

Personnel and Insurance Committee Minutes
June 6, 2013 – 3:30 p.m.

Present: Chairman A. Johnson; Supervisors Daly, M. Johnson, Kinowski, Wood, Sausville, and Veitch; Ryan Moore, Mgmt. Analyst; Marcy McNamara, Jack Kalinkewicz, Personnel; Brian O’Conor, Auditor; Steve Dorsey, County Attorney.

Chairman A. Johnson called the meeting to order and welcomed all in attendance.

On a motion made by Ms. Daly, seconded by Mr. Kinowski the minutes of the May 8, 2013 meeting were approved unanimously.

Mr. Kalinkewicz presented the monthly Self Insurance report stating that the cases and expenses are down from last year’s high level.

Mr. Kalinkewicz distributed a copy of the Self Insurance Budget to all committee members for their review.

Mr. Johnson said the retirement system resolution has to deal with how calendars are kept and the County Attorney is looking to update information that would include new employees.

Mr. Dorsey said this is the bi-annual update of the Standard Workday Resolution that will include all new Department Heads that have been hired since January 2013 and any other individuals that were covered by the original resolution. The resolution will also acknowledge that there has been a change in the terms of the Election Commissioners, and it will reflect that Chairman Grattidge was elected Chairman on January 1, 2013. The resolution will cover all changes that have occurred in the last six months, he said.

A motion was made by Mr. Kinowski, seconded by Mrs. Johnson to approve updating the Standard Workday Resolution to include all Department Heads hired after January 1, 2013 and any other individuals covered by the original plan. Unanimous.

Mr. Johnson said the RFP for the healthcare consultant was due back the end of May. A list of those companies that have responded to the RFP was distributed to all committee members for their review.

Mr. Johnson said the subcommittee will review the RFP’s and schedule interviews. He said they would get back to the committee with a recommendation as soon as possible.

On a motion made by Ms. Daly, seconded by Mr. Kinowski the meeting adjourned to Executive Session for the potential for Litigation and Employee Discipline. Unanimous.

On a motion made by Mr. Wood, seconded by Mr. Kinowski the meeting returned to Open Session.

No action was taken.

On a motion made by Mrs. Johnson, seconded by Mr. Wood the meeting was adjourned unanimously.

Respectfully submitted,
Chris Sansom