

AGENDA SESSION  
March 13, 2013 5:00 p.m.

Vice Chairman Sausville called the meeting to order.

Roll call was taken. PRESENT – Patricia Southworth, Alan Grattidge, Philip C. Barrett, Anita Daly, Richard Lucia, Mary Ann Johnson, Jean Raymond, George J. Hargrave, Arthur M. Wright, Mindy Wormuth, Paul Sausville, Thomas Richardson, Daniel Lewza, Preston L. Jenkins, Jr., John Collyer, Thomas N. Wood III, Matthew E. Veitch, Joanne Dittes Yepsen, Edward D. Kinowski, Arthur Johnson 20. ABSENT: Richard Rowland, Willard H. Peck, John Lawler - 3.

On a motion by Mr. Collyer, seconded by Mr. Hargrave the minutes of the February 13, 2013 meeting were unanimously approved.

EQUALIZATION AND ASSESSMENT

Accepting tender offers on parcels in the Towns of Ballston, Clifton Park, Corinth, Day, Northumberland and Wilton and in the Villages of Corinth and Schuylerville.

Authorizing a correction to the 2013 tax roll on two parcels in the Town of Clifton Park.

Authorizing the Chairman to enter into an agreement with the NYS Department of Taxation and Finance to govern the electronic transmission of real property data between the County and the State.

Mr. Hellwig said the first item is the approval of tender offers, nine at this time. That number may change over the next week and the resolution will be revised accordingly due to payment from property owners who names will then be removed from the auction list. The next two items are tax bill corrections due to assessor errors. The final item has to do with a NYS requirement that certain records are digitized for recording purposes.

EQUALIZATION AND ASSESSMENT & ECONOMIC DEVELOPMENT

Authorizing the Chairman, County Attorney & Planning Director to take actions necessary to subdivide a parcel in the Town of Halfmoon for the purpose of retaining ownership of a 4-acre parcel.

Mr. Hellwig said there will be a co-sponsored item which has to do with a parcel in the Town of Halfmoon that was scheduled to be included in the upcoming tax auction. The parcel has been pulled and the necessary steps will be taken to subdivide this parcel. The County will retain 4-acres for the expansion of the Zim Smith Trail.

ECONOMIC DEVELOPMENT

Authorizing the Chairman to enter into a logging revenue agreement with G&T Enterprises.

Mr. Hellwig said this item is a timber harvest contract which will be awarded to G&T Enterprises who was the top bidder.

PERSONNEL & INSURANCE

Authorizing the Chairman to enter into an agreement with Capital Indemnity Corporation for Third Party Employer Liability for Workers Compensation.

Amending the Compensation Plan to create 3 Temporary Social Welfare Examiners and 1 Temporary Senior Social Welfare Examiner.

Appointing Felipe C. Moon Director of Veterans Service Agency.

Appointing Christina M. Abele Animal Shelter Supervisor.

Mr. Hellwig said the first resolution is renewal of excess liability insurance coverage which is to protect the County against lawsuits that aren't covered under the Workers Compensation Laws. The next item will be the continuation of positions in the Social Services Department. He said an item for a temporary clerk has been left off as this position is for the Office for the Aging and there has already been a resolution accepting the grant money. The third and fourth items are appointments of Department Head positions.

### PUBLIC HEALTH

Authorizing the Chairman to enter into an agreement with Saratoga Bridges for transportation of Mental Health clients.

Authorizing the Chairman to enter into an agreement with NYS Department of Health for the provision of the Early Intervention Service Coordinator Program.

Mr. Hellwig said there will be a renewal agreement with Saratoga Bridges to provide transportation services to mental health clients. They were the lowest of three bids received. The second resolution is to bring the County in compliance with the State's takeover of the administration of the Early Intervention Program. The County is now required to contract with the State.

### PUBLIC SAFETY

Authorizing the Chairman to enter into an agreement with the NYS Division of Criminal Justice Services to accept a \$39,000 grant.

Amending the 2013 budget to reappropriate expenses and revenues under the Sheriff's Department for Local Enhanced Wireless 911.

Amending the 2013 budget to reappropriate expenses and revenues under the Sheriff's Department for State Homeland Security Program.

Authorizing the Chairman to enter into an agreement with Pittsfield Communications to provide services for the Emergency Services, Sheriff's Department and Public Works Departments.

Mr. Hellwig said the first item is an annual grant received by the District Attorney's Office. This funding is used to offset costs associated with the prosecution of Domestic Violence cases. The next two items are State grants that were received by the Sheriff's Department last year and the balance of these grants need to be brought in to this year. The final item is to change a minor contract into a major contract with Pittsfield Communications. Under normal circumstances the minor contract amount is sufficient to cover the costs of the radio system work they perform; however, last year the contract was exceeded.

### PUBLIC WORKS

Authorizing the Chairman to enter into an agreement with ARCADIS of New York Inc. for groundwater monitoring at the Saratoga County Landfill.

Mr. Hellwig said there will be one item to authorize a contract with ARCADIS who will be performing some sampling and analysis at the Saratoga Landfill that is required by State regulations and by the ENCON prior to transitioning the ownership of that facility.

#### LAW AND FINANCE

Amending the 2013 budget to cover a change order at the Saratoga County Sewer District.

Authorizing the Chairman to enter into an agreement with Kilakwa Associates for a new County website.

Authorizing the Saratoga County Council on Autism to grant permission for use of a page of their brochure.

Mr. Hellwig said there will be a resolution from the Sewer District to appropriate \$142,460 from their fund balance to cover a change order in the incinerator re-build project. The second item is approval of contract with Kilakwa Associate to take over the development and hosting administration of the County's website. And the final item is a request from Jordynn Jack who is a professor from North Carolina University at Chapel Hill to use a page of the Saratoga County Council on Autism's brochure.

On a motion by Mr. Wood, seconded by Mr. Richardson, the agenda was unanimously set for the March 19<sup>th</sup> Board Meeting.

Mr. Sausville introduced Mr. Moon and Ms. Abele and stated they would be available after the meeting if anyone would like to ask them questions and he said he looked forward to working with them both in the coming years.

On a motion by Mr. Hargrave, seconded by Mrs. Wormuth the meeting was unanimously adjourned.

Respectfully submitted,

Pamela Hargrave, Clerk