

Maplewood Manor Local Development Corporation
April 23, 2013 – 4:00 p.m.

Present: Chairman Wright; Supervisors Peck, Richardson, Wood and Barrett; Members Helen Endres and David Meager; Steve Dorsey, County Attorney; George Martin, Treasurer; Press.

Chairman Wright called the meeting to order and welcomed all in attendance.

On a motion made by Mr. Meager, seconded by Mr. Wood the minutes of the March 26, 2013 meeting were approved unanimously.

Mr. Hellwig said the budget has been put together for the LDC which is in accordance with the New York State Public Authorities Law. The budget has to be approved by the Board and entered into the ABO on line reporting system before May 1, 2013. Mr. Moore will be entering this type of report into the PARIS system, which is the Public Authority Reporting Information System to comply with their rules in terms of finance and budget information being entered electronically.

Mr. Hellwig said at this time Mr. Moore has entered the budget that was shared with the committee members, which is a draft budget. Until the Board has approved it, it can't be listed as the adopted budget.

On a motion made by Mr. Richardson, seconded by Mr. Peck the Maplewood Manor Local Development Corporation draft budget was approved by the committee unanimously.

Mr. Hellwig said the agreement with Foit-Albert Associates constitutes a minor contract based on the amount of the proposal which is just under \$15,000. He said the county has been advised by the broker that prior to the sale that a buyer is going to want to see an updated property description, so a part of the contract will deal with a new survey and updated property description. The other piece of the contract is a Phase 1 Environmental Study which is a site assessment so that there is a reassurance to a buyer that the property doesn't contain any environmental issues that they would inherit as a part of the property transaction. The agreement will be signed by the end of the week and by the next meeting there should be an updated survey and Phase 1 should be done. It will be turned over to the broker where they will use it as part of the materials that they will be sharing with the prospective buyers.

The next meeting date was scheduled for Wednesday, May 29th at 4:00 p.m.

On a motion made by Mr. Richardson, seconded by Ms. Endres the meeting was adjourned unanimously.

Respectfully submitted,
Chris Sansom