

Personnel and Insurance Committee Minutes
July 8, 2013 – 2:00 p.m.

Present: Chairman A. Johnson; Supervisor Daly, M. Johnson, Kinowski, Wood, Wormuth, Sausville and Grattidge; Spencer Hellwig, Administrator; Ryan Moore, Mgmt. Analyst; Brian O’Conor, Auditor; Jack Kalinkewicz, Personnel; Steve Dorsey, County Attorney; Press.

Chairman A. Johnson called the meeting to order and welcomed all in attendance.

On a motion made by Mr. Kinowski, seconded by Mrs. Johnson the minutes of the June 6, 2013 meeting were approved unanimously.

Mr. Kalinkewicz distributed copies of the monthly self-insurance report to all committee members for their review. He stated that the cases are still down for the year along with expenses.

Mr. Johnson said last month the committee was given the 2014 Self-Insurance budget for review. The Personnel Director has not received any changes; therefore, a request for a resolution was made to approve the 2014 Self-Insurance budget as presented.

On a motion made by Mrs. Wormuth, seconded by Mr. Wood the 2014 Self-Insurance Budget was approved unanimously.

Mr. Johnson said an RFP was sent out for the County Health Insurance consultant, which was sent to twenty-two vendors. There were ten responses, with four interviewed by the subcommittee. There were two finalists, Yeager & Flynn and Marshall & Sterling. He said both companies adjusted their prices once they were aware of what services were being requested, with Marshall & Sterling’s bid of \$60,000 and Yeager & Flynn’s bid of \$75,812. The Personnel Director confirmed that the services were identical. The sub-committee is recommending that the contract be awarded to Marshall & Sterling.

A motion was made by Mr. Kinowski, seconded by Mrs. Johnson to award the contract for the county’s health insurance consultant to Marshall & Sterling. Unanimous.

Mr. Johnson requested the appointment of Susan Hayes Mazza to fulfill the position previously held by Mr. DeMartino as the County Coroner until the November elections. The annual salary for the position is \$25,727. Ms. Mazza is currently the Deputy Coroner.

A motion was made by Mrs. Wormuth, seconded by Mr. Kinowski to approve the appointment of Susan Hayes Mazza to fulfill the position of County Coroner until the November elections. Unanimous.

On a motion made by Mr. Kinowski, seconded by Mrs. Johnson the meeting adjourned to Executive Session for the purpose of a Personnel Appointment. Unanimous.

On a motion made by Ms. Daly, seconded by Mrs. Wormuth the meeting reopened to Regular Session. Unanimously.

Mr. Johnson requested the appointment of Deborah Oligny as the County Animal Shelter Director.

A motion was made by Mr. Kinowski, seconded by Mr. Wood to approve the appointment of Deborah Oligny as the County Animal Shelter Director. Unanimous.

Mr. Hellwig said a request is being made to authorize the County Attorney to initiate collection proceedings against individuals that receive services that they weren't entitled to under the Health Insurance Contract. As his authority is only up to \$2,000, a resolution of the Board is required to authorize him to pursue those cases.

A motion was made by Mr. Kinowski, seconded by Mrs. Wormuth to authorize the County Attorney to proceed with collection proceedings on individuals that have received services that they were not entitled to under the county Health Insurance Contract. Unanimous.

The vacancy review report was distributed to all committee members for their review.

On a motion made by Mrs. Wormuth, seconded by Ms. Daly the meeting was adjourned unanimously.

Respectfully submitted,
Chris Sansom