

AGENDA SESSION  
July 10, 2013 5:00 p.m.

Vice Chairman Sausville called the meeting to order.

Roll call was taken. PRESENT – Patricia Southworth, Alan Grattidge, Philip C. Barrett, Anita Daly, Richard Lucia, Mary Ann Johnson, Jean Raymond, George J. Hargrave, Arthur M. Wright, Mindy Wormuth, Paul Sausville, Thomas Richardson, Daniel Lewza, Preston L. Jenkins, Jr., John Collyer, Thomas N. Wood III Matthew E. Veitch, Joanne Dittes Yepsen, Edward D. Kinowski, John Lawler, Arthur Johnson - 21. ABSENT: Richard Rowland, Willard H. Peck - 2.

On a motion by Mr. Richardson, seconded by Mr. Wood the minutes of the June 12, 2013 were unanimously approved.

PRESENTATION

Mark Bardack of Ed Lewi Associates provided an overview of the 2013 NYRA season. He provided a handout to Supervisors which provided them with special events that will take place at the race track. Mr. Grattidge asked about Saratoga County Day. Mr. Bardack said Saratoga County Day will be Monday, August 26<sup>th</sup>.

EQUALIZATION AND ASSESSMENT

Authorizing conveyance of a tax acquired parcel in the Town of Malta sold at the March auction to the second bidder.

Mr. Hellwig stated the highest bidder forfeited their deposit.

PERSONNEL & INSURANCE

Authorizing the Chairman to enter into an agreement with Marshall & Sterling Insurance to provide health insurance administrative and consultant services at a cost not to exceed \$60,000 effective August 1, 2013.

Mr. Hellwig said the County moved to an administrative only services agreement with the health insurance carrier.

Appointing Susan M. Hayes-Masa to fill the current vacancy in the County Coroner's position through December 31, 2013.

Mr. Hellwig stated the person that is elected at the November Election will take over those responsibilities the first of the year.

Authorizing the County Attorney to initiate collection proceedings against current and former employees who failed to provide required dependent eligibility verification.

Mr. Hellwig said the County has attempted to gather information from all County employees current and prior to determine eligibility for health insurance and there was a small group that did not respond. This will allow the County Attorney to pursue them.

Appointing Deborah A. Oligny as Animal Shelter Supervisor at Grade 15, Base Salary \$62,413.

BUILDINGS & GROUNDS

Authorizing the Chairman to enter into a three-year lease renewal agreement with WAM Commercial Associates, LLC for storage space for Board of Elections voting machines and materials at a cost of \$59,700 in year one, with annual increases of 3%.

## PUBLIC HEALTH

Authorizing an amended agreement with Netsmart Technologies, Inc. to provide updated billing software compliant with new Federal standards at a cost not to exceed \$21,200.

Mr. Hellwig said there are changes in the software that are necessary for the department to continue to be able to bill Medicaid and Medicare reimbursement.

## PUBLIC SAFETY

Amending Resolution No. 68-13 to authorize an amended agreement with Pittsfield Communications Systems Inc in an amount not to exceed \$20,200 for the maintenance of County radio system.

Mr. Hellwig said this is for additional work that was performed on Sheriff's Department's vehicles in terms of installing the 911 radios.

Amending the 2013 budget to appropriate \$85,222 in expenses and State Homeland Security Program (SHSP) grant revenues for emergency planning, training, hazard analysis, and related administrative functions in the Emergency Services Department.

Authorizing the Chairman to enter into an agreement with the New York State Office of Homeland Security to accept \$165,000 in Homeland Security funding.

Mr. Hellwig said the Fire Coordinator will come back at a later date this year once the work plan is approved by the State to ask for approval to spend the funds.

Amending the 2013 Budget to appropriate \$19,146 in expenses and Public Health Emergency Preparedness Grant revenues for the purchase of decontamination equipment for the Emergency Services Department.

Mr. Hellwig said this is the balance of a grant received by Public Health and the Fire Coordinator has received authorization from the State to use the balance to cover some of the expenses related to decontamination equipment.

## PUBLIC WORKS

Authorizing the Chairman to enter into an amended agreement with Gerhardt LLC for completion of the landfill sale and evaluation of County transfer stations at a cost not to exceed \$9,675 plus \$100 per trip to Saratoga County.

Recommending NYS Department of Transportation to continue to utilize the Cornell Local Roads Program (CLRP) for training and support of local highway superintendents and foremen.

Mr. Hellwig said a request came from the NYS Association of Highway Superintendents seeking the Board's support to pass along to the State DOT to allow Cornell to continue the Local Roads Program.

## LAW & FINANCE

Amending the 2013 Budget and authorizing the Chairman to enter into agreements for the upgrade of sludge handling equipment at the Saratoga County Sewer District's wastewater treatment plant as follows: Blue Heron Construction, General Contractor, \$1,250,327 and Avanti Electric, Electrical, \$97,517.

Authorizing a contract amendment in the amount of \$19,572.75 for additional design and inspection services performed by EDP related to the emergency repair of a deteriorated portion of sewer force main the Town of Ballston.

Authorizing the Chairman to execute a certificate pursuant to General Municipal Law Section 53 designating New York's Secretary of State as agent for service of Notices of Claim upon Saratoga County and the County Attorney as the County Officer to whom the Secretary should transmit such Notice of Claim.

Mr. Hellwig said that notices of claims can now be filed at the State level with the Secretary of State. The Chairman of the Board has to file a certificate that provides that the State can act as an agent of the County. In addition to that, it will name the County Attorney as the contact person.

Supporting the County's application for funding through the NYS Consolidated Funding Application procedure for trail design, permitting and additional costs associated with the expansion of the Zim Smith Trail to Mechanicville.

Mr. Hellwig said this was approved in June by the Trails Committee and the Economic Development Committee. This application will be processed by the Planning Department.

On a motion by Mr. Jenkins, seconded by Mr. Collyer the agenda was unanimously set for the July 16, 2103 Board Meeting.

Mrs. Daly updated the Supervisors on the Jockey Silk design contest and thanked the Supervisors who made selections. She encouraged the Supervisors to design a horseshoe for the contest and winners will be selected on Tuesday before the Board Meeting. She asked Supervisors to make reservations for the Farm Tour which will be held on Sunday, July 28<sup>th</sup> as the slots are filling up quickly.

On a motion by Mr. Lawler, seconded by Mr. Hargrave the meeting was unanimously adjourned.

Respectfully submitted,

Pamela Hargrave, Clerk