look at them and manage it through the on line system. He said some time was spent putting together a process document for what the county does, and is something that is being considered for the county rules.

Ms. Raymond said she was willing to try the On Line Agenda System for a couple of months, but she did not want to be committed to anything beyond trying it.

Mr. Lawler said the system is great, but it won’t work well without an alarm system. Mr. Veitch said they were in the process of speaking to the vendor about that.

Mr. Veitch said he has been working with Mr. Kingsbury on the IT Security Policy. Due to the fact that the guidelines are hundreds of pages long, the Data Processing Staff will be working on formulating a final draft.

Mr. Veitch said the website RFP’s have been returned. He said the subcommittee will be meeting next week to determine what should be done because the quotes have come back higher than expected.

Mr. Veitch said there hasn’t been any final decision with regard to the Time and Attendance RFP. All three vendors responded under budget, he said.

On a motion made by Mrs. Southworth, seconded by Mr. Lawler the meeting was adjourned.

Respectfully submitted,
Chris Sansom